

**PROFESSIONAL SERVICES AGREEMENT  
WITH DFDG ARCHITECTURE**

THIS AGREEMENT is made as of the \_\_\_\_ day of September 2023 (the "Effective Date") by and between the CITY OF APACHE JUNCTION, an Arizona municipal corporation ("City"), and DFDG ARCHITECTURE, an Arizona corporation, ("Consultant"), both of which may be hereinafter referred to collectively as the "Parties", for the project entitled "Master Plan".

**RECITALS**

A. City desires to retain an architecture and planning professional to perform a city-wide master plan and site surveys, and to make payment for the same in accordance with the terms and conditions set forth in this Agreement, including all attachments and addenda which are appended hereto by mutual agreement of the Parties.

B. The open market procedures have been satisfied to the extent they apply.

C. City will utilize the Arizona Department of Administration ("ADOA") Annual Professional Services List for architectural services.

D. The Parties have set forth below contemplated services Consultant will provide City, including payment terms for such services and products.

**AGREEMENT**

NOW, THEREFORE, in consideration of the Recitals noted above, the mutual covenants and conditions below, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties agree as follows:

1. **CONSULTANT'S DUTIES:** Consultant agrees to perform the professional services detailed in Exhibit A. Please also note the exclusions described in Exhibit A.

2. **COMPENSATION:** In accordance with the terms and conditions of this Agreement, City shall compensate Consultant for professional services in an amount not to exceed One Hundred Sixty-Nine Thousand Three Hundred Dollars and No Cents (\$169,300.00) plus a contingency of Twenty-Five Thousand Seven Hundred Dollars and No Cents (\$25,700.00) for a total of One Hundred Ninety-Five Thousand Dollars and No Cents (\$195,000.00), in accordance with Exhibit A.

3. **CONSULTANT BILLING:** Consultant shall bill City on a time and expense basis in a total amount not to exceed Section 2 above. City shall pay such billings within thirty (30) calendar days of the date of receipt.

4. **TERM/RENEWAL:** The term of this Agreement starts on September 27, 2023 and ends on September 30, 2024.

5. **CITY'S STANDARD OF PERFORMANCE:** City shall furnish Consultant with all data, information and other supporting services specified in Exhibit A.

6. **CONSULTANT'S STANDARD OF PERFORMANCE:** While performing the services, Consultant shall exercise the reasonable professional care and skill customarily exercised by reputable members of Consultant's profession practicing in the Phoenix Metropolitan Area, and shall use reasonable diligence and best judgment while exercising its professional skill and expertise. Consultant shall be responsible for all errors and omissions Consultant commits in the performance of this Agreement.

7. **NOTICES:** All notices to the a Party required under this Agreement shall be in writing and sent by first class certified mail, postage prepaid, return receipt requested, addressed to the following:

If to City: City of Apache Junction  
c/o Matt Busby  
300 East Superstition Boulevard  
Apache Junction, AZ 85119

If to Consultant: DFDG Architecture  
c/o: Darrin Orndorff  
4545 E McKinley Street  
Phoenix, AZ 85008

8. **INSURANCE:** Consultant, at its own expense, shall purchase and maintain the herein stipulated minimum insurance with companies duly licensed, possessing a current A.M. Best, Inc. Rating of B++6, or approved unlicensed in the State of Arizona with policies and forms satisfactory to City.

All insurance required herein shall be maintained in full force and effect until all work or service required to be performed under the terms of the Agreement is satisfactorily completed and formally accepted; failure to do so may, at the sole discretion of City, constitute a material breach of this Agreement.

Consultant's insurance shall be primary insurance as respects the City, and any insurance or self-insurance maintained by City shall not contribute to it.



Any failure to comply with the claim reporting provisions of the insurance policies or any breach of an insurance policy warranty shall not affect coverage afforded under the insurance policies to protect City.

The insurance policies, except Workers' Compensation, shall contain a waiver of transfer rights of recovery (subrogation) against City, its agents, officers, officials and employees for any claims arising out of Contractor's acts, errors, mistakes, omissions, work or service.

The insurance policies may provide coverage which contains deductibles or self-insured retentions. Such deductible and/or self-insured retentions shall not be applicable with respect to the coverage provided to City under such policies. Consultant shall be solely responsible for the deductible and/or self retention and City, at its option, may require Consultant to secure payment of such deductibles or self-insured retentions by a surety bond or an irrevocable and unconditional letter of credit.

City reserves the right to request and to receive, within ten (10) working days, certified copies of any or all of the herein required insurance policies and/or endorsements. City shall not be obligated, however, to review same or to advise Consultant of any deficiencies in such policies and endorsements, and such receipt shall not relieve Consultant from, or be deemed a waiver of, City's right to insist on strict fulfillment of Consultant's obligations under this Agreement.

The insurance policies, except Workers' Compensation and Professional Liability, required by this Agreement, shall name City, its agents, officers, officials and employees as Additional Insureds.

## **REQUIRED COVERAGE**

### **Commercial General Liability**

Consultant shall maintain Commercial General Liability insurance with a limit of not less than \$1,000,000 for each occurrence with a \$2,000,000 Products/Completed Operations Aggregate and a \$2,000,000 General Aggregate limit. The policy shall include coverage for bodily injury, broad form property damage, personal injury, products and completed operations and blanket contractual coverage including, but not limited to, the liability assumed under the indemnification provisions of this Agreement, which coverage will be at least as broad as that on Insurance Service Office, Inc. Policy Form No. CG 00011093, or the equivalent thereof.

Such policy shall contain a severability of interest provision, and shall not contain a sunset provision or commutation clause, nor any provision which would serve to limit third party action over claims.

The Commercial General Liability additional insured endorsement shall be at least as broad as the Insurance Service Office, Inc.'s Additional Insured, Form B, CG 20101185, or the equivalent thereof, and shall include coverage for Consultant's operations and products and completed operations.

If required by this Agreement, if Consultant sublets any part of the work, services or operations, Consultant shall purchase and maintain, at all times during prosecution of the work, services or operations under this Agreement, an Owner and Consultant's Protective Liability insurance policy for bodily injury and property damage, including death, which may arise in the prosecution of Consultant's work, service or operations under this Agreement. Coverage shall be on an occurrence basis with a limit not less than \$1,000,000 per occurrence, and the policy shall be issued by the same insurance company that issues Consultant's Commercial General Liability insurance.

#### Automobile Liability

Consultant shall maintain Commercial/Business Automobile Liability insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to Consultant's owned, hired, and non-owned vehicles assigned to or used in performance of Consultant's work. Coverage will be at least as broad as coverage code 1, "any auto", (Insurance Service Office, Inc. Policy Form CA 00011293, or the equivalent thereof). Such insurance shall include coverage for loading and off loading hazards. If hazardous substances, materials or wastes are to be transported, MCS 90 endorsement shall be included and \$5,000,000 per accident limits for bodily injury and property damage shall apply.

#### Workers' Compensation

Consultant shall carry Workers' Compensation insurance to cover obligations imposed by federal and state statutes having jurisdiction of Consultant's employees engaged in the performance of the work or services; and, Employer's Liability insurance of not less than \$100,000 for each accident, \$100,000 disease for each employee, and \$500,000 disease policy limit.

By execution of this Agreement, Consultant certifies as follows:

"I am aware and understand the provisions of A.R.S. § 23-900 *et seq.* which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of this chapter, and I will comply with such provisions before commencing the performance of the work of this Agreement."



If Consultant has no employees for whom workers' compensation insurance is required, Consultant shall submit a declaration or affidavit to City so stating and covenanting to obtain such insurance if and when Consultant employs any employees subject to coverage.

In case any work is subcontracted, Consultant will require subcontractors to provide Workers' Compensation and Employer's Liability insurance to at least the same extent as required of Consultant.

#### Professional Liability

Consultant retained by City to provide the work or service required by this Agreement will maintain Professional Liability insurance covering acts, errors, mistakes and omissions arising out of the work or services performed by Consultant, or any person employed by Consultant, with a limit of not less than \$1,000,000 each claim.

#### Certificates of Insurance

Prior to commencing work or services under this Agreement, Consultant shall furnish City with Certificates of Insurance, or formal endorsements as required by the Agreement, issued by Consultant's insurer(s), as evidence that policies providing the required coverages, conditions and limits required by this Agreement are in full force and effect. The form of the certificates of insurance and endorsements shall be subject to the approval of the Apache Junction City Attorney's Office, shall comply with the terms of this Agreement, and shall be issued and delivered to City Attorney, City of Apache Junction, 300 East Superstition Boulevard, Apache Junction, AZ 85119.

In the event any insurance policies required by this Agreement are written on a "claims made" basis, coverage shall extend for two (2) years past completion and acceptance of Consultant's work or services and as evidenced by annual Certificates of Insurance.

If a policy does expire during the life of the Agreement, a renewal certificate must be sent to City thirty (30) calendar days prior to the expiration date.

All Certificates of Insurance shall be identified with bid serial number and title. Policies or certificates and completed forms of City's Additional Insured Endorsement (or a substantially equivalent insurance company form acceptable to the City Attorney) evidencing the coverage required by this section shall be filed with the City and shall include the City as an additional insured. The policy or policies shall be in the usual form of a public liability insurance, but shall also include the following provision:

“Solely as respects work done by or on behalf of the named insured for the City of Apache Junction, it is agreed that the City of Apache Junction and its officers and employees are added as additional insureds under this policy.”

Insurance required herein shall not expire, be canceled, or materially changed without thirty (30) calendar days' prior written notice to City.

9. **APPLICABLE LAW AND VENUE:** The terms and conditions of this Agreement shall be governed by and interpreted in accordance with the laws of the State of Arizona. Any action at law or in equity brought by either party for the purpose of enforcing a right or rights provided for in this Agreement, shall be tried in a court of competent jurisdiction in Pinal County, State of Arizona. The parties hereby waive all provisions of law providing for a change of venue in such proceeding to any other county. In the event either party shall bring suit to enforce any term of this Agreement or to recover any damages for and on account of the breach of any term or condition in this Agreement, it is mutually agreed that the prevailing party in such action shall recover all costs including: all litigation and appeal expenses, collection expenses, reasonable attorney fees, necessary witness fees and court costs to be determined by the court in such action.

10. **FORCE MAJEURE:** Neither City nor Consultant, as the case may be, shall be considered not to have performed its obligations under this Agreement in the event of enforced delay (an “Enforced Delay”) due to causes beyond its control and without its fault or negligence or failure to comply with applicable laws, including, but not restricted to, acts of God, fires, floods, epidemics, pandemics, quarantine, restrictions, embargoes, labor disputes, and unusually severe weather or the delays of subcontractors or materialmen due to such causes, acts of a public enemy, war, terrorism or act of terror (including but not limited to bio-terrorism or eco-terrorism), nuclear radiation, blockade, insurrection, riot, labor strike or interruption, extortion, sabotage, or similar occurrence or any exercise of the power of eminent domain of any governmental body on behalf of any public entity, or a declaration of moratorium or similar hiatus (whether permanent or temporary) by any public entity directly affecting the obligations under this Agreement. In no event will Enforced Delay include any delay resulting from unavailability for any reason of labor shortages, or the unavailability for any reason of particular Consultants, subcontractors, vendors or investors desired by Consultant in connection with the obligations under this Agreement. Consultant agrees that Consultant alone will bear all risks of delay which are not Enforced Delay. In the event of the occurrence of any such Enforced Delay, the time or times for performance of the obligations of the Party claiming delay shall be extended for a period of the Enforced Delay; provided, however, that the Party seeking the benefit of the provisions of this Section shall, within thirty (30) calendar days after such Party knows or should know of any such Enforced Delay, first notify the other Party of the specific delay in writing and claim the right to an extension for the period of the Enforced Delay;



and provided further that in no event shall a period of Enforced Delay exceed ninety (90) calendar days.

11. **TERMINATION:** This Agreement may be terminated by either Party for any reason upon 30 days (1) months' written notice. If this Agreement is terminated, City shall be reimbursed from Consultant the amount paid for any undelivered and/or unaccepted products or services. Upon termination, City agrees to pay for all delivered, accepted, and properly invoiced services that were provided up to the announced Termination Date.

