



City of Apache Junction

300 East Superstition Blvd • Apache Junction, AZ 85119 •
www.apachejunctionaz.gov • (480) 982-8002



HEALTH & HUMAN SERVICES COMMISSION

Request for Financial Assistance

The City of Apache Junction Health and Human Services accepts applications requesting financial assistance for the support of health and human service needs within the City of Apache Junction serving city residents. The following provides instructions and eligibility information regarding the request for non-profit funding.

Information on this program may be found at [Health & Human Services Commission | Apache Junction, AZ - Official Website \(apachejunctionaz.gov\)](https://www.apachejunctionaz.gov/hhsc).

The commission was formed under city code Article § 2-11.

This program is made possible under city code Article § 2-14 Request for Financial Assistance.

The city code is available at <https://www.apachejunctionaz.gov/ajcode>.

Application Due Date

January 31, 2023

Per city code, the request for financial assistance must be submitted to the city clerk's office during the month of January to be considered for the following fiscal year. All funding is subject to the execution of an agreement with the city, the approval of a budget allocating funds to the program, and the city council's approval.

Applications can be submitted in person to the City Clerk's Office or via e-mail to hhsc@apachejunctionaz.gov. City offices are open Monday through Thursday, 7:00 am to 6:00 pm.

Eligible Applicants

501 c(3)

A valid, non-profit organization as qualified by the Internal Revenue Service and as registered with the Arizona Secretary of State, Arizona Corporation Commission or other appropriate state office.

The applicant must provide a service or perform work on behalf of the city and its residents and demonstrate a presence within the community.



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Required Documentation per Ordinance No. 659

1. Most recent audit report
2. Most recent financial statement
3. Detailed expenditure statement to include detailed accounting for all previously received city funds (if applicable)
4. Source and amount of funding received from all other sources (non-governmental agencies; membership fees and dues; private contributions)
5. Client service information as applicable to city residents (may not apply in all cases)
6. Proof of non-profit status (IRS determination)
7. Proof of corporate status to include copies of by-laws and Articles of Incorporation
8. Source and amount of funding received from other governmental agencies
9. Names and addresses of all current board members of agency governing board

Eligible Activities

Programs and services affording health, public health, and human services care to all people, especially, to individuals of underprivileged conditions.

Populations served

Elderly, handicapped, developmentally disabled, and other special populations.

Priority Projects

The Commission reserves the right to identify priority projects for funding.



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Agency Information

Name of Agency

Horizon Health and Wellness

Address

625 N. Plaza Drive

Apache Junction, AZ 85120

Website

HHWAZ.org

Phone Number

833-431-4449

Name of Agency Director

Laura Larson-Huffaker

Email Address

Laura.Larson@hhwaz.org

Direct Line

480-445-0958

Project Manager

Cheri DeBree

Email Address

Cheri.DeBree@hhwaz.org

Direct Line

480-710-7757

Secondary Contact

Billie Holiday

Email Address

Billie.Holiday@hhwaz.org

Direct Line

480-982-0065



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Organization Information

Provide background information on your agency to include services currently being provided.

Horizon Health and Wellness is a non-profit 501(c)(3) integrated health care agency licensed by the State of Arizona to provide an extensive array of inpatient, outpatient, crisis services, and residential services, including primary care, behavioral health, and preventative healthcare services in central and southern Arizona. Our mission is: *Provide integrated healthcare that addresses the whole person and promotes wellness using best practices to enhance the quality of life of the individuals, families and communities we serve.* Horizon Health and Wellness has offered healthcare services to central and southern Arizona for over 40 years. Horizon's origins began in the late 1970's as the Behavioral Health Agency of Central Arizona. Horizon adopted the name Horizon Human Services in 2000. In 2015 Horizon Human Services merged with Mountain Health and Wellness to become Horizon Health and Wellness, as we are known today. Horizon also values giving back to the communities we serve and partners with local government, other stakeholders, and partners to give back to the communities we serve in many other ways.

