



# City of Apache Junction

City Council Meeting October 3, 2023

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**MEMORANDUM TO:** The Honorable Mayor and City Councilmembers

**THROUGH:** Bryant Powell, City Manager

**FROM:** Matt Busby, Assistant City Manager

**SUBJECT:** Contract for Master Planning Services

## **REQUEST**

Staff respectfully requests the mayor and city council consider a proposal for master planning services from Dick and Fritsche Design Group (DFDG) Architecture for the purpose of creating a master plan for multiple municipal buildings and sites.

## **BACKGROUND**

Following the April 2023 completion of a city facility space needs assessment, staff is proposing to move into the master planning phase.

## **RECOMMENDATION**

Staff recommends a professional services agreement be awarded to DFDG Architecture in the amount of \$169,300.00, plus a contingency of \$25,700.00, for a total not to exceed \$195,000.00 for long-term master planning services for city facilities. This item was approved as part of the FY2024 Budget.