12. **INDEMNIFICATION:** To the fullest extent permitted by law, Consultant shall defend, indemnify and hold harmless City, its boardmembers and appointed officers, officials, agents, and employees from and against any and all liability including but not limited to demands, claims, actions, fees, costs and expenses, including attorney and expert witness fees, arising from or connected with, or alleged to have arisen from or connected with, relating to, arising out of, or alleged to have resulted from the acts, errors, mistakes, omissions, Work or services of Consultant, its agents, employees, or any tier of Consultant's subconsultant in the performance of this Agreement, but only to the extent caused by the negligence, recklessness or intentional wrongful conduct of Consultant or its subconsultants in the performance of this Agreement or any subcontract. Consultant's duty to defend, hold harmless and indemnify City, its boardmembers and appointed officers, officials, agents, and employees shall arise in connection with any tortious claim, damage, loss or expense that is attributable to bodily injury, sickness, disease, death, or injury to, impairment, or destruction of property including loss of use resulting therefrom, caused by an Consultant's acts, errors, mistakes, omissions, work or services in the performance of this Agreement including any employee of Consultant, any tier of Consultant's subconsultant or any other person for whose acts, errors, mistakes, omissions, Work or services Consultant may be legally liable. The amount and type of insurance coverage requirements set forth herein will in no way be construed as limiting the scope of the indemnity in this paragraph.

13. **TAXES:** Consultant shall pay all license, sales, consumer, transaction privilege, use and other similar taxes for services provided by Consultant which are legally enacted at the time the obligations under this Agreement are performed.

14. **PERMITS & FEES:** Unless otherwise provided in this Agreement, Consultant shall secure and pay for all applicable permits, government fees, licenses and inspections necessary for the proper execution and completion of services which are customarily secured after execution of the Agreement. Consultant shall give all notices and comply with all laws, ordinances, rules, regulations and lawful orders of any public authority bearing on the performance of the obligations. Consultant represents and warrants that any license necessary to perform the services under this Agreement is current and

valid. Consultant understands that the activity described herein constitutes “doing business in the City of Apache Junction” and Consultant agrees to obtain a business license pursuant to Chapter 8 of the Apache Junction City Code, Vol. I, and keep such license current during the term of this Agreement. Consultant also acknowledges that the tax provision of the Apache Junction Tax Code, Chapter 8A, may also apply and if so, shall obtain a transaction privilege license and/or other licenses as may be required by all applicable laws. Further, Consultant agrees to pay all applicable privilege and use taxes that are applicable to the activities, products and services provided under this Agreement.

15. RECORDS: Records of Consultant’s labor, payroll, and other costs pertaining to this Agreement shall be kept on a generally recognized accounting basis and made available to City for inspection on request. Consultant shall maintain records for a period of at least two (2) years after termination of this Agreement, and shall make such records available during that retention period for examination or audit by City personnel during regular business hours.

16. RIGHT OF CITY TO CONTRACT WITH OTHERS: Nothing in this Agreement shall imply City is obligated to obtain the services described herein with only this particular Consultant.

17. INDEPENDENT CONTRACTOR: City and Consultant agree and understand that the relationship between both Parties is that of an independent contractor.

18. WAIVER OF TERMS AND CONDITIONS: The failure of City or Consultant to insist in any one or more instances on performance of any of the terms or conditions of this Agreement or to exercise any right or privilege contained herein shall not be considered as thereafter waiving such terms, conditions, rights or privileges, and they shall remain in full force and effect.

19. COMPLIANCE WITH FEDERAL AND STATE LAWS: Consultant understands and acknowledges the applicability of the American with Disabilities Act, the Immigration Reform and Control Act of 1986 and the Drug Free Workplace Act of 1989 to the services performed under this Agreement.

As required by A.R.S. § 41-4401, Consultant hereby warrants its compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A). Consultant further warrants that after hiring an employee, Consultant will verify the employment eligibility of the employee through the E-Verify program. If Consultant uses any subcontractors in performance of services, subcontractors shall warrant their compliance with all federal immigration laws and regulations that relate to its employees and A.R.S. § 23-214(A), and subcontractors shall further warrant that after hiring an employee, such subcontractor verifies the employment eligibility of the employee through the E-Verify program. A breach of this warranty shall be deemed a material



breach of the Agreement that is subject to penalties up to and including termination of this Agreement. Consultant is subject to a penalty of \$100 per day for the first violation, \$500 per day for the second violation, and \$1,000 per day for the third violation. City at its option may terminate this Agreement after the third violation. Consultant shall not be deemed in material breach of this Agreement if the Consultant and/or subcontractors establish compliance with the employment verification provisions of Sections 274A and 274B of the federal Immigration and Nationality Act and the E-Verify requirements contained in A.R.S. § 23-214(A). City retains the legal right to inspect the papers of any Consultant or subcontractor employee who works under this Agreement to ensure that the Consultant or subcontractor is complying with the warranty. Any inspection will be conducted after reasonable notice and at reasonable times. If state law is amended, the Parties may modify this paragraph consistent with state law.

20. ENTIRE AGREEMENT: This Agreement and any attachments represent the entire agreement between City and Consultant and supersede all prior negotiations, representations or agreements, either express or implied, written or oral. It is mutually understood and agreed that no alteration or variation of the terms and conditions of this Agreement shall be valid unless made in writing and signed by the Parties hereto. Written and signed amendments shall automatically become part of the Supporting Documents, and shall supersede any inconsistent provision therein; provided, however, that any apparent inconsistency shall be resolved, if possible, by construing the provisions as mutually complementary and supplementary.

21. SEVERABILITY: City and Consultant each believe that the execution, delivery and performance of this Agreement are in compliance with all applicable laws. However, in the unlikely event that any provision of this Agreement is declared void or unenforceable (or is construed as requiring City to do any act in violation of any applicable laws, including any constitutional provision, law, regulation, or city code), such provision shall be deemed severed from this Agreement and this Agreement shall otherwise remain in full force and effect; provided that this Agreement shall retroactively be deemed reformed to the extent reasonably possible in such a manner so that the reformed agreement (and any related agreements effective as of the same date) provide essentially the same rights and benefits (economic and otherwise) to the Parties as if such severance and reformation were not required. Unless prohibited by applicable laws, the Parties further shall perform all acts and execute, acknowledge and/or deliver all amendments, instruments and consents necessary to accomplish and to give effect to the purposes of this Agreement, as reformed.

22. SUCCESSORS, ASSIGNMENT & DELEGATION: City and Consultant each bind themselves, their partners, successors, assigns and legal representatives to the other Party hereto and to the partners, successors, assigns and legal representatives of such other Party in respect to all covenants, agreements and obligations contained in this Agreement. Neither

Party to the Agreement shall assign the Agreement or sublet it as a whole or delegate the duties hereunder, without the written consent of the other, nor shall Consultant assign any monies due or to become due to it without the previous written consent of City.

23. ACCURACY OF WORK: Acceptance of services or work by City shall not relieve Consultant of the responsibility for subsequent correction of any such errors and the clarification of any ambiguities. Consultant shall make all necessary revisions or corrections resulting from errors and omissions on the part of Consultant without additional compensation.

24. TIME IS OF THE ESSENCE: Time is of the essence with respect to all provisions in this Agreement. Any delay in performance by either Party shall constitute a material breach of this Agreement.

25. PROHIBITION TO CONTRACT WITH CONSULTANTS WHO ENGAGE IN BOYCOTT OF THE STATE OF ISRAEL: The Parties acknowledge A.R.S. §§ 35-393 through 35-393.03, as amended, which forbids public entities from contracting with Consultants who engage in boycotts of the State of Israel. Should Consultant under this Agreement engage in any such boycott against the State of Israel, this Agreement shall be deemed automatically terminated by operation of law. Any such boycott is a material breach of contract.

26. CONFLICTS OF INTEREST: This Agreement is subject to, and may be terminated by City in accordance with, the provisions of A.R.S. § 38-511.

27. CERTIFICATION PURSUANT TO A.R.S. § 35-394. In accordance with Arizona Revised Statutes § 35-394, Consultant hereby certifies and agrees that Consultant does not currently and shall not for the duration of this Agreement use: 1) the forced labor of ethnic Uyghurs in the People's Republic of China, 2) any services or goods produced by the forced labor of ethnic Uyghurs in the People's Republic of China, and/or 3) any suppliers, consultants or subconsultants that use the forced labor or any services or goods produced by the forced labor of ethnic Uyghurs in the People's Republic of China. If Consultant becomes aware during the term of this Agreement that Consultant is not in compliance with this Section, then Consultant shall notify the City within five (5) business days after becoming aware of such noncompliance. If Consultant does not provide the City with written certification that Consultant has remedied such noncompliance within one hundred eighty (180) calendar days after notifying the City of such noncompliance, this Agreement shall terminate, except that if the Agreement termination date occurs before the end of such one hundred eighty (180) calendar day remedy period, this Agreement shall terminate on such contract termination date.



IN WITNESS WHEREOF, Consultant and City have executed this Agreement as of the date first set forth above.

CONSULTANT:

DFDG Architecture, an Arizona corporation



By: Darrin Orndorff, AIA

Its: President

CITY:

CITY OF APACHE JUNCTION, ARIZONA,  
an Arizona municipal corporation

By: Walter "Chip" Wilson

Its: Mayor

ATTEST:

\_\_\_\_\_  
Jennifer Pena  
City Clerk

APPROVED AS TO FORM:

 9.24.23

\_\_\_\_\_  
R. Joel Stern  
City Attorney

STATE OF Arizona )  
 ) ss.  
COUNTY OF Maricopa )

The foregoing was subscribed and sworn to before me this 19th  
day of September, 2023, by Darrin Orndorff as President of  
DFDG Architecture, an Arizona corporation.

Shannon Kopp  
Notary Public

My Commission Expires:

06/30/2024



SHANNON KOPP  
Notary Public - Arizona  
Maricopa Co. / #586376  
Expires 06/30/2024

STATE OF ARIZONA )  
 ) ss.  
COUNTY OF PINAL )

The foregoing was subscribed and sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, 20\_\_\_\_, by Walter "Chip" Wilson, as Mayor of the City of  
Apache Junction, Arizona, an Arizona municipal corporation.

\_\_\_\_\_  
Notary Public

My Commission Expires:



## **EXHIBIT A**



September 18, 2023

City of Apache Junction  
300 E Superstition Blvd  
Apache Junction, AZ 85119

Matt Busby  
[mbusby@apachejunctionaz.gov](mailto:mbusby@apachejunctionaz.gov)

Re: Apache Junction Master Plan Fee Proposal

Dear Matt:

DFDG Architecture is excited for the opportunity to submit this proposal for design services on the City's master plan. The following proposal outlines our understanding of the scope and requirements for this project.

### **A. PROJECT SCOPE**

#### **1) General Scope Information.**

The project will be a master plan for multiple buildings and sites managed and operated by the City of Apache Junction.

- a. Create CIP framework and budget. This scope includes identifying capital needs and categorizing those facility needs into individual projects. See attached proposal from FM Solutions for more detailed information about this scope. This scope also includes preparation of budgets for the projects identified in the CIP. See attached proposal from RLB.
- b. Site planning. This scope includes creating colored site plans of three specific sites to depict the proposed future growth of each location. The first site is the 40 acre city hall site at Idaho Rd. and Superstition Blvd. The second site is the 20 acre animal control and public works yard on the south side of Baseline Rd. The third site is the parks storage site located at the south side of Prospector Park.
- c. Police Department Planning. Provide preliminary block plans for the proposed new public safety building tentatively located on the north side of city hall campus. Block plans will identify quantities of offices, workstations and key spaces, but are not intended to be complete floor plans that exactly locate each of these items in a final layout.
- d. Planning for other buildings on campus are not included in the scope but may be provided as an additional service if requested.

#### **2) Owner/Client Information.**

City of Apache Junction is the owner and Client for this project and will be represented by Susan Billings of Elevated Design Studio. The Client is responsible for the following:

- a. Provide access to buildings, sites and key staff when requested by design team.

#### **3) Schedule.**

This proposal is phase 2 which is to create a master plan for this city to implement the information presented in the completed space needs assessment. This phase will take approximately 4 months to complete. Additional phases beyond the master planning would include additions, renovations and new construction to expand the City's infrastructure as needed to implement the master plan.

## **EXHIBIT A**

### **B. BASIC SERVICES**

#### **1) Consultant Team.**

- a. DFDG will be the prime consultant, and provide architectural and planning services. Subconsultants will include the following disciplines (see attached proposals for additional information):
- b. FM Solutions (FMS) will provide CIP consulting services.
- c. RLB will provide cost estimates for the CIP framework.
- d. ALTA will provide surveys noted in supplemental services.

#### **2) Master Plan Services**

- a. DFDG and FMS will concurrently work on the CIP framework, site planning and PD block planning tasks. Once these are complete, RLB will use the documents to prepare a budget for the identified scope.
- b. Site work during this phase includes analysis of the needs for police and public works departments to have adequate exterior storage and yard space to satisfy their current and projected site needs.
- c. DFDG will attend bi-weekly meetings during this phase. Based on the project schedule in section A, 8 meetings are included in this phase. These meetings may be virtual or in-person based on content and availability of participants.
- d. Final deliverable for this phase includes a written master plan that includes a CIP and budget, site plans and PD floor plan. The master plan will include the previously completed space needs study as a referenced document.

#### **3) Supplemental Services.**

The following Supplemental Services are noted as separate line items in the fee proposal of Section D below and will be included in the full scope of services provided by DFDG. If the city elects to exclude any of these surveys, an additional fee would apply in order to create a working background for the site planning scope of work.

- a. ALTA Surveys. ALTA will provide survey information for the three identified sites. This work will be conducted at the start of the project in order to begin site planning scope. See attached proposals for additional information.

### **C. EXCLUSIONS**

The following services are not included under Basic Services, and would be provided as Additional Services if requested by the Client.

- a. A change or increase in the project scope, or making changes to the documents that are inconsistent with previously furnished information or approvals.
- b. Design for future building expansions or engineering analysis of any facility.
- c. Special studies or reports involving traffic studies, geotechnical analysis, archeological or environmental studies or reports, or other special studies requiring special expertise.
- d. Additional meetings or presentations beyond those indicated in Section B above.
- e. Civil engineering review for remediation of existing washes or coordination with Army Corps of Engineers for 404 designated waterways.
- f. Native plant inventory to identify protected vegetation (i.e. saguaro) that would require relocation to allow for new building locations.



## EXHIBIT A

### **D. FEE PROPOSAL**

Table below indicates basic and supplemental services by DFDG and the consultant team. The consultant fees are marked up 10%. The individual consultant fees can be seen on the attached proposals.

<b>Basic Services</b>	<b>\$100,100</b>
CIP Framework and Budget	\$44,960
Master Planning – Site Design	\$32,500
Master Planning – PD Block Plan	\$22,640
<b>Supplemental Services</b>	<b>\$68,200</b>
ALTA Survey – City Hall	\$38,500
ALTA Survey – Public Works	\$24,200
ALTA Survey – Parks Storage	\$5,500
<b>Reimbursable Expenses</b>	<b>\$1,000</b>
<b>Total Fee Proposal</b>	<b>\$169,300</b>

Sincerely,



Chad Billings, AIA, LEED-AP  
President

## EXHIBIT A



fmsolutions.net

p 602.265.7900  
f 602.265.9477

February 8, 2023

Chad Billings  
Principal  
DFDG Architecture

**Subject: Apache Junction Capital Improvement Program (CIP) Services**

Chad,

This letter will acknowledge and confirm our recent discussions to develop CIP services for the above referenced project. We propose to furnish the following professional services as set forth herein.

### **I. PROJECT ASSUMPTIONS**

Requested support from Apache Junction for the development of a Capital Improvement Program (CIP) as a part of the FMP services:

- a. Provide one person designated as a representative that FMS can work with on an ongoing basis.
- b. Provide a key leader that serves as the leader in the FPAT meetings and as the sponsor of the CIP. Can be same person as one person mentioned above.
- c. Schedules all meetings and interviews
- d. Provides access to all necessary facilities.
- e. Provide a Conference Room space for FMS team to occupy and use during their investigative work.
- f. Provide Flip charts and Power Point projector for use during FPAT Meetings

### **II. OBJECTIVES**

The following objectives are outlined for the Capital Improvement Program (CIP) :

#### **1. PHASE I: DEVELOPMENT OF PROCESSES FOR THE CIP**

The purpose of this phase is to assist the Facilities Plan Advisory Team (FPAT) with the development of a CIP. This phase will consist of defining a process from identification of the need through implementation of that need. Typically, these needs are categorized as a Capital Project, A Capital Refresh, or a Capital Renewal. Each Category usually has a little different process that is required. This is typically developed by FMS by working with key leaders from, Procurement, Financial Services and Facility Managers. Frequently, new rules of engagement are needed to be developed and approved by high level manager to facilitate efficiency in operations.

**Outcome:** A written defined process, that is needed/required to effectively develop per category, each proposed project from initiation through implementation. This written process will also be graphically mapped for quick and easy understanding.



## EXHIBIT A



fmsolutions.net

p 602.265.7900  
f 602.265.9477

### 2. PHASE II: DEVELOPMENT OF BUDGETS AND ASSOCIATED LIFE CYCLE STRATEGIES

The purpose of this phase is to formally recognize and prioritize facilities assets, their age and determine best life cycle so that appropriate consistent quality level is selected. This allows for appropriate pricing to be established for capital budgets and long-term ongoing maintenance. Work on this phase is predicated on the planning principles already developed. These principles will test and validate need and provide the foundation for the development of their solutions. This is typically developed by FMS by working with key leaders that are familiar with the owner's facilities and FPAT Mission, Goals and Guiding Principles. Frequently, new rules of engagement are needed in this as well so that the approach is consistent and defensible; a high-level manager will need to be involved and approve this manual.

**Outcome:** A written defined Design Criteria Manual that identifies quality standards for the city. This manual is used by the O&M staff as well as the Capital staff, to include outside design consultants, budget estimators and contractors.

### III. COMPENSATION

This total is inclusive of all scope of services noted above and includes travel expenses and reimbursable expenses.

**Fixed Fees: \$ \$19,200.00**

### IV. TERMS & CONDITIONS

Invoicing shall be monthly based on the percentage of the project completed, up to the proposed Fixed Fee amount. DFDG will be invoiced monthly based upon percent complete on the tasks noted above and due and payable within 30 days of the date of invoice.

Services other than those mentioned and described herein will be performed only with your authorization and as an additional service. We look forward to proceeding with your project upon receipt of your approval. We are excited to assist you with your project, should you have any questions please contact me to discuss.

---

Curtis L. Slife AIA, NCARB, CFM, FMP, FCI, IFMA FELLOW  
Principal, FM Solutions Management LLC

---

Chad Billings, DFDG Architecture  
DFDG

cc:  
Heather Unger, CSI FM Solutions Management LLC

4343 East Camelback Road  
Suite 350  
Phoenix, Arizona 85018

T: +1 602 443 4848  
F: +1 602 443 4849

SJM: K-PHX: AJ-MP  
February 24th, 2023

Mr. Chad Billings, AIA, LEED-AP BD+C, WELL AP  
Principal  
DFDG  
4545 E. McKinley St.  
**Phoenix, AZ 85008**

Via e-mail:

Dear Chad:

**RE: CITY OF APACHE JUNCTION MASTERPLAN**  
**FEE PROPOSAL FOR COST CONSULTANT SERVICES**

Thank you for inviting Rider Levett Bucknall (RLB) to submit a proposal to provide Cost Consultant Services on the City of Apache Junction Facilities Masterplan.

**Site Description**

RLB is assuming there are multiple facilities and projects across the City of Apache Junction. RLB has also assumed that the projects will take place across multiple fiscal years, and will require escalation analysis on a project specific basis.

**Project Description**

Provide Capital Improvement Program (CIP) estimates of project cost to align with the facilities masterplan.

**Consultant Scope of Work & Proposed Fee**

Prepare one (1) Program / Concept Masterplan Documents Cost Estimate including review with the project team.

– 120 hours @ \$170/hour, \$20,400

Total Fee - \$20,400

**Schedule**

RLB will need approximately ten (10) – 15 (15) business days to schedule the work plus approximately twenty (20) full business days to fully complete the estimate.



Mr. Chad Billings, AIA, LEED-AP BD+C, WELL AP  
DFDG  
February 24th, 2023  
Page 2

**RE: CITY OF APACHE JUNCTION MASTERPLAN**  
**FEE PROPOSAL FOR COST CONSULTANT SERVICES**

**Exclusions**

Please note that our fees generally exclude out-of-pocket expenses (such as airfares and travel outside the Greater Phoenix area; color photocopying; reproduction costs associated with other consultants' documents), which are to be reimbursed at the actual cost to us. Additionally, please carefully note that our proposed fees specifically do not include the following:

- preparation of new cost estimates or amendments to our cost estimates necessitated by changes in the design or by further redesigns
- cost estimating associated with any Alternates, Options and/or Value-Engineering / Value-Analysis related items

**Terms & Conditions**

The terms will be as per Design Teams Agreement with the City of Apache Junction. Unless otherwise agreed to in writing, RLB's scope of services is limited to the extent discussed in this proposal. Any additional scope, changes in the scope, or additional scope required by contract terms and conditions shall be an additional service for which additional fees will be required.

**Acceptance**

To signify your acceptance of this proposal, please sign below and return it to me.

In the meantime, if you have any questions, or would like to discuss some aspect of this proposal, please feel free to contact me.

Yours faithfully,  
**RIDER LEVETT BUCKNALL LTD.**



**Scott J. Macpherson MRICS**  
Executive Vice President



**Jesse Zunke**  
Associate Principal

Accepted: \_\_\_\_\_

Position / Title: \_\_\_\_\_

Date: \_\_\_\_\_

## EXHIBIT A

### **PROPOSAL for PROFESSIONAL SURVEYING SERVICES**

Proposal No.: 230866-S

Date: July 12, 2023

Client: DFDG Architecture  
4545 E. McKinley St  
Phoenix, AZ 85008

Project: Parks Storage  
3015 N Idaho Rd  
Apache Junction, AZ 85119

Attention: Chad Billings



Alta Survey, LLC, dba Alta Arizona (hereinafter referred to as "Alta"), appreciates the opportunity to provide you with this proposal for surveying services for the above referenced project.

The following Professional Surveying Services will be provided by Alta upon acceptance of the attached Terms and Conditions:

#### **DESCRIPTION OF SERVICES:**

This firm understands that the referenced project consists of development located on south side of Prospector Park in Apache Junction, Arizona.

#### **SCOPE OF SERVICES:**

Alta will provide the following land survey services for this project:

#### **TOPOGRAPHIC SURVEY SERVICES**

Alta Southwest proposes to provide the professional surveying services required for completing a 3D Topographic Survey of the above referenced property. This survey will map all surface features depicting the location, size, height, and changes in elevation of natural and man-made improvements within the project limits as determined by client.

#### **BOUNDARY SURVEY SERVICES**

Alta Southwest proposes to provide the professional surveying services required to complete a Boundary Survey of the above-referenced property. This survey will be completed per the "Arizona Boundary Survey Minimum Standards".

#### **PRIVATE UTILITY LOCATING**

Alta Southwest proposes to provide the professional surveying services required for completing Private Utility locating of the above-referenced property. This service will include the detection of underground utilities and other subsurface findings based upon surface markings and available utility maps to ensure the overall timely success of any construction project where excavation is planned.

#### **SCHEDULE:**

Duration on site : 2 days +/-

#### **FEE FOR SERVICES:**

In accordance with the scope of services, specifications, and plans, the following is our bid for this project:

**Survey Services Fee:**

**\$5,000.00**

geotechnical

survey

environmental

special  
inspections

material  
testing

civil  
engineering

Phoenix

Tucson

Sierra Vista

Florence

1800 W Broadway Rd  
Suite 5  
Tempe, AZ 85282

2025 W Ruthrauff Rd  
Suite 125  
Tucson, AZ 85705

440 N Main St  
Suite 202  
Florence, AZ 85132

2700 E Fry Blvd  
Suite C-1  
Sierra Vista, AZ 85635

480.656.1517  
520.398.6651

altaarizona.com



## EXHIBIT A



Calculations, materials, and travel are included for the first-time services. Authorized work for changes in scope, redesign, re-stake, and related travel are not included and will be billed hourly as outlined below:

GPS or conventional 2-Person Field Crew:	\$195.00/hour
3-Person Field Crew:	\$225.00/hour
AutoCAD Drafting/Research/Travel/Office:	\$145.00/hour
Registered Land Surveyor:	\$190.00/hour

This fee, and the outlined scope of work, is valid for 30 days after the date which is listed on this proposal. Additionally, this fee does not include work outside of normal work hours. Work outside of the normal work hours of 7am to 5pm Monday through Friday will be billed at 1.5 times our normal rates. Work conducted on Federal and State Holidays will be billed at 2 times our normal rates.

ALTA shall provide the services described above on a fixed fee basis. All reimbursables will be billed to the Client at cost plus 15%. Reimbursables include, but are not limited to, printing, submittal fees, mileage.

The Client shall be responsible for obtaining permission for Alta, its employees, agents and subcontractors to enter onto the subject property and any properties in the vicinity as reasonably necessary for Alta to perform the services described herein. By either countersigning this Proposal or verbally authorizing Alta to proceed, the Client warrants and represents that it has obtained such permission.

**Alta requests a minimum 48-hour notice for scheduling site staking, and our services can be scheduled by emailing the fillable PDF request form sent with this proposal to [SurveyRequests@AltaArizona.com](mailto:SurveyRequests@AltaArizona.com).** We make every effort to try and accommodate same day scheduling; however, services requested the same day are not guaranteed.

I hope that this proposal is responsive to your request in terms of services, fee, and schedule. If you have any questions or concerns, please contact me personally. I will be very happy to discuss and resolve them with you. I can be reached at the following number:

Phone: 623.693.3183  
Email: [Phil.Fedor@altaarizona.com](mailto:Phil.Fedor@altaarizona.com)

Kindly indicate your acceptance by signing and initialing in the spaces indicated below and returning the entire agreement to me via either hard copy or email.

Best regards,  
Alta Survey, LLC, dba Alta Arizona

Phil Fedor  
Land Survey Project Manager

## EXHIBIT A

geotechnical

survey

environmental

special  
inspections

material  
testing

civil  
engineering

### **PROPOSAL for PROFESSIONAL SURVEYING SERVICES**

Proposal No.: 230865-S

Date: July 12, 2023

Client: DFDG Architecture  
4545 E. McKinley St  
Phoenix, AZ 85008

Project: Public Works Yard  
575 E Baseline  
Apache Junction, AZ 85119

Attention: Chad Billings



Alta Survey, LLC, dba Alta Arizona (hereinafter referred to as "Alta"), appreciates the opportunity to provide you with this proposal for surveying services for the above referenced project.

The following Professional Surveying Services will be provided by Alta upon acceptance of the attached Terms and Conditions:

Phoenix

Tucson

Sierra Vista

Florence

#### **DESCRIPTION OF SERVICES:**

This firm understands that the referenced project consists of development in APN 104070030, which approximates 20 acres, located in Tempe, Arizona.

#### **SCOPE OF SERVICES:**

Alta will provide the following land survey services for this project:

#### **TOPOGRAPHIC SURVEY SERVICES**

Alta Southwest proposes to provide the professional surveying services required for completing a 3D Topographic Survey of the above referenced property. This survey will map all surface features depicting the location, size, height, and changes in elevation of natural and man-made improvements within the project limits as determined by client.

#### **BOUNDARY SURVEY SERVICES**

Alta Southwest proposes to provide the professional surveying services required to complete a Boundary Survey of the above-referenced property. This survey will be completed per the "Arizona Boundary Survey Minimum Standards".

#### **PRIVATE UTILITY LOCATING**

Alta Southwest proposes to provide the professional surveying services required for completing Private Utility locating of the above-referenced property. This service will include the detection of underground utilities and other subsurface findings based upon surface markings and available utility maps to ensure the overall timely success of any construction project where excavation is planned.

#### **SCHEDULE:**

Duration on site : 4 days +/-

#### **FEE FOR SERVICES:**

In accordance with the scope of services, specifications, and plans, the following is our bid for this project:

**Survey Services Fee:**

**\$22,000.00**

1800 W Broadway Rd  
Suite 5  
Tempe, AZ 85282

2025 W Ruthrauff Rd  
Suite 125  
Tucson, AZ 85705

440 N Main St  
Suite 202  
Florence, AZ 85132

2700 E Fry Blvd  
Suite C-1  
Sierra Vista, AZ 85635

480.656.1517  
520.398.6651

altaarizona.com



Calculations, materials, and travel are included for the first-time services. Authorized work for changes in scope, redesign, re-stake, and related travel are not included and will be billed hourly as outlined below:

GPS or conventional 2-Person Field Crew:	\$195.00/hour
3-Person Field Crew:	\$225.00/hour
AutoCAD Drafting/Research/Travel/Office:	\$145.00/hour
Registered Land Surveyor:	\$190.00/hour

This fee, and the outlined scope of work, is valid for 30 days after the date which is listed on this proposal. Additionally, this fee does not include work outside of normal work hours. Work outside of the normal work hours of 7am to 5pm Monday through Friday will be billed at 1.5 times our normal rates. Work conducted on Federal and State Holidays will be billed at 2 times our normal rates.

ALTA shall provide the services described above on a fixed fee basis. All reimbursables will be billed to the Client at cost plus 15%. Reimbursables include, but are not limited to, printing, submittal fees, mileage.

The Client shall be responsible for obtaining permission for Alta, its employees, agents and subcontractors to enter onto the subject property and any properties in the vicinity as reasonably necessary for Alta to perform the services described herein. By either countersigning this Proposal or verbally authorizing Alta to proceed, the Client warrants and represents that it has obtained such permission.

**Alta requests a minimum 48-hour notice for scheduling site staking, and our services can be scheduled by emailing the fillable PDF request form sent with this proposal to [SurveyRequests@AltaArizona.com](mailto:SurveyRequests@AltaArizona.com).** We make every effort to try and accommodate same day scheduling; however, services requested the same day are not guaranteed.

I hope that this proposal is responsive to your request in terms of services, fee, and schedule. If you have any questions or concerns, please contact me personally. I will be very happy to discuss and resolve them with you. I can be reached at the following number:

Phone: 623.693.3183  
Email: [Phil.Fedor@altaarizona.com](mailto:Phil.Fedor@altaarizona.com)

Kindly indicate your acceptance by signing and initialing in the spaces indicated below and returning the entire agreement to me via either hard copy or email.

Best regards,  
Alta Survey, LLC, dba Alta Arizona



Phil Fedor  
Land Survey Project Manager

## EXHIBIT A

geotechnical

survey

environmental

special  
inspections

material  
testing

civil  
engineering

### **PROPOSAL for PROFESSIONAL SURVEYING SERVICES**

Proposal No.: 230864-S

Date: July 12, 2023

Client: DFDG Architecture  
4545 E. McKinley St  
Phoenix, AZ 85008

Project: City Hall  
300 E Superstition Blvd  
Apache Junction, AZ 85119

Attention: Chad Billings



Alta Survey, LLC, dba Alta Arizona (hereinafter referred to as "Alta"), appreciates the opportunity to provide you with this proposal for surveying services for the above referenced project.

The following Professional Surveying Services will be provided by Alta upon acceptance of the attached Terms and Conditions:

Phoenix

Tucson

Sierra Vista

Florence

#### **DESCRIPTION OF SERVICES:**

This firm understands that the referenced project consists of development in APN 10001003C, which approximates 40 acres, located in Apache Junction, Arizona.

#### **SCOPE OF SERVICES:**

Alta will provide the following land survey services for this project:

#### **TOPOGRAPHIC SURVEY SERVICES**

Alta Southwest proposes to provide the professional surveying services required for completing a 3D Topographic Survey of the above referenced property. This survey will map all surface features depicting the location, size, height, and changes in elevation of natural and man-made improvements within the project limits as determined by client.

#### **BOUNDARY SURVEY SERVICES**

Alta Southwest proposes to provide the professional surveying services required to complete a Boundary Survey of the above-referenced property. This survey will be completed per the "Arizona Boundary Survey Minimum Standards".

#### **PRIVATE UTILITY LOCATING**

Alta Southwest proposes to provide the professional surveying services required for completing Private Utility locating of the above-referenced property. This service will include the detection of underground utilities and other subsurface findings based upon surface markings and available utility maps to ensure the overall timely success of any construction project where excavation is planned

#### **SCHEDULE:**

Duration on site : 5 days +/-

#### **FEE FOR SERVICES:**

In accordance with the scope of services, specifications, and plans, the following is our bid for this project:

**Survey Services Fee:**

**\$35,000.00**

1800 W Broadway Rd  
Suite 5  
Tempe, AZ 85282

2025 W Ruthrauff Rd  
Suite 125  
Tucson, AZ 85705

440 N Main St  
Suite 202  
Florence, AZ 85132

2700 E Fry Blvd  
Suite C-1  
Sierra Vista, AZ 85635

480.656.1517  
520.398.6651

altaarizona.com



## EXHIBIT A



Calculations, materials, and travel are included for the first-time services. Authorized work for changes in scope, redesign, re-stake, and related travel are not included and will be billed hourly as outlined below:

GPS or conventional 2-Person Field Crew:	\$195.00/hour
3-Person Field Crew:	\$225.00/hour
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**Alta requests a minimum 48-hour notice for scheduling site staking, and our services can be scheduled by emailing the fillable PDF request form sent with this proposal to [SurveyRequests@AltaArizona.com](mailto:SurveyRequests@AltaArizona.com).** We make every effort to try and accommodate same day scheduling; however, services requested the same day are not guaranteed.

I hope that this proposal is responsive to your request in terms of services, fee, and schedule. If you have any questions or concerns, please contact me personally. I will be very happy to discuss and resolve them with you. I can be reached at the following number:

Phone: 623.693.3183  
Email: [Phil.Fedor@altaarizona.com](mailto:Phil.Fedor@altaarizona.com)

Kindly indicate your acceptance by signing and initialing in the spaces indicated below and returning the entire agreement to me via either hard copy or email.

Best regards,  
Alta Survey, LLC, dba Alta Arizona

Phil Fedor  
Land Survey Project Manager

**ADOA  
COOPERATIVE AGREEMENT  
SUPPORTING DOCUMENTS**

**Submission Package:**

**Attachment 1**

**Attachment 2**

**Attachment 3**

**Attachment 4**

**Annual Design Professional Services Packet - DFDG**



## Attachment 1

**SUBMISSION OF OFFER:** Undersigned hereby offers and agrees to provide qualifications for **Annual Professional Services List Dated December 1, 2020**, in compliance with the Request for Statements of Qualifications indicated above and our Offer indicated by the latest dated version below:

Initial Offer:	1.	11/19/2020	CMB	
		date	initial	

CMB

### DFDG Architecture

Offeror company name	Signature of person authorized to sign Offer    Initials
4545 E. McKinley Street	Chad Billings, AIA, LEED AP, WELL AP / Principal
Address	Printed name and title
Phoenix, AZ 85008	Chad Billings, AIA, LEED AP, WELL AP / Principal
City   State   ZIP	Contact name and title
86-0324041	cbillings@dfdg.com                      602.761.5123
Federal tax identifier (EIN or SSN)	Contact Email Address                      Contact phone number



Request for State

**Arizona Department of  
Administration  
General Services Division**  
100 N 15<sup>th</sup> Avenue, Suite 103  
Phoenix, AZ 85007

## Attachment 1

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## Attachment 1

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### ATTACHMENT 1 – OFFER FORM

**CERTIFICATION:** By signature in the above, Offeror certifies that it:

1. will not discriminate against any employee or applicant for employment in violation of Federal Executive Order 11246, [Arizona] State Executive Order 2009-9 or A.R.S. §§ 41-1461 through 1465;

## **Attachment 1**

2. has not given, offered to give, nor intends to give at any time hereafter any economic opportunity, future employment, gift, loan, gratuity, special discount, trip, favor, or service to a public servant in connection with the submitted offer. Failure to provide a valid signature affirming the stipulations required by this clause will result in rejection of the Offer. Signing the Offer with a false statement will void the Offer, any resulting contract, and may be subject to legal penalties under law;
3. complies with A.R.S. § 41-3532 when offering electronics or information technology products, services, or maintenance; and
4. is not debarred from, or otherwise prohibited from participating in any contract awarded by federal, state, or local government.

# Attachment 2

Project Experience - Number of Projects and Revenue  
2020 Annual Professional Services List (save document as a .pdf and submit as an attachment).  
FIRM NAME: DFDG Architecture

TYPE OF PROJECT	TOTAL NUMBER OF FIRM PROJECTS COMPLETED IN LAST THREE YEARS-ANY STATE	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY state, municipal, federal etc. government projects only	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY non-government projects only	TYPE OF PROJECT	TOTAL NUMBER OF FIRM PROJECTS COMPLETED IN LAST THREE YEARS-ANY STATE	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY state, municipal, federal etc. government projects only	Using the Revenue Index (Enter 1-10) indicate the approximate revenue the firm has earned over the last three years from ARIZONA ONLY non-government projects only
Acoustics, Noise Abatement				Land Surveying			
Activity Centers	2		5	Landscape Architecture			
Aerial Photography; Airborne Data and Imagery Collection and Analysis				LEED Accredited A/E	4	6	
Agricultural Development; Grain Storage; Farm Mechanization				LEED Independent 3rd Party Building Commissioning			
Air Pollution Control				Libraries; Museums; Galleries	2	3	
Airports; Navais; Airport Lighting; Aircraft Fueling				Lighting (Exteriors; Streets; Memorials; Athletic Fields, Etc.)			
Airports; Terminals and Hangars; Freight Handling				Lighting (Interior; Display; Theater, Etc.)			
Animal Facilities				Lighting (Cave; Cavern)			
Anti-Terrorism/Force Protection				Mapping Location/Addressing Systems			
Area Master Planning	4	3		Materials Handling Systems; Conveyors; Sorters			
Auditoriums and Theaters	2		3	Materials Testing			
Automation; Controls; Instrumentation				Measurement / Verification / Conservation			
Barracks; Dormitories				Water Consumption			
Bridge Design; Bridges				Medical Related			
Cartography				Metalurgy			
Cemeteries (Planning and Relocation)				Mining and Mineralogy			
Chemical Processing and Storage				Modular Systems Design; Pre-Fabricated			
Child Care/Development Facilities				Mold Investigation			
Codes; Standards; Ordinances				Museums	1	1	
Cold Storage; Refrigeration and Fast Freeze				Nuclear Facilities; Nuclear Shielding			
Commercial Building (Low Rise); Shopping Centers				Office Buildings; Industrial Parks	6		4
Communications Systems; TV; Microwave				Outdoor Recreation			
Community Facilities				Petroleum and Fuel (Storage and Distribution)			
Computer Facilities				Phase I Environmental			
Conservation and Resource Management				Photogrammetry			
Construction Management				Pipelines (Cross-Country - Liquid and Gas)			
Construction Materials Testing				Plumbing and Piping Design			
Construction Surveying				Pneumatic Structures; Air-Support Buildings			
Controls and Electronics Engineer				Power Generation; Transmission; Distribution			
Corrosion Control; Cathodic Protection Electrolysis				Prisons and Correctional Facilities			
Cost Estimating; Cost Engineering and Analysis;				Product; Machine Equipment Design			
Cryogenic Facilities				Public Safety Facilities	4	5	
Dams (Concrete; Arch)				Radar; Sonar; Radio and Radar Telescopes			
Dams (Earth; Rock); Dikes; Levees				Radio Frequency Systems and Shieldings			
Desalination (Process and Facilities)				Railroad; Rapid Transit			
Design & Planning Structured Parking Facilities	3	4		Recreation Facilities (Parks, Marinas, Etc.)			
Design-Build - Preparation of Requests for Proposals	1	2		Refrigeration Plants/Systems			
Detention Security Systems				Rehabilitation (Buildings; Structures; Facilities)	2	2	
Digital Elevation and Terrain Model Development				Research Facilities	4	4	
Digital Orthophotography				Resources Recovery; Recycling			
Dining Halls; Clubs; Restaurants	1			Rivers; Canals; Waterways; Flood Control			
Disability / Special Needs				Roof Infrared Imaging to Identify Water Leaks			
Dredging Studies and Design				Roofing			
Ecological and Archeological Investigations				Safety Engineering; Accident Studies; OSHA			
Educational Facilities; Classrooms	30	5		Security Systems; Intruder and Smoke			
Electrical Studies and Design				Seismic Designs and Studies			
Electronics				Sewage Collection, Treatment and Disposal			
Elevators; Escalators; People-Movers				Soils and Geologic Studies; Foundations			
Energy / Water Auditing Savings				Solar Energy Utilization			
Energy Conservation; New Energy Sources				Solid Wastes; Incineration; Landfill			
Environmental Impact Studies, Assessments or				Special Environments; Clean Rooms, Etc.			
Fallout Shelters; Blast-Resistant Design				Specifications Writing			
Fire Protection				Storm Water Handling and Facilities			
Fisheries; Fish Ladders				Structural Design; Special Structures			
Forensic Engineering				Surveying; Platting; Mapping; Flood Plain			
Garages; Vehicles Maintenance Facilities; Parking	3	4		Sustainable Design			
Gas Systems (Propane; Natural, Etc.)				Swimming Pools			
Geodetic Surveying; Ground and Airborne				Testing and Inspection Services			
Heating; Ventilating; Air Conditioning				Topographic Surveying and Mapping			
Highways; Streets; Airfield Paving; Parking Lots				Towers (Self-Supporting and Guyed)			
Historical Preservation				Toxicology			
Hospital and Medical Facilities				Traffic and Transportation Engineering			
Hotels; Motels				Traffic Studies			
Housing (Residential, Multi-Family; Apartments;				Transportation			
Hydraulics and Pneumatics				Tunnels and Subways			
Hydrographic Surveying				Urban Renewals; Community Development			
Industrial Buildings; Manufacturing Plants	1		2	Utilities (Gas and Steam)			
Industrial Processes; Quality Control				Value Analysis; Life-Cycle Costing			
Industrial Waste Treatment				Warehouse and Depots			
Intelligent Transportation Systems				Waste Water Treatment Facility			
Infrastructure				Water Resources; Hydrology; Ground			
Irrigation; Drainage				Water Supply; Treatment and Distribution			
Judicial and Courtroom Facilities	3	4		Water Well Rehabilitation; Water Well			
Laboratories; Medical Research Facilities	4	3		Wind Tunnels; Research/Testing Facilities			
Labs - General				Zoning; Land Use Studies			
Labs - Research - Dry							
Labs - Research - Wet							

**Professional Services**  
**Index Number**  
1. Less than \$100,000  
2. \$100,000 to less than \$250,000  
3. \$250,000 to less than \$500,00  
4. \$500,000 to less than \$1 Million  
5. \$1 Million to less than \$2 Million  
6. \$2 Million to less than \$5 Million  
7. \$5 Million to less than \$10 Million  
8. \$10 Million to less than \$25 Million  
9. \$25 Million to less than \$50 Million  
10. \$50 Million or greater



### Attachment 3

Annual Professional Services List of Firms Services December 1, 2020


IT IS IMPORTANT THAT YOU NOT ADD OR DELETE ANY COLUMNS OR CELLS.

**Instructions: Enter Firm Name and complete sections as indicated and upload with offer submitted**

Firm Name		Firm Contact Email	Indicate which Architect Services
DFDG Architecture		<a href="mailto:cbillings@dfdg.com">cbillings@dfdg.com</a>	X

Does Firm is Qualified to Perform: Place an "X" in the appropriate boxes.					Indicate in which Regions firm will perform work in: Place an "X" in the appropriate boxes.					Indicate project cost range firm will perform work: Place an "X" in the appropriate boxes.		
Professional Services Categories					Locations Served					Project Size		
Planner Services	Engineer Services	Geologist Services	Landscape Architect Services	Land Surveying Services	Phoenix Metro Area	Tucson and Surrounding Areas	Flagstaff and Surrounding Areas	Yuma and Surrounding Areas	Statewide	50,000 - 100,000	101,000 - 400,000	401,000 - 1,000,000
					X	X	X	X	X	X	X	X

## Attachment 4

	<b>Participation in Boycott of Israel</b>		<b>State of Arizona Arizona Department of Administration General Services Division 100 N 15<sup>th</sup> Avenue, Suite 103 Phoenix, AZ 85007</b>
	Request for Statements of Qualifications for the Annual Professional Services List Dated December 1, 2020	PAGE 1	
		OF 2	

### Boycott of Israel Disclosure

Please note that if any of the following apply to this Solicitation, Contract, or Contractor, then the Offeror shall select the "Exempt Solicitation, Contract, or Contractor" option below:

- The Solicitation or Contract has an estimated value of less than \$100,000;
- Contractor is a sole proprietorship;
- Contractor has fewer than ten (10) employees; OR
- Contractor is a non-profit organization.

Pursuant to A.R.S. §35-393.01, public entities are prohibited from entering into contracts "unless the contract includes a written certification that the company is not currently engaged in, and agrees for the duration of the contract to not engage in, a boycott of goods or services from Israel."

Under A.R.S. §35-393:

1. "Boycott" means engaging in a refusal to deal, terminating business activities or performing other actions that are intended to limit commercial relations with entities doing business in Israel or in territories controlled by Israel, if those actions are taken either:
    - (a) Based in part on the fact that the entity does business in Israel or in territories controlled by Israel.
    - (b) In a manner that discriminates on the basis of nationality, national origin or religion and that is not based on a valid business reason.
  2. "Company" means an organization, association, corporation, partnership, joint venture, limited partnership, limited liability partnership, limited liability company or other entity or business association, including a wholly owned subsidiary, majority-owned subsidiary, parent company or affiliate, that engages in for-profit activity and that has ten or more full-time employees.
- ...
5. "Public entity" means this State, a political subdivision of this State or an agency, board, commission or department of this State or a political subdivision of this State.

The certification below does not include boycotts prohibited by 50 United States Code Section 4842 or a regulation issued pursuant to that section. See A.R.S. §35-393.03.

**In compliance with A.R.S. §§35-393 *et seq.*, all offerors must select one of the following:**

The Company submitting this Offer **does not** participate in, and agrees not to participate in during the term of the contract, a boycott of Israel in accordance with A.R.S. §§35-393 *et seq.* I understand that my entire response will become public record in accordance with A.A.C. R2-7-C317.





## Participation in Boycott of Israel

Request for Statements of Qualifications for the Annual  
Professional Services List Dated December 1, 2020

PAGE  
2

OF  
2

State of Arizona  
Arizona Department of  
Administration  
General Services Division  
100 N 15<sup>th</sup> Avenue, Suite 103  
Phoenix, AZ 85007

- ☐ The Company submitting this Offer **does** participate in a boycott of Israel as described in A.R.S. §§35-393 *et seq.*
- ☐ **Exempt Solicitation, Contract, or Contractor.**

Indicate which of the following statements applies to this Contract:

- ☐ Solicitation or Contract has an estimated value of less than \$100,000;
- ☐ Contractor is a sole proprietorship;
- ☐ Contractor has fewer than ten (10) employees; and/or
- ☐ Contractor is a non-profit organization.