Provide target population and demographic information on your current clientele to include percentage located within the City of Apache Junction.

Horizon currently serves approximately 12,500 clients in it's 6 Federally Qualified Health Centers located in Apache Junction, Globe, Queen Creek, Florence, Casa Grande, and Yuma. Of this, 2,288 are located and served in Apache Junction.

Please see all demographic information below on these 2,288 clients.



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Ethnicity	Count of Ethnicity
Hispanic or Latino	198
Not Hispanic or Latino	1804
Unreported/Refused to Report (blank)	286
Grand Total	2288

Race	Count of Race
African American	28
Asian	13
More Than One Race	29
Native American	24
Unreported/Refused to Report	613
White	1581
(blank)	
Grand Total	2288

Sex	Count of Sex
F	1309
M	978
T	1
(blank)	
Grand Total	2288



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Provide a detailed description of current partnerships within the community include the name of the project/activity and how your agency partnered to make it successful.

Salvation Army - Sargent Darla Malone

We have partnered with the Salvation Army for the past 3 years on a project called Horizon Helps where we provide food boxes for our clients in need out of our Apache Junction practice. Clients can help themselves to food that is brought in by the Salvation Army and placed in our lobby area. We also worked with the Salvation Army when we had a food pantry here on site as well. We have collaborated on Project Shower and AJ Cares when Covid-19 was in full swing as well to deliver groceries to the elderly in Apache Junction so they did not have to go out into grocery stores.

City of AJ Parks and Recreation Jamie Sullivan and Team

We do many collaborative partnerships and activities with the Parks and Recreation Department here in Apache Junction. Our largest collaborative project is co-hosting the annual Earth Day Festival here in EHP, where last year we saw a record breaking 4,000 people in attendance. This is on the calendar this year for Saturday, April 1, 2023 and we are expecting the same or more of a turn out.

We also coordinate many other activities out in EHP for Parks and Recreation that are both educational and child-age activity based. Parks and Rec have full use of our park whenever they have a special event that they would like to host there, such as rock painting parties that benefit the residents of Apache Junction.

We have also coordinated with the Parks and Recreation Department on Mental Health First Aid Trainings to their staff and other residents in Apache Junction, we provide subject matter experts that present at their health fair.

Genesis Project - Trinity Cole

We work with Genesis and have been co-located in their buildings to provide social services to the clients that partake in their programs.

Apache Junction Chamber of Commerce

Horizon has been chamber ambassadors and has volunteered to help with many of the Chamber's events throughout the past years. Horizon was also selected as the recipient of the Best Large Organization award for 2022 from the Chamber.

Central Arizona College

Horizon has partnered with Central Arizona College in providing Mental Health First Aid to students in their nursing program. We have also been available to deliver other mental and physical health education seminars upon request.



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Apache Junction Library Seed Up Meet Up

A partnership between Horizon's garden volunteers and the library where 350 packets of free seed have been given out to the community.

Superstition Community Food Bank

Horizon has partnered with the food bank in many different capacities over the year. Horizon has had a community outreach team housed outside of the food bank to help with social services and referrals to both mental health and medical services.

Pinal County Substance Abuse Coalition

Horizon has multiple staff that attend and actively contribute to the work around substance use in Apache Junction and Pinal County.

Pinal County Homelessness Coalition

Horizon has multiple staff that attend and actively contribute to the work around homelessness in Apache Junction and in Pinal County. Our crisis mobile teams also serve the homeless population when needed and help them with resources to secured housing and other identified needs.

Project Connect – Apache Junction

Horizon has hosted a table at this annual event for many years and has appreciated working alongside many other great organizations that also attend this community resource event.

Does your agency have adequate capacity to complete the project being requested?	Yes
Is the execution of this project dependent upon new staff funded through this program?	No
Are your board members listed on your website?	Yes
Does your website include your mission and vision statements?	Yes
Do you have a strategic plan?	Yes
Are you listed on the www.211Arizona.org website?	Yes



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Have you participated in a Project Connect event in the past?

