



# *City of Apache Junction*

## *Development Services Department*



### Council Memo Development Fee Study

**DATE:** May 20, 2025

**TO:** Mayor and City Council

**THROUGH:** Bryant Powell, City Manager  
Matt Busby, Assistant City Manager

**FROM:** Sidney Urias, Deputy Director, Development Services Department  
Kelsey Schattnik, Principal Planner

**SUBJECT:** Professional Services Agreement with TischlerBise – Development Fee Update

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#### Background:

Pursuant to A.R.S. § 9-463.05(D)(3), the City is required to update its development fees, land use assumptions, and Infrastructure Improvements Plan (IIP) every five years. The most recent fee study was completed in October 2022, making it necessary to begin the update process to ensure completion by 2027.

Under Apache Junction City Code, Vol. I, § 3-7-7, the approval process for these services is exempt from formal procurement requirements, as the work involves legal and financial services and is intended to maintain consistency with existing systems and code provisions.

City Staff presented this item for informational purposes at the City Council Work Session held on May 5, 2025.

#### Staff Recommendation:

Staff recommends council authorize the mayor to execute the professional services agreement with TischlerBise for a lump sum not to exceed \$67,440.00.