**DFDG Architecture**

Company Name

**4545 E. McKinley Street**

Address

**Phoenix**

City

**AZ**

State

**85008**

Zip

Signature of Person Authorized to Sign

**Chad Billings, AIA, LEED AP, WELL AP**

Printed Name

**Principal**

Title

ARIZONA DEPARTMENT OF ADMINISTRATION

# ANNUAL DESIGN PROFESSIONAL SERVICES

Statement of Qualifications / December 1, 2020



# 1. ORGANIZATION PROFILE

## **a. Firm Name**

DFDG Architecture

## **b. Year Established**

1970

## **c. Address**

4545 E. McKinley Street  
Phoenix, AZ 85008

## **d. Entity Type**

Corporation

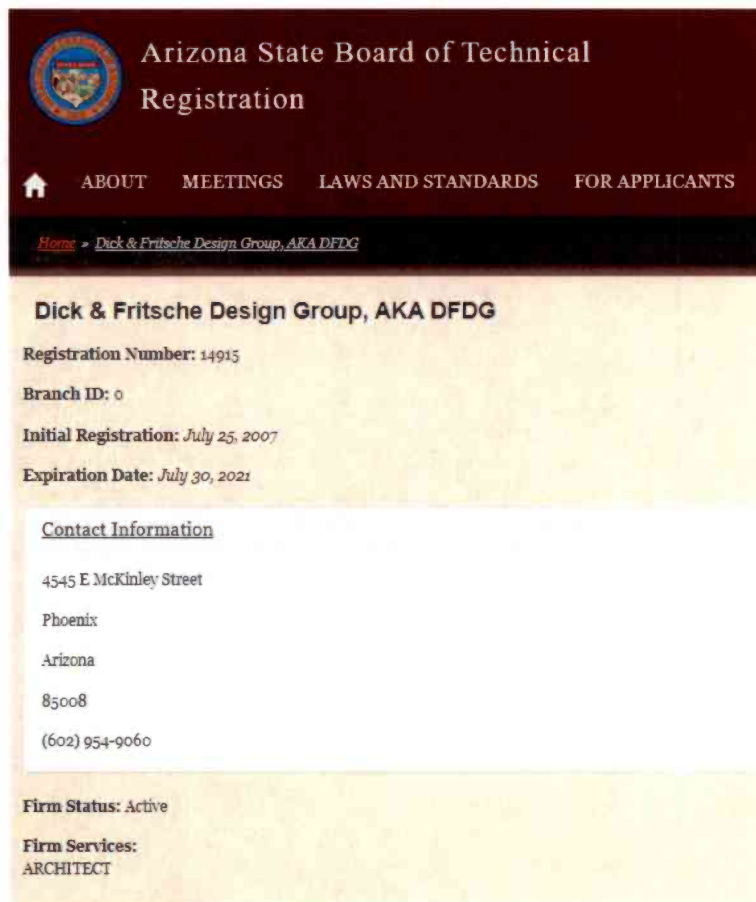
## **e. Parent Company**

Not applicable

## **f. Main Contact**

Chad Billings, AIA, LEED AP, WELL AP  
cbillings@dfdg.com  
602.761.5123

## **g. Copy of all Arizona Board of Technical Registration Licensing**



The screenshot shows the Arizona State Board of Technical Registration website. The header includes the board's logo and name. A navigation bar contains links for Home, About, Meetings, Laws and Standards, and For Applicants. The breadcrumb trail indicates the user is viewing the profile for Dick & Fritsche Design Group, AKA DFDG. The profile details include the registration number (14915), branch ID (0), initial registration date (July 25, 2007), and expiration date (July 30, 2021). A contact information section lists the firm's address (4545 E. McKinley Street, Phoenix, Arizona 85008) and phone number ((602) 954-9060). The firm status is listed as Active, and the services provided are Architectural.

Arizona State Board of Technical Registration

Home ABOUT MEETINGS LAWS AND STANDARDS FOR APPLICANTS

Home » Dick & Fritsche Design Group, AKA DFDG

**Dick & Fritsche Design Group, AKA DFDG**

Registration Number: 14915

Branch ID: 0

Initial Registration: July 25, 2007

Expiration Date: July 30, 2021

Contact Information

4545 E. McKinley Street

Phoenix

Arizona

85008

(602) 954-9060

Firm Status: Active

Firm Services:  
ARCHITECT



# STATE OF ARIZONA



## Office of the CORPORATION COMMISSION

### CERTIFICATE OF GOOD STANDING

To all to whom these presents shall come, greeting:

I, Jodi A. Jerich, Executive Director of the Arizona Corporation Commission, do hereby certify that

\*\*\*DICK & FRITSCH DESIGN GROUP, INC.\*\*\*

a domestic corporation organized under the laws of the State of Arizona, did incorporate on January 13, 1977.

I further certify that according to the records of the Arizona Corporation Commission, as of the date set forth hereunder, the said corporation is not administratively dissolved for failure to comply with the provisions of the Arizona Business Corporation Act; and that its most recent Annual Report, subject to the provisions of A.R.S. sections 10-122, 10-123, 10-125 & 10-1622, has been delivered to the Arizona Corporation Commission for filing; and that the said corporation has not filed Articles of Dissolution as of the date of this certificate.

This certificate relates only to the legal existence of the above named entity as of the date issued. This certificate is not to be construed as an endorsement, recommendation, or notice of approval of the entity's condition or business activities and practices.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the official seal of the Arizona Corporation Commission. Done at Phoenix, the Capital, this 29th Day of May, 2014, A. D.



  
Jodi A. Jerich, Executive Director

By: \_\_\_\_\_ 1071173

## i. DUNS Number and proof of no exclusions or debarments (SAM)



Jana Brickey [Log Out](#)

ALERT: SAM.gov will be down for scheduled maintenance Saturday, 11/14/2020 from 8:00 AM to Sunday, 11/15/2020 12:00 AM.

### Entity Dashboard

- Entity Overview
- Entity Registration
  - Core Data
  - Assertions
  - Reps & Certs
  - POCs
- Reports
  - Service Contract Report
  - BioPreferred Report
- Exclusions
  - Active Exclusions
  - Inactive Exclusions
  - Excluded Family Members

[BACK TO USER DASHBOARD](#)

Dick & Fritsche Design Group, Inc.  
DUNS: 081686412 CAGE Code: OHNX8  
Status: Active  
Expiration Date: 06/05/2021  
Purpose of Registration: All Awards

4545 E McKinley St  
Phoenix, AZ, 85008-6529 ,  
UNITED STATES

#### Active Exclusions

#### Page Description

There are no active exclusion records associated to this entity by its unique entity identifier, i.e. the DUNS Number. You may conduct additional searches for exclusion records using different search criteria by selecting Search Records in the main navigation.

[PRINT](#)



IBM-P-20201105-1716  
WWW1

<a href="#">Search Records</a>	<a href="#">Disclaimers</a>	<a href="#">FAPIS.gov</a>
<a href="#">Data Access</a>	<a href="#">Accessibility</a>	<a href="#">GSA.gov/IAE</a>
<a href="#">Check Status</a>	<a href="#">Privacy Policy</a>	<a href="#">GSA.gov</a>
<a href="#">About</a>		<a href="#">USA.gov</a>
<a href="#">Help</a>		

## 2. FIVE (5) EXAMPLE PROJECTS

### a. ADOA 1740 W. ADAMS BUILDING RE-STACK & RENOVATION / PHOENIX, AZ



**b. Professional Services Completed:** 2017  
**Construction Completed:** 2018

**c. Project Owner:** Arizona Department of Administration

**d. Original Budget:** \$6.2M

**e. Total Project Cost:** \$6.4M

**f. Description:** DFDG completed the re-stack and renovation of the six-story ADOA Building. The project consolidated 28 State boards allowing the State to exit out of multiple leases in various private buildings. DFDG's main strategy was to design a functional facility without adjusting the building's core structural elements such as walls, columns and key rooms.

We identified zones for new functions, maximizing the layout, keeping circulation to a minimum and allowing for openness across each floor-plate. Each department is placed directly adjacent to one another in an open office environment. Consolidation allows the boards to share resources, including a single public access counter, security staff, and large boardrooms. Long-term file storage was also relocated out of their suites into the basement to maximize viable office locations.

### a. GLENDALE HEROES PARK LIBRARY / GLENDALE, AZ



**b. Professional Services Completed:** 2018  
**Construction Completed:** 2019

**c. Project Owner:** City of Glendale

**d. Original Budget:** \$2.5M

**e. Total Project Cost:** \$3.6M

**f. Description:** The City of Glendale's vision for the library was born more than 20 years ago, with the intent of providing city residents with a state-of-the-art library serving inter-generational visitors. At the time, the library was planned and designed at 35,000-sf. Due to budget cuts and a recession, the project was placed on hold and then re-emerged with the same vision and goals, but with a significantly less budget and size variation.

The DFDG team eagerly took up the creative opportunity to provide as much of the client's original vision as possible, succeeding in planting the seeds for the future of the site.

The design of Heroes Park Regional Library promotes several of the most important trends in library spaces: culture, creativity, community engagement, arts, and equity. The library provides engagement for adults, teens, and children to interact with each other or independently as they use the library's resources. It also boasts programs and materials for all ages.



## 2. FIVE (5) EXAMPLE PROJECTS

### a. PEORIA FIRE STATION / PEORIA, AZ



**b. Professional Services Completed:** 2018  
**Construction Completed:** 2018

**c. Project Owner:** City of Peoria

**d. Original Budget:** \$1.0M

**e. Total Project Cost:** \$985,000

**f. Description:** Renovations (8,214-sf) and addition (2,012-sf) performed under a Job Order Contract for the City of Peoria. This three-bay station responds to standard calls, and is also the city's hazardous materials response unit.

The fourth apparatus bay was the primary scope for this project. The addition also includes a new turn out gear locker room allowing clean gear to be stored in the bays away from running diesel engines. Initially, the project included general building storage, but during design, it was determined that existing spaces in the building could be better configured to provide for all the storage needs. This allowed the budget to include a new fitness room to replace an undersized interior space.

### a. PARADISE VALLEY MUNICIPAL COURT / PARADISE VALLEY, AZ



**b. Professional Services Completed:** 2012  
**Construction Completed:** 2013

**c. Project Owner:** Town of Paradise valley

**d. Original Budget:** \$2.0M

**e. Total Project Cost:** \$2.0M

**f. Description:** The project was originally a courtroom remodel at Paradise Valley's Town Hall. During design, Town representatives determined a new court building was preferred. DFDG's creative design for the facility incorporated similar materials, forms, and colors to create a cohesive environment, and the functional layout provided for enhanced security for visitors, judges, and staff, while maintaining an open and inviting layout.

The small but impressive 6,000-sf facility blends seamlessly into the Town campus' architectural vernacular by bringing in elements from the nearby police and fire stations. The exterior architecture is a rhythm of stone, glass, and steel that extends inward to create harmony both inside and out. The sloped ceiling and striking angles in the courtroom reinterpret the traditional judicial design giving it a modern sensibility.

## 2. FIVE (5) EXAMPLE PROJECTS

### a. FREESTONE RECREATION CENTER ROOF REPAIR / GILBERT, AZ



**b. Professional Services Completed:** 2016  
**Construction Completed:** 2020

**c. Project Owner:** Town of Gilbert

**d. Original Budget:** \$1.1M

**e. Total Project Cost:** \$1.1M

**f. Description:** Gilbert Freestone Recreation Center was originally constructed in 2002. Since its opening it has suffered extensive water intrusion problems. These issues created with the clerestory windows, parapet caps, and CMU walls. In addition, there was damage to the structural security of the suspended running track.

DFDG Architecture was selected along with Core Construction to remediate the damage. The first step in our process was completing a thorough analysis of the roofing and structural systems. During the analysis several areas were identified for either remediation or replacement. A complete reroofing system was applied to the structure creating a watertight seal. In addition, all coping and flashing was removed and reinstalled. The masonry block was also resealed to prevent water penetration.

As part of an addition to our scope of services, DFDG was contracted to select new floor and wall finishes and paint colors for the facility. DFDG also created strategies to repair floor cracks created from water damage.