Have you participated in a Health and Wellness Expo in the past?

Have you participated in the Apache Junction Community Resource Center in the past?

Provide your 501c3 Identification number and renewal date.*

Do you have current By Laws signed by the Board of Directors?*

Do you have current Articles of Incorporation signed by the Board of Directors?*

Are you filed with the Arizona Secretary of State or Arizona Corporation Commission?*

Yes

Yes

Yes

86-0554593
No Renewal
Date unless we
fall out of good
standing

Yes

Yes

Yes

*These items shall be submitted every five years to be held on file at the city. Should any document change or be updated, a new copy shall be submitted to the city within 10 working days.



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Problem Statement

What is the nature and extent of the problem to which you are trying to address?

Earth Heart Park (EHP) is the legacy left behind and designed by former CEO of Mountain Health and Wellness, Rob Evans. The park is open to the community and utilized by many of the residents of Apache Junction. It is also a great venue for community events and festivals that Horizon offers the community free of charge annually. The park, and what it brings to the community magnifies Horizon Health and Wellness's (HHW) Vision to "alleviate human suffering by empowering people to attain their optimum potential" and our missions to "provide integrated health care that addresses the whole person and promotes wellness using best practices to enhance the quality of life of the individuals, families, and communities we serve".

Many residents make use of Horizon's EHP for a variety of occasions including, but not limited to: family picnics, community classes, gardening volunteer hours, relaxation, exercise, a walk with their pets, socializing, classes and events through City of AJ Parks and Recreation, and organizational fundraising events. There is never a fee to use the facilities in EHP and is open on a first come, first serve basis. Horizon also makes use of the park for many different events and client activities.

Horizon has recently made many great additions to the park for the enjoyment of the residents in Apache Junction including exercise equipment, a butterfly friendly area, expansion of our community garden, a meditation fountain, and additional plants and trees. HHW has even larger plans for the park this year.

EHP currently has a community garden where residents can cultivate and harvest plants that are maintained as part of a partnership between the community and HHW. The park, at times, provides a meal for the homeless, a therapeutic respite for others, a place where children gather for art workshops, and a fun place to hold family-oriented events. In 2021 and 2022, this group has given away 775 pounds of free produce that was mainly given out to low income residents of Apache Junction. Horizon has hired a Master Gardener to transform the community gardens into a Master Garden destination and teaching garden for all ages. We currently have 6 Master Gardeners and have had 41 community volunteers working in EHP's garden and logging in 1,670 hours over the past two years. The volunteer program is a place members of the community can be a part of transforming the community garden. Many of these volunteers during the summer enjoy working in the garden after dark as the day starts to cool off.

Lighting in the park has always been an issue for people wanting to host events during the late afternoon and evening hours. There is also a safety factor involved with not having adequate lighting in our park. This grant, if approved, would allow Horizon to purchase adequate lighting for the park so that the park can be used by the community more often and for evening activities that we are getting requests for. More families will feel safer to come and enjoy everything that the park has to offer with the lighting that we are requesting. One garden volunteer states, "Gardening helps my PTSD by giving me a place to relax the mind around nature, friends, and community. It allows me to learn about others around use and how important human kindness is. Earth Heart has giving me a



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place to create beautiful flowers and fresh organic vegetables for our community to enjoy and learn how to grow themselves as well at home.”

To whom is this happening?

All residents of Apache Junction are allowed to use the park and all of the amenities. The lighting will make the park more accessible for longer periods of time for all residents. We have residents utilizing the amenities in EHP throughout every day and this would expand the use of the park and facilities for many more hours per day.

Why is this happening? What are the reasons or causes for the problem?

There is not adequate lighting for events once the sun sets and prior to the sun rising in the morning when more people would want to access the park and it's amenities especially in the summer months when the temperatures are milder at those times. Horizon has had some incidences in EHP where safety was of concern and we feel that putting up adequate lighting will make the park a much safer place to enjoy in the darker hours so more people will feel comfortable using the park. There are many community groups that would like to utilize the park for events and structured activities after dark, but find they can't due to not having adequate lighting.



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How do you know this is a problem? Provide statistics that support your claim. If available, please use statistics collected from your agency data and/or local documentation.

Use of Horizon's EHP is not regulated nor tracked at this time due to being an open community park with no need for applications or cost to using the amenities. We have seen an increase in people being in the park with the new additions discussed earlier, but have no way to quantify them. We have had an increase in the need for police presence in the park in the past two years and have asked the city for this support to make our park a safer place to gather. They have increased driving by the park during the evening hours.

What will happen if the problem is not addressed?

If the lighting is not installed in EHP, the hours that the park can be safely accessed and utilized will continue to be limited to daylight hours only for both visibility and safety reasons. We will have to continue to turn away organizations, events, and activities in hours where lighting is not sufficient. We desire to make the park a place where families can come whenever they want and feel safe and comfortable while they are there.

What are the gaps between what exists and the solution?

The gap is having the funding to both purchase and install this new lighting for EHP. There are so many hours of daylight in a day and installing adequate lighting in the park would extend the ability for residents to use the park and all of its free amenities.



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Is there local documentation which identifies this as a problem?

The 2018 Pinal County Community Health Needs Assessment indicated that Pinal County has 3 areas of focus that need improvement: physical activity, substance abuse, and mental health. In this same assessment, it was reported that 54% of community members were obese or overweight. It has been proven that community engagement in adult & youth physical activity has positive results. Apache Junction (AJ) has a current poverty rate of nearly 14%. Creating a more accessible, free resource that all community members can access will have a positive impact on resident's physical health and mental health, making for a healthier community. With the ever-increasing population in Apache Junction, more recreational activities are needed. Currently, there are few parks in AJ and no other park in the city that has exercise stations and expanding the hours that the park could be accessible due to added lighting would increase availability of the free resource.

There have also been police reports made that are housed with the City of Apache Junction regarding the safety issues discussed throughout this grant proposal.

Has the city or the commission identified this as a problem?

Not that this writer is aware of. City of Apache Junction first responders are aware of this security and safety issues.



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Project Proposal

What is the proposed project to address the problem identified above? Please address the who, what, when, where, why, and how.

Horizon is proposing to purchase and have installed 12 solar powered lights throughout our stage (grass) areas in EHP (\$4000 quote installed). Horizon will also order and install an additional 3 lights in our pavilions area with a total cost of \$2,660. These additional 3 light posts will be shipped to Horizon and installed by our maintenance staff. We are also proposing to increase the lighting even further in our garden area with higher voltage string lighting that will illuminate that area for our garden volunteers so they can work in cooler temperatures in the summer hours. We are asking for an additional \$400 for this additional garden area lighting that our maintenance team will install. The total ask for this grant proposal is \$7,060. This additional lighting in EHP will expand the hours in which residents can use the amenities.

Is this a best practice or has it been proven successful in other places?

We have chosen to use solar powered lighting, which supports Horizon's vision to keep EHP an Earth-friendly environment.

Is this a new or continuing project?

The addition of lighting will be a new project however, we will continue to enhance EHP going forward as well.

Why is this a need to be addressed?

Lighting in the park has always been an issue for people wanting to host events during the late afternoon and evening hours. There is also a safety factor involved with not having adequate lighting in our park. This grant, if approved, would allow Horizon to purchase adequate lighting for the park so that the park can be used by the community more often and for evening activities that we are getting requests for. More families will feel safer to come and enjoy everything that the park has to offer with the lighting that we are requesting.

