



City of Apache Junction, Arizona

Meeting Minutes Health and Human Services Commission

Doors are open to the public at least 15 minutes prior to the posted meeting start time.

Meeting location:

City Council Chambers
300 E Superstition Blvd.
Apache Junction, AZ
85119

apachejunctionaz.gov
P: (480) 982-8002

Monday, January 27, 2025

5:00 PM

City Council Chambers

A. Call to Order

Chair Brennan called the meeting to order at 5:01 p.m.

B. Pledge of Allegiance

Chair Brennan led the Pledge of Allegiance.

C. Roll Call

Present 6 - Commissioner Brennan
 Commissioner Moeller
 Commissioner Danford
 Commissioner Smithson
 Commissioner Voisine
 Commissioner Mykland

Absent 1 - Commissioner Wood

Staff in Attendance:

Evie McKinney
Amy Greening

D. Consent Agenda

Commissioner Moeller moved, seconded by Commissioner Danford to approve the Consent Agenda as presented.

Yes: 6 - Commissioner Brennan, Commissioner Moeller, Commissioner Danford,
 Commissioner Smithson, Commissioner Voisine and Commissioner Mykland

No: 0

Absent: 1 - Commissioner Wood

1. [25-034](#) Consideration of approval of agenda.
2. [24-1001](#) Consideration of approval of regular meeting minutes of April 22, 2024.

E. Old Business

F. New Business

3. [24-999](#) Introduction of new commission member and city staff.

Acting City Clerk and Staff Liason Evie McKinney introduced herself and Administrative Assistant Amy Greening to the Commission.

New Commission member Sandi Mykland introduced herself and gave a summary of her background. Each Commission member then introduced themselves as well.

4. [24-1000](#) Nominations and election of chair and vice chair.

Commissioner Brennan called upon Acting City Clerk Evie McKinney, who explained the process of nominating and selecting the Chairperson and Vice Chairperson.

Commissioner Brennan asked for a motion to open nominations for the Chairperson.

Commissioner Smithson moved, seconded by Commissioner Moeller that nominations for the Chairperson be opened.

Motion passed 6 - 0

Absent 1 - Commissioner Wood

Commissioner Brennan asked for nominations for the Chairperson.

Commissioner Danford nominated Commissioner Brennan for the Chairperson.

Commissioner Brennan asked if there are any other nominations.

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Commissioner Brennan asked if there are any other nominations.

Commissioner Danford moved, seconded by Commissioner Moeller to close nominations for the Chairperson.

Motion passed 6 - 0

Absent 1 - Commissioner Wood

Acting City Clerk Evie McKinney informed a motion is now necessary for the nomination of Commissioner Brennan as Chairperson along with a second.

Commissioner Danford moved, seconded by Commissioner Moeller to select Commissioner Brennan as Chairperson.

Motion passed 6 - 0

Absent 1 - Commissioner Wood

Commissioner Brennan asked for a motion to open nominations for the Vice Chairperson.

Commissioner Brennan moved, seconded by Commissioner Moeller that nominations for the Vice Chairperson be opened.

Motion passed 6 - 0

Absent 1 - Commissioner Wood

Commissioner Brennan asked for nominations for the Vice Chairperson.

Commissioner Moeller nominated Commissioner Danford for the Vice Chairperson.

Commissioner Brennan moved, seconded by Commissioner Moeller to close nominations for the Vice Chairperson.

Motion passed 6 - 0

Absent 1 - Commissioner Wood

Commissioner Brennan moved, seconded by Commissioner Moeller to select Commissioner Danford as Vice Chairperson.

Motion passed 6 - 0

Absent 1 - Commissioner Wood

5. [24-1002](#) Discussion on Fiscal Year 25/26 Health and Human Services New Application and Funding timeline.

Acting City Clerk Evie McKinney went over the updated funding application and explained the timeline of the funding process. She stated when the meetings will occur and what agenda items will take place at each one. She made a correction to the agenda future meeting dates by changing the March 24, 2025, meeting to March 31, 2025.

Commissioner concerns included what the total funding amount will be this year, if the non-profits are vetted by the City, if the joint meeting with City Council will be rescheduled, and more guidance on what Council is expecting.

Ms. McKinney responded to concerns.

6. [25-036](#) Discussion of Commission duties.

Acting City Clerk Evie McKinney read the section of City Code that explained the duties of the Commission.

Commissioners asked if Public Hearings have ever been conducted for the Commission, transportation for seniors, youth services and preventative care.

Ms. McKinney stated she would get clarification on their concerns and it will be discussed more at the February meeting.

G. Information and Reports

H. Staff Liaison's Report

Acting City Clerk Evie McKinney announced that Jennifer Pena submitted her resignation letter effective November 28, 2024, and the City is in process of filling the City Clerk position. She also shared the 2025 City of Apache Junction State of the City is being held at the Desert View Events Center, 2014 S. Starr Road, Apache Junction. The event begins at 5:30 p.m. with light refreshments and the presentation follows at 6:00 p.m.

I. Selection of Meeting Dates, Times, Location and Purpose

7. [25-035](#) Tentative Meeting of the Health and Human Services Commission to be held at 5:00 p.m. on February 24, 2025, March 10, 2025 at 5:00 p.m., and March 24, 2025 at 5:00 p.m. in the city council chambers located at 300 E. Superstition Boulevard.

Chair Brennan moved, seconded by Commissioner Moeller that the next Health and Human Services Commission meetings be held as follows: Monday, February 24, 2025, Monday, March 11, 2025, and Monday, March 31, 2025, all at 5:00 p.m. in the city council chambers located at 300 E. Superstition Boulevard, Apache Junction, AZ.

Yes: 6 - Commissioner Brennan, Commissioner Moeller, Commissioner Danford, Commissioner Smithson, Commissioner Voisine and Commissioner Mykland

No: 0

Absent: 1 - Commissioner Wood

J. Adjournment

Chairperson Brennan adjourned the meeting at 5:54 p.m.

Michael Brennan
Chair