## 3. DISCIPLINES OFFERED

DFDG Architecture offers the following disciplines:

- Programming
- Architectural Design
- Furniture, Fixtures & Equipment
- Interior Design
- Site Analysis
- Construction Documents
- Master Planning
- Building Information Modeling
- Construction Administration
- Historic Preservation
- Permitting
- LEED Review



## 4. REFERENCES

### Reference No. 1 / ADOA

- a. Client Name:** Arizona Department of Administration  
**Client Address:** 100 North 15th Avenue, Suite 202, Phoenix, AZ 85007
- b. Client Contact Information:** Ruben Duran, Building & Planning Manager / 602.364.4851 / ruben.duran.azdoa.gov
- c. Project Name and Location:** 1740 W. Adams Building Re-stack and Renovation / Phoenix, AZ
- d. Project Description:** Re-stack and renovation of the six-story ADOA Building. The project consolidated 28 State boards allowing the State to exit out of multiple leases in various private buildings. DFDG's main strategy was to design a functional facility without adjusting the building's core structural elements such as walls, columns and key rooms.
- e. Total Construction Cost:** \$6.4M



### Reference No. 2 / City of Peoria

- a. Client Name:** City of Peoria  
**Client Address:** 8401 W. Monroe Street, Peoria, AZ 85345
- b. Client Contact Information:** Ed Striffler, Design & Construction Manager / 623.773.7721 / ed.striffler@peoriaaz.gov
- c. Project Name and Location:** Fire Station 174 / Peoria, AZ
- d. Description:** Renovations (8,214-sf) and addition (2,012-sf) performed under a Job Order Contract for the City of Peoria. This three-bay station responds to standard calls, and is also the city's hazardous materials response unit.
- e. Total Construction Cost:** \$985,000



### Reference No. 3 / Maricopa Community College District

- a. Client Name:** Maricopa Community College District  
**Client Address:** 2411 W. 14th Street, Tempe, AZ 85284
- b. Client Contact Information:** Ross Bern, Architectural Project Manager / 480.731.8077 / ross.bern@domail.maricopa.edu
- c. Project Name and Location:** Paradise Valley CC Health Sciences Building
- d. Project Description:** Design of a 4,446-sf building housing PVCC's EMT and Nursing programs. DFDG developed several strategies to accommodate all the required spaces. The project features classrooms and training spaces; administrative offices; and nursing simulations labs. The new spaces help students thoroughly prepare students for their future career in nursing, simulation labs were created to emulate real world settings for learning.
- e. Total Construction Cost:** \$1,021,937





## 5. RESUMES

Resumes are provided on the following pages.

## 6. EXCEPTIONS TO THE UNIFORM TERMS AND CONDITIONS

DFDG Architecture has no exceptions to the State of Arizona Uniform Terms and Conditions for Design Professional Services.



## **CHAD BILLINGS AIA, LEED AP BD+C, WELL AP** Principal / Project Director

Chad Billings is a partner in the firm and our Director of Sustainability. He combines his architectural skill set and knowledge of architectural design with the use of sustainable building methods and materials to design buildings and facilities that minimize negative impacts on the environment. As a principal and project director, Chad balances the team's technical skills and creative aptitude in a fast-paced environment to deliver a building that meets the client's timetable and financial plan. Chad's ability to coordinate diverse project teams to establish and guide goals and expectations has made him a valuable asset to the firm.

### **Years with the Firm:**

18 years (24 years total experience)

Length of time in current position as

Principal: 7 years

### **Education:**

Master of Architecture,  
Arizona State University

BA, Architecture, Washington University,  
St. Louis

### **Registration/Certifications:**

Architect, Arizona 47384

LEED AP BD+C

NCARB Certification

WELL Accredited Professional (4<sup>th</sup> in AZ)

### **Professional Organizations:**

American Institute of Architects

United States Green Building Council,  
Arizona Chapter

Phoenix Community Alliance

His community leadership role in the US Green Building Council, Arizona for nine years, including as the 2014 Chairperson prove he has dedicated himself to sustainability, both within the firm and in the greater Phoenix area. He has played a role in all of the firm's Leadership in Energy and Environmental Design (LEED) related projects.

### **Relevant Project Experience:**

- Mesa Center Street Master Plan\*
- Mesa Public Safety Training Facility Master Plan\*
- ADOA 1740 W. Adams Building Remodel
- ADOA Office Building Modifications
- ADOA De-Icing Building\*
- ADOA Keams Canyon Truck Barn\*
- ADOA Kingman District Lab, Site Plan\*
- Apache Junction City Hall & Court
- ASU B & F Wing Renovation\*
- ASU Fitness & Wellness Center\*
- ASU Physical Science D-Wing Lab Remodel\*
- Avondale Fire Station No 172 Renovation\*
- Chandler Courts Security Upgrades\*
- Estrella Mountain Community College Lab Remodel\*
- Glendale City Courthouse (Target LEED Silver)
- Haydon Corporate Headquarters (LEED Silver)
- Maricopa County - Gila Bend Court Remodel\*
- Maricopa County Downtown Justice Courts (LEED Certified)
- Maricopa County E. Court Building Renovations\*
- Maricopa County Northeast Courts Complex
- Maricopa County Security Building Remodel
- Paradise Valley Community College Black Mountain Campus Aquila Hall
- Paradise Valley Municipal Court Renovation
- Peoria Central Plant Upgrades
- Peoria Community & Development Services Building
- Peoria Community Center - LEED Certification Services\*
- Peoria Fires Station # 193 Renovation\*
- Peoria Patrol Center LEED Peer Review\*
- PVCC Health Sciences Building\*

\*Continuing Service Contract



**MICHAEL SCHMITT** AIA, LEED AP  
President / Project Director

Mike is a Principal and Project Director with DFDG and has designed commercial, industrial, and public sector projects involving both new design and renovation. The majority of Mike's work with DFDG has been with design-build and CMAR project delivery, and he is well respected for his ability to work in the collaborative project delivery environment.

His passion is for the planning and design of highly sustainable projects. Mike is skilled in the art of leading the integrated design process for large, complex projects, and in building team consensus around the ideas and concepts that are generated by the group. He is a hands-on leader, fully committed to the Owner's interests from the beginning to the end of each commission.

**YEARS WITH THE FIRM:**

37 years (42 years total experience)

Length of time in current position as

President: 12 years

**EDUCATION:**

BS, Architecture, Kansas State University

**REGISTRATION/CERTIFICATIONS:**

Architect, Arizona 29913

Architect, Nevada

NCARB Certification

LEED AP

ParkSmart Advisor

**PROFESSIONAL ORGANIZATIONS:**

American Institute of Architects

East Valley Partnership

Scottsdale Planning Commission

Scottsdale Leadership

Central Arizona Society for Healthcare

Engineering

Phoenix Community Alliance

**Relevant Project Experience:**

- Aviation Office & Facilities Multi Site
- Avondale Community Center Study\*
- Billings Empire Mixed-Use Parking Garage
- City of Glendale - TOD Study\*
- City of Phoenix Mixed-Use Parking Structure
- Climatec / Concert Headquarters Renovation
- Climatec San Diego TI
- Copper Point Business Park
- Glendale Courthouse
- Glendale Heroes Regional Park Library
- Glendale Parking Garage
- Glendale Parking Garage Study\*
- Glendale WAB Library Study\*
- Hayden Corporate Center
- North Glendale Transit Center
- Peoria Sports Complex Clubhouse Renovations
- PetSmart Store Support Group Headquarters
- Phoenix Suns 5G Performance Center, Phoenix, AZ
- Phoenix Sky Harbor Airport Terminal 4 Restroom Renovations\*
- Scottsdale Mustang Transit Center
- Sky Harbor Rental Car Center, Sky Harbor International Airport
- Southwest Ambulance\*
- Tempe Main Police Building Renovation
- Town of Gilbert - MOB II - Phase II
- Town of Paradise Valley - Court Location Study\*
- University of Arizona - South Stadium Garage
- Yavapai County Complex

\*Continuing Service Contract





**DARRIN ORNDORFF AIA, LEED AP**  
**Principal / Project Director**

Darrin Orndorff is a firm Principal and a front-runner in developing quality control policies and procedures for alternative delivery projects, including CMAR and Design/Build at DFDG. He has taken a lead role in promoting the implementation of new technologies, including various graphic evaluation tools and the integration of BIM technologies firm-wide. He advocates the use of design models to improve our clients' projects. His expertise includes all project phases from concept design and design development to construction documents, through construction administration and project closeout.

**YEARS WITH THE FIRM:**

---

24 years (34 years total experience)

Length of time in current position as

Principal: 15 years

**EDUCATION:**

---

BS, Architecture, Kansas State University

**REGISTRATION/CERTIFICATIONS:**

---

Architect, Arizona 25655

NCARB Certification

LEED AP BD+C

**PROFESSIONAL ORGANIZATIONS:**

---

American Institute of Architects

International Code Council

Phoenix Community Alliance

For many large projects, his talents have focused on the construction phases of project development. His extensive technical knowledge assists in creating design solutions to any problems encountered on project job sites. With more than \$250 million of design and construction projects in his portfolio, Darrin maintains a positive relationship with owners, contractors, and subcontractors.

**Relevant Project Experience:**

- 1990 Office Building Tenant Improvement
- Arizona Historical Society Museum
- ASU Dr. Namanich Lab Renovation\*
- ASU Health Solutions Innovations Center
- ASU Interdisciplinary Sciences Building 1
- ASU Packard Drive Parking Structure
- ASU Psychology North Physics Chair Renovation\*
- Chandler-Gilbert Community College Coyote Center
- Gilbert Freestone Recreation Center Roof Repair
- Glendale Courts Bridging Documents
- Jefferson Street Parking Structure
- Maricopa County Clerk of Court
- Maricopa County Jury Assembly
- Maricopa County Law Library
- Mitsubishi Pure Chemicals America Office Addition
- Montelucia Parking Garage
- North Glendale Park Ride
- North Glendale Transit Center
- Peoria Development & Community Services Bldg
- Peoria Sports Complex Clubhouse Renovations
- Salt River Pima PERA Skills Training Facility
- Salt River Pima PERA Training and Innovations Center
- The Salvation Army Ray & Joan Kroc Community Center
- USPS Phoenix GMF Waterline Investigation\*
- Veteran Affairs Cardiac Catheterization Lab

\*Continuing Service Contract



**JAMES LLOYD AIA, CDT**  
**Principal / Project Director**

Jim Lloyd has 25 years experience and has managed multiple projects of varying complexities and project types including religious, educational, community center, retail, restaurant, industrial, office and residential. In addition to design and construction, Jim has spent four years teaching building information modeling using the Revit platform at Arizona State University and conducted multiple architectural licensing seminars for the local American Institute of Architects. Jim is familiar with architectural standards, engineering practices, building codes, and zoning ordinances in order to communicate effectively with clients and team members. His responsibilities encompass all aspects of architecture and interiors including programming, design, construction documents, and construction administration.

**YEARS WITH THE FIRM:**

---

7 years (25 years total experience)

Length of time as Principal: 1 year

Length of time as Project Director 15 years

**EDUCATION:**

---

Master of Architecture,  
Arizona State University

BS, Design, Arizona State University

**REGISTRATION/CERTIFICATIONS:**

---

Architect, Arizona 46411

Certified Document Technician

**PROFESSIONAL ORGANIZATIONS:**

---

Urban Land Institute

American Institute of Architects

**Relevant Project Experience:**

- Avondale City Center Conceptual Design\*
- Chandler-Gilbert Community College Agave Hall
- City of Avondale Parking Canopies\*
- Diablo Technology Park Bldg. C Landlord Tenant Improvement Code Review\*
- Diablo Technology Park Guardshack\*
- Eastern Arizona College - Entrepreneurial Resource Center
- El Dorado Center Retail\*
- Empire Garage - Billings, Montana
- Estrella Mountain Community College Arroyo Hall
- Glendale Heroes Park Regional Library
- Glendale WAB Library Study\*
- Maricopa County East Court 7th Floor Specifications\*
- Nikola Office Building
- North Glendale Transit Center
- Paradise Valley Community College Black Mountain Campus Concept Design Package\*
- SRP Skills Training Facility
- SRP Training and Innovations Center
- SRP Southside Water
- Scottsdale Mustang Transit Center
- University of Arizona South Stadium Garage

\*Continuing Service Contract



## **BECKY TOMASEK** IIDA, ASID, LEED AP ID+C, COEE **Principal Interior Design**

Becky Tomasek is the firm's Director of Interior Design. She works closely with the design team and the client's team to articulate strategies and core values with the dynamic use of space. She makes sure the client's vision for the project's interior architecture is maintained during the course of design and construction.

Becky's experience in commercial interior design and higher education environments includes all project phases from programming to construction administration. She interfaces with the client on the coordination of interior architecture and design. The focus of her work is the user experience and her wide-ranging portfolio includes both new construction and renovation projects of all sizes for both private and public sector clients.

### **YEARS WITH THE FIRM:**

17 years (24 years total experience)

Length of time as Principal: 1 year

Length of time as Interiors Director: 10 years

### **EDUCATION:**

BS, Interior Design  
University of Nebraska

### **REGISTRATIONS/CERTIFICATIONS:**

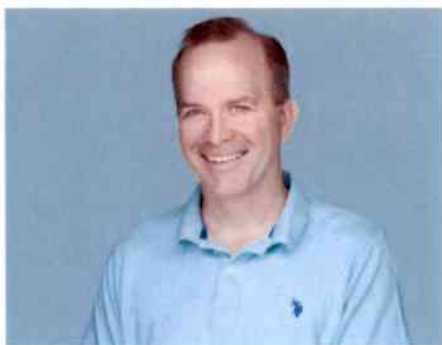
NCIDQ Certificate 17398  
LEED AP ID+C  
Certified Office Ergonomics Evaluator

### **Relevant Project Experience:**

- ADOA 1740 W. Adams Building Remodel
- Apache Junction Police Dept Renovation\*
- ASU Interdisciplinary Sciences Building I (LEED Gold)
- City of Phoenix Cholla Library
- City of Phoenix Orpheum Theatre Study\*
- City of Phoenix Transit Lobby Renovation
- Estrella Mountain Community College Arroyo Hall
- Estrella Mountain Community College Komatke Hall\*
- Gilbert Municipal Master Plan\*
- Glendale Heroes Park Regional Library
- Glendale Municipal Courthouse
- Glendale WAB Library Study\*
- Goodyear Library\*
- Maricopa Association of Government Tenant Improvements
- Maricopa County Department of Transportation Fitness Center Remodel\*
- Maricopa County Downtown Justice Courts
- Maricopa County Justice Courts Administration Tenant Improvement
- Maricopa County Northeast Regional Court Master Plan
- Maricopa County Superior Court Feasibility Study\*
- Mohave County/Bullhead City Master Plan
- Northwest Public Safety Facility - Avondale
- Papago Spectrum Office Building\*
- Peoria Development & Community Services Building
- Peoria Municipal Court Renovation & Addition
- Salvation Army Kroc Community Center & Chapel
- Sky Harbor International Airport Rental Car Center
- Town of Paradise Valley Court Master Plan\*
- Valley Metro Regional Public Transportation Authority Master Plan
- Valley Metro Tenant Improvements

\*Continuing Service Contract





## **GREG BIALLAS RA**

### **Senior Project Manager**

As Project Manager, Greg will work with the contractor's project superintendent throughout the development and coordination of working drawings and specifications. As the liaison involved in the production of the project's BIM model, he keeps communications current relative to project budget, schedule, and contracting. As a licensed architect, he has a solid background and knowledge in reviewing the drawings with strong attention to detail. He is capable of creating a team atmosphere that leads to successful completion of projects.

#### **YEARS WITH THE FIRM:**

8 years (25 years total experience)

Length of time as Sr. Project Manager: 12 years

#### **EDUCATION:**

Bachelor of Environmental Design  
Texas A&M University, College Station

BS, Construction Services  
Texas A&M University, College Station

#### **REGISTRATION/CERTIFICATIONS:**

Architect, Arizona 39789

#### **Relevant Project Experience:**

- Tempe Council Chambers Remodel
- Apache Junction Police Dept. Renovation\*
- Buckeye Community Services Building Renovation
- Chandler-Gilbert Community College Coyote Center
- CVS Caremark - AZ Board Room\*
- CVS Caremark - Cotton Center Exiting Study & Diagram\*
- CVS Caremark - Exterior Revolving Doors\*
- CVS Caremark - ICC Command Center\*
- CVS Caremark - Mountain View/Record Drawings\*
- CVS Caremark - Mountain View Exiting Study & Diagram\*
- CVS Caremark - Raintree Exiting Study & Diagram\*
- CVS Caremark - Shea HQ Exiting Study & Diagram\*
- CVS Caremark - Tape Vault Ramp\*
- Diablo Technology Park Parking Lot Reconfiguration\*
- Glendale Transit Center
- Goodyear Police Facility Study\*
- Maricopa County E. Courts 8th Floor Renovation\*
- Maricopa County West Courts BIX Room Upgrades\*
- Paradise Valley Municipal Court New Building
- Peoria Sports Complex Stadium Improvements - JOC Pkg 1\*
- Peoria Sports Complex Stadium Improvements - JOC Pkg 2\*
- Peoria Sports Complex Stadium Improvements - JOC Pkg 3\*
- Peoria Sports Complex Stadium Improvements - Phase II Pkg 5\*
- PetSmart - Ongoing Tenant Improvements\*
- Phoenix Sky Harbor Airport - Terminal 4 Rest Room Renovation\*
- University of Arizona South Stadium Garage

\*Continuing Service Contract



**MIKE GIBSON AIA, LEED AP**  
**Senior Project Manager**

In his 21 years of experience, Mike has served as a project manager and project architect on a wide variety of projects including healthcare, commercial, and industrial. He is a leader in working with clients to safeguard their project vision and ensure each project meets their budget and schedule goals. He is seasoned project leader, experienced in leading internal project teams and consultants through all phases of work from programming through construction and construction administration.

**Years with the Firm:**

1 Year (21 years total experience)

Length of time as Sr. Project Manager: 10 years

**Education:**

BA, History, Architecture & Design,  
Southwestern University

MA, Architecture, Arizona State University

**REGISTRATIONS/CERTIFICATIONS:**

Architect, Arizona, #62129

**Relevant Project Experience:**

- AHCCCS 801 E. Jefferson TI\*
- Maricopa County Admin Restack\*, Phoenix, AZ
- Estrella Mountain Community College, Arroyo Hall, Avondale, AZ
- Lincoln County Medical Center, Ruidoso, NM\*
- Multinational Financial Corp, McDowell Mtn Business Park TI\*
- Midlands Regional Rehabilitation Hospital, Elgin, SC\*
- Mountain Valley Rehabilitation Hospital Addition, Prescott Valley, AZ\*
- Northern Arizona Rehabilitation Hospital, Flagstaff, AZ\*
- Phoenix Suns 5G Performance Center, Phoenix, AZ
- Sacred Peaks Health Clinic, Flagstaff, AZ\*
- Rust Medical Center Tower 2 and MD Anderson Cancer Center, Rio Rancho, NM\*
- IHS Fort Yuma Medical Center, Winterhaven, CA\*
- IHS Kayenta Medical Center Medical Center, Kayenta, AZ\*

\* Completed with a prior firm



**MICHAEL VIVIEN AIA, NCARB, LEED GA**  
**Senior Project Manager**

Michael has more than 25 years of experience in the field of architecture and design, working in a diverse set of market sectors including educational, civic, healthcare, multi-family/mixed-use and adaptive reuse. He works rigorously in the pursuit of design-oriented projects that seek to create a synergy between project stakeholders, end users and the overall community in order to create intuitive and honest design solutions which serve all interests. He brings a focus to the building's site, climate and context in order to develop thoughtful design solutions that are both sustainable and economically prudent. A strong advocate of sustainable materials and methods, Michael is credentialed as both a LEED AP and Sustainable Building Advisor through the Sustainable Building Advisor Institute in Seattle.

**Years with the Firm:**

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2 Years (26 years total experience)

Length of time as Sr. Project Manager: 10 years

**Education:**

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B.Arch, University of Southern California

**REGISTRATIONS/CERTIFICATIONS:**

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Architect, Arizona, 52071

LEED GA

**Relevant Project Experience:**

- ADOT Kingman Materials Lab\*
- ASU NFAC & Music Center Plaza
- Brookdale North Phoenix Memory Care Facility\*\*
- Chandler Oregon Street Parking Structure
- CPMC Cathedral Hill Hospital\*
- DPS Training Building\*
- Estrella Mountain Community College Arroyo Hall
- Nikola Cafeteria
- Peoria Resource Center\*
- Paradise Valley Community College Black Mountain Planning\*
- Paradise Earth
- MIHS Central Utility Plant and Behavioral Health Renovations
- New Life Care Campus Memory Care and Assisted Living Facility\*\*
- Olympic and Hill Mixed-Use\*\*
- Hamad Medical Center\*\*

\* Continuing Services Contract

\*\* Completed with a prior firm





**TRACY PUDDY NCIDQ**  
**Senior Interior Designer**

Tracy contributes to the success of our client's objectives by designing authentic environments. Her interior architecture and design expertise includes all aspects of the design process. Her recent project focus is in the corporate, commercial and municipal markets. Her proven project management, design, and construction administration skills are a valuable asset to our team and clients.

Tracy meets face-to-face with the project representatives identifying the design objectives and developing the interior design concepts. Her responsibilities include specification preparation and consultant coordination. She will direct the production staff in the proper detailing and documentation of the design.

**Years with the Firm:**

5 Years (24 years total experience)

Length of time as Sr. Interior Designer: 12 years

**Education:**

Bachelor of Applied Arts Interior Design, Central Michigan University

**REGISTRATIONS/CERTIFICATIONS:**

NCIDQ Certificate #17981

**Relevant Project Experience:**

- Phoenix Suns 5G Performance Center
- Paradise Valley Community College Library Addition\*
- ASU Student Success Tutoring\*\*
- Peoria Sports Complex Stadium Improvements - JOC Pkg 3\*
- Peoria Sports Complex Stadium Improvements - JOC Pkg 2\*
- City of Phoenix Sky Harbor T4 N3 Restrooms 39 & 40 Remodel\*
- City of Phoenix Sky Harbor T4 N1 Restrooms 28 & 29 Remodel\*
- City of Phoenix Sky Harbor T4 N2 Restrooms 33 & 34 Remodel\*
- Chandler-Gilbert Community College Coyote Center
- Diablo Technology Park - Bldg A Motorola Tenant Improvement\*
- Diablo Technology Park Fitness Center Renovation\*
- Diablo Technology Park Bldg C Lobby Renovation\*
- Diablo Technology Park Guardshack\*
- Diablo Technology Park Bldg. C Landlord Tenant Improvement\*
- Diablo Technology Park Bldg. C Xerox Tenant Improvement\*
- Diablo Technology Park Bldg. C Common Area Tenant Improvement\*
- Estrella Mountain Community College Komatke Hall\*
- Lake County Court Building\*\*
- Long Beach Court Building\*\*

\* Continuing Services Contract

\*\* Completed with a prior firm



## **SARA SALAS**

### **Senior Interior Designer**

Sarah Salas is a Senior Interior Designer whose design sensibility, organizational skills and judgment are a valuable asset on project types ranging from corporate workplaces, retail environments and hospitality. Throughout her 16 years of experience, Sarah has actively pursued a wide variety of opportunities and professional challenges, endeavoring to expand the boundaries of her professional knowledge and abilities. She believes that design is a powerful tool that allows her to create transformational experiences, and that design needs to be relevant, and therefore, creative collaboration with clients is essential.

#### **Years with the Firm:**

1 Year (16 years total experience)

Length of time as Sr. Interior Designer: 7 Years

#### **Education:**

BA, Interior Design, Art Institute of Phoenix

#### **Relevant Project Experience:**

- Estrella Mountain Community College Arroyo Hall
- Nikola Motor Company Corporate Headquarters
- ADOA DES Space Plan / TI\*
- Gilbert Freestone Recreation Flooring Replacement\*
- SRP West Valley Service Center, Building 1
- Arizona State University Aravapai Auditorium\*
- Arizona State University Polytechnic Academic Complex\*\*
- Northern Arizona University Ardrey Memorial Auditorium\*\*
- Anheuser-Busch Employees' Credit Union HQ Renovation\*\*
- Texas Tech Federal Credit Union HQ\*\*
- Petsmart - Phoenix \*\*
- Harrah's AK-Chin Hotel Expansion\*\*
- Friendship Village Café Renovation\*\*
- The Yard | Culinary Dropouts & Little Cleo's Seafood House Renovation\*\*
- Harrah's Ak-Chin Buffet Renovation\*\*
- Comerica, Multiple Locations\*\*

\* Continuing Services Contract

\*\*Completed with a prior firm