There is not adequate lighting for events once the sun sets and prior to the sun rising in the morning when more people would want to access the park and its amenities especially in the summer months when the temperatures are milder at those times. Horizon has had some incidences in EHP



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where safety was of concern and we feel that putting up adequate lighting will make the park a much safer place to enjoy in the darker hours so more people will feel comfortable using the park. There are many community groups that would like to utilize the park for events and structured activities after dark, but find they cannot due to not having adequate lighting.



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Who will you serve with this project?

All residents of Apache Junction and surrounding communities and community organizations that want to utilize the park.

How and will you sustain this project after the agreement has ended?

All maintenance of lighting will be the responsibility of Horizon.

Are there any community partners on this project? If so, please list.

We are working with Outdoor Lighting Perspectives of Phoenix as the contractor that we will use if this grant is funded.. We are also partnering with Kabat's Ace Hardware to purchase all of the needed supplies. Also, as stated above, we have many partnerships with community organizations that can and have utilized EHP that will benefit from the additional lighting.



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Please complete the chart below to answer the following questions for each component of your project.

Approach: What are you going to do?

Inputs/Resources: What resources do you have to complete the project?

Activities: What specific actions will take place?

Outputs: What is the direct product of the activities?

Outcomes: What is the benefit or change as a result of the project?

Goals: What is the overall goal of the project?

Project Component	Approach	Input	Activities	Outputs	Outcomes	Goals
Purchase Lighting Hardware	Purchase all lighting hardware needed	Grant funding and contractors along with our maintenance staff to complete the installation	Upon receipt of grant funding, let contractor know to purchase supplies. Horizon to purchase other lighting supplies that we will be installing	Receiving of all lighting and hardware needed for proper installment	Receiving of all lighting and hardware needed for proper installment	Proper lighting for safety and increased usefulness of Earth Heart Park All lights to be installed within 4 months of receiving grant funding.
Lighting Installment by	Professional installment by licensed contractor for 12 lights Horizon maintenance staff to install lighting purchased separately	Grant funding to pay for professional installment Horizon maintenance staff for installation of all other lighting	Upon receipt of grant funding, we will communicate the need to install lights once they come in. Horizon maintenance staff to install other lighting	Proper lighting in EHP to benefit the residents of Apache Junction	Lights to be installed within 4 months of receiving grant funding	Proper lighting for safety and increased usefulness of Earth Heart Park All lights to be installed within 4 months of receiving grant funding.



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Financial Information **Sorry...answers would not go in boxes**

What is your Tax ID number? **86-0554593**

What is your Arizona Tax Privilege License number? **01870857**

Does your agency have internal financial controls in place to track, report, and account for all funds which promotes transparency? **Yes**

Is a certified public accountant responsible for your daily financials? **Yes**

Is a certified public accountant responsible for creating your monthly financial statements? Please provide most recent report. **Yes -Attached December 2022 Report**

Is a certified public accountant responsible for your filing your taxes?

When was your last 990 reported? **Yes-done by our audit firm. Last Report done April 2022**

Where can it be found? **Copy attached**

Have you had an audit completed and when? **Last audit completed early 2022 copy attached, currently finalizing last fiscal year audit.**

Do you have an annual agency budget? Please provide. **See attached**

Who is responsible for creating your annual budget? **Horizon Finance Department**

*These items may be submitted every five years to be held on file at the city. Should any document change or be updated, a new copy shall be submitted to the city within 10 working days.

Provide a list of your annual fundraisers and average amount raised.

Horizon Health and Wellness does not participate in any fundraising activities.

Provide a list of your funding sources and the average amount received, including membership dues and private contributions.

Please see Horizon's December income statement December 2022 and our final financial statements in the attachments to see a full list of funders and amounts funded. Along with these reports, we have also received the following grant funding in the last fiscal year for our buildings and programs all over Southern Arizona.



