



City of Apache Junction, Arizona

Meeting Minutes Health and Human Services Commission

Meeting location:

City Council Chambers
300 E Superstition Blvd.
Apache Junction, AZ
85119

apachejunctionaz.gov
P: (480) 982-8002

Monday, February 26, 2024

5:00 PM

City Council Chambers

A. Call to Order

Chairperson Mitchell called the meeting to order at 5:03 p.m.

B. Pledge of Allegiance

Chairperson Mitchell led the Pledge of Allegiance

C. Roll Call

Present 6 - Commissioner Brennan
 Chairperson Mitchell
 Commissioner Moeller
 Commissioner Danford
 Commissioner Smithson
 Commissioner Voisine

Absent 1 - Commissioner Wood

Staff present:

Jennifer Pena, City Clerk

Evie McKinney, Deputy City Clerk

Amy Greening, Administrative Assistant

1. [24-051](#) Nominations and election of Health and Human Services Commission Chairperson and Vice-Chairperson.

Commission members shared their background and why they wanted to serve on the commission.

Chairperson Mitchell called for a motion to open the nominations for chair person.

Commissioner Brennan moved, seconded by Commissioner Moeller to open the nominations for the chair person.

Yes - 5

No - 0

Chairperson Mitchell called for nominations for the chair.

Commissioner Moeller nominated Michael Brennen for the chair person.

Chairperson Mitchell called for nominations for the chair person a second time.

Commissioner Voisine nominated Jeffrey Danford for the chair person.

Chairperson Mitchell called for nominations a third time.

Chairperson Mitchell called for a motion to close the nomination.

Commissioner Brennan moved, seconded by Commissioner Moeller to close the nominations.

Yes - 5

No - 0

Chairperson Mitchell called for a motion to approve the nomination of Michael Brennan as the chair.

Commissioner Moeller moved, seconded by Commissioner Danford to accept the vote for Michael Brennan for chair person.

Yes - 3

No - 2

Newly appointed Chairperson Michael Brennan took over the gavel for the remaining of the meeting.

Chairperson Brennan called for a motion to open the nominations for vice chair.

Commissioner Danford moved, seconded by Commissioner Moeller to open the nominations for the vice chair.

Yes - 5

No - 0

Chairperson Brennan called for nominations for the vice chair.

Commissioner Moeller nominated Commissioner Danford for vice chair person.

Chairperson Brennan called for nominations for the vice chair a second time.

Commissioner Mitchell nominated Commissioner Moeller for vice chair person.

Chairperson Brennan called for nominations for the vice chair a third time.

Chairperson Brennan called for a motion to close the nominations for vice chair person.

Commissioner Mitchell moved, seconded by Commissioner Moeller that the nominations for vice chair person be closed.

Yes - 5

No - 0

Chairperson Brennan called for a motion to approve the nomination of Jeffrey Danford as the vice chair.

Chairperson Brennan moved, seconded by Commissioner Moeller to approve the nomination of Commissioner Danford as vice chair.

Yes - 4

No - 1

Once nominations were completed, Commissioner Mitchell recused himself from funding discussions for Fiscal Year 2024-2025 due to his involvement in one of the non-profits that has applied.

D. Consent Agenda

Commissioner Danford moved, seconded by Commissioner Moeller to approve the Consent Agenda.

Yes: 5 - Commissioner Brennan, Commissioner Moeller, Commissioner Danford, Commissioner Smithson and Commissioner Voisine

No: 0

Recused: 2 - Chairperson Mitchell and Commissioner Wood

2. [24-101](#) Consideration of approval of regular meeting minutes of April 24, 2023.

Commissioner Danford moved, seconded by Commissioner Brennan to approve the Consent Agenda.

E. Public Hearings

F. Old Business

G. New Business

3. [24-084](#) Presentation and discussion on FY2023-24 Quarter 1 and Quarter 2 services provided from Superstition Food Bank, Boys and Girls Club of the Valley, Apache Junction Community Development Corporation, Genesis, Other Side Ministries, and Horizon.

City Clerk Jennifer Pena presented Quarter 1 and Quarter 2 reports from the non-profit

agencies for Fiscal Year 2023-2024, Superstition Food Bank, