



City of Apache Junction

300 East Superstition Blvd • Apache Junction, AZ 85119 •
www.apachejunctionaz.gov • (480) 982-8002



HEALTH & HUMAN SERVICES COMMISSION

Request for Financial Assistance

The City of Apache Junction Health and Human Services accepts applications requesting financial assistance for the support of health and human service needs within the City of Apache Junction serving city residents. The following provides instructions and eligibility information regarding the request for non-profit funding.

Information on this program may be found at [Health & Human Services Commission | Apache Junction, AZ - Official Website \(apachejunctionaz.gov\)](https://www.apachejunctionaz.gov/health-human-services-commission).

The commission was formed under city code Article § 2-11.

This program is made possible under city code Article § 2-14 Request for Financial Assistance.

The city code is available at <https://www.apachejunctionaz.gov/ajcode>.

Application Due Date

January 31, 2023

Per city code, the request for financial assistance must be submitted to the city clerk's office during the month of January to be considered for the following fiscal year. All funding is subject to the execution of an agreement with the city, the approval of a budget allocating funds to the program, and the city council's approval.

Applications can be submitted in person to the City Clerk's Office or via e-mail to hhsc@apachejunctionaz.gov. City offices are open Monday through Thursday, 7:00 am to 6:00 pm.

Eligible Applicants

501 c(3)

A valid, non-profit organization as qualified by the Internal Revenue Service and as registered with the Arizona Secretary of State, Arizona Corporation Commission or other appropriate state office.

The applicant must provide a service or perform work on behalf of the city and its residents and demonstrate a presence within the community.



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Agency Information

Name of Agency

Other Side Ministries

Address

564 N Idaho Rd. Suite 7

Apache Junction, AZ 85119

Website

othersideministries.org

Phone Number

(480) 438-2852

Name of Agency Director

Jason Taylor

Email Address

othersideministries@gmail.com

Direct Line

(480) 438-2852

Project Manager

Jason Taylor

Email Address

othersideministries@gmail.com

Direct Line

(480) 438-2852

Secondary Contact

Neil Lannuier

Email Address

neil@swisolution.net

Direct Line

(480) 201-2889



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Provide a detailed description of current partnerships within the community include the name of the project/activity and how your agency partnered to make it successful.

- 1) Genesis Project - We utilize their kitchen to teach our class while also utilizing the kitchen for bi-monthly outreach on Sundays. A component of outreach is to also connect with potential students and show them how our class can change lives.
- 2) Horizon Health - We have found students through their clients. We will work with their case workers to communicate person's success or set backs. We also work as a preferred caterer in order to give our students income and opportunity to learn.
- 3) Amazing Grace Presbyterian Church - Rent kitchen space to grow our program by being able to offer more classes and provide more outreach services to low income and unhoused persons.
- 4) Apache Junction Homeless Coalition - We are members working with our community of non-profits, Apache Junction Police, Parks and Recreation, Apache Junction Fire Department, and citizen members. These direct community connections also help OSM to connect with potential students who may not have found the the program otherwise.

Does your agency have adequate capacity to complete the project being requested?

YES

Is the execution of this project dependent upon new staff funded through this program?

NO

Are your board members listed on your website?

YES

Does your website include your mission and vision statements?

YES

Do you have a strategic plan?

YES

Are you listed on the www.211Arizona.org website?

YES



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Problem Statement

What is the nature and extent of the problem to which you are trying to address?

The nature of the problem is the inability of at risk individuals to gain meaningful employment, which if not addressed in real time will certainly lead to a more detrimental situation that includes the possibility of becoming part of the unhoused demographic.

Included in a 2019 Point In Time count, 136 unsheltered individuals were interviewed. While there is a variety of displacement reasons, one of the largest non-medical reasons included 18.45% of those interviewed being underemployed and as a result 19.52% were unable to pay rent causing their displacement.

As housing costs continue to multiply, the extent of this problem is will continue growing. By addressing the employment issue early and directly, OSM hopes to continue having a positive impact in our community.

To whom is this happening?