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Ak Chin Indian Prop 202-\$198,000 for building repairs
Tohono O'Odham Prop 202 \$270,500 for building repair
United way Globe \$10,000 for Client needs
Hud-Globe Broadway housing \$578,681
Banner Community Reinvestment -\$75k (no idea what this is for)
Pinal CO HOME Program \$245K repairs to supportive housing units



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Project Budget

Please provide a detailed budget by quarter for each itemized expense.

		Quarter 1	Quarter 2	Quarter 3	Quarter 4	Total
1	Lighting at Plaza	\$7060				\$7060
2						\$
3						\$
4						\$
5						\$
6						\$
7						\$
8						\$
9						\$
10						\$
	Total	\$7060	\$	\$	\$	\$7060

What percentage of the project budget is being requested? 100%

What percentage of your budget is the requested funding? 1 0 0 %



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Narrative

Please provide a detailed budget narrative for each itemized expense.

1	Purchase and installation of 12 solar powered lights throughout Earth Heart Park \$4000 quote installed.
2	Purchase of 3 lights in our pavilions area with a total cost for supplies only of \$2,660. Installation will be covered by Horizon's maintenance staff.
3	Purchase and installment of increased lighting in our community garden area with higher voltage string lighting that will illuminate that area for our garden volunteers so they can work in cooler temperatures in the summer hours at a cost of \$400.
4	
5	
6	
7	
8	
9	
10	



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Project Evaluation

How will you determine your project was successful in reaching your goals and what methods will you use?

This project will be managed by a project manager that will oversee the purchasing of all lighting materials needed for proper and successful installment of all lighting proposed in this request for funding. This project manager will also oversee the work of the professional contractor until work is satisfactorily completed and lights are working properly and as expected. We will know the project is successful when the lights are working properly and providing much needed lighting in the park. We will also know it is a success based on feedback we will retrieve from our garden volunteers and in an increase in use of the park in the darker hours of the day. We will also be able to allow other community partners to hold functions, events, and activities in the later hours, which we have not been able to do thus far.

Project a minimum of two SMART Objectives by completing the chart below.

	Direction of change	What is changing	Target population	Degree of change	Timeframe	Measure
1	Increased lighting in Earth Heart Park	Lighting in the park	All residents and community organizations of Apache Junction and surrounding areas	20% more utilization of the park due to extended hours of safe availability	Lighting will be successfully installed within 4 months of receiving grant funding.	Successful completion of installation of all additional lighting in EHP
2						
3						
4	Safe access to the park in evening hours expanding this resource for our community	Increased accessibility to activities in EHP after the sun goes down	All residents and community organizations of Apache Junction and surrounding areas	20% more utilization of the park due to extended hours of safe availability	We will see increased utilization of EHP as year one continues and word gets out of the additional lighting being added	Increased traffic and utilization of EHP during evening hours.



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Scoring Rubric

Eligibility Questions

- Application was submitted by the required due date.
- Application was complete and provided adequate detail.
- Applicant meets eligibility requirements.

Y/N

- Serves AJ residents
- Has a presence in the community
- Is a 501 c(3) non-profit
- Provides a health and human services need

Proposal Review

1 to 5

Organization Review - 25 points total

- Provided information on residents served
- Demonstration of successful projects
- Demonstration of agency partnerships
- Demonstration of agency capacity
- Provided required documentation

Problem Statement Review - 15 points total

- Adequately identified the problem
- Adequately identified the gaps
- Identified a documented problem

Proposal Review - 20 points total

- Provided detailed project information
- Demonstration of need
- Demonstration of community partners
- Provided a detailed project scope

Financial Review - 15 points total

- Provided required documentation
- Demonstrated a financial need
- Provided detailed and eligible budget

Evaluation Review - 10 points total

- Comprehensive evaluation plan
- Provided a minimum of two SMART objectives

85 points total

0

- 1 = Did not address adequately
- 2 = Addressed somewhat
- 3 = Addressed
- 4 = Adequately addressed
- 5 = Exceeded expectation