The issues of homelessness and low income affects individuals of all ages, genders, and races.

Based on the Point In Time data for Pinal County, these issues are affecting a majority of individuals in various age groups and races. The age range of 25-64 is the largest % being affected with 74.01% being white, 5.65% being African American, 9.04% being Native American, and 11.30% being multiple races.

Of those affected, 65.54% are male and 33.90% are female.

Why is this happening? What are the reasons or causes for the problem?

In some cases this is due to the sudden loss of employment, medical or behavioral/ health events, or simply unforeseen circumstances such as the loss of a family member.

Additionally, a lack of job training causes underemployment and this is specifically what OSM looks to address. By assisting the students with life skills training and culinary training, OSM looks to fill the underemployment risk in the culinary world.



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Is there local documentation which identifies this as a problem?

There are multiple organizations that track the numbers of homeless and at risk individuals in Pinal County and Apache Junction.

The Apache Junction Homeless Coalition has created a strategy to directly address these issues. Included in this larger strategy is a direct strategy to address employment issues.

Has the city or the commission identified this as a problem?

Due to growing numbers of at-risk and unhoused individuals within our community and the initiatives being put forth by the city of Apache Junction, this is a known problem.



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Who will you serve with this project?

Our program will serve any individuals over 16 who are underemployed, meet program criteria, and show an interest in the culinary arts. These individuals will begin our interview process as we look to fill 10 spots per 4-week mentorship program.

How and will you sustain this project after the agreement has ended?

Other Side Ministries uses a number of fundraising events and catering to support its mission as well as grants and endowments.

Are there any community partners on this project? If so, please list.

Genesis Project allows Other Side Ministries to utilize their kitchen for class and outreach.



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Financial Information

What is your Tax ID number?

82-1236558

What is your Arizona Tax Privilege License number?

21397411

Does your agency have internal financial controls in place to track, report, and account for all funds which promotes transparency?

Yes

Is a certified public accountant responsible for your daily financials?

NO (Tax Accountant)

Is a certified public accountant responsible for creating your monthly financial statements? Please provide most recent report.

NO (Tax Accountant)

Is a certified public accountant responsible for your filing your taxes?

NO (Tax Accountant)

When was your last 990 reported?

May - 2022

Where can it be found?

IRS.GOV

Have you had an audit completed and when?*

No

Do you have an annual agency budget? Please provide.

Yes

Who is responsible for creating your annual budget?

Executive Director
& Board

*These items may be submitted every five years to be held on file at the city. Should any document change or be updated, a new copy shall be submitted to the city within 10 working days.

Provide a list of your annual fundraisers and average amount raised.

2021 - First Annual Other Side Ministries Fundraiser Luncheon - \$16,500

2022 - Other Side Ministries 2nd Annual Gratitude Gala - \$12,500

2023 - Planned events include a spring fundraiser and OSM's annual Gala we will seek to raise \$25,000

Provide a list of your funding sources and the average amount received, including membership dues and private contributions.

Funding sources come from individual and private donations along with income derived from catering. Average amount received is approximately \$800 per person & institution. Catering income provides \$1,000 per event on average. Additional funding sources will be obtained from corporate sponsorship as well as government, private, and foundation grants.



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Narrative

Please provide a detailed budget narrative for each itemized expense.

1	Outreach: For food costs related to Outreach only
2	Food Expense: For food costs related to education and training. Specifically demonstrations and hands-on education.
3	Supplies: All the essential non food expenses. Includes cutlery, plates, napkins, foil, film disposable pans, portion cups, garbage bags, etc.
4	Meals: Food for students during Life Skills classes and culinary lectures.
5	Uniforms: Chef coats, chef hats, aprons, and cleaning of said items. Also includes Other Side Ministries branded T-shirts for Outreach continuity.
6	Office Supplies: Paper for student notebooks, take home handouts, printer ink, pens, various office related items used in Life Skills training
7	Small Tools & Equipment: Kitchen equipment such as knives, pots, pans, measuring cups, measuring spoons, cutting boards, cloth towels, etc.
8	
9	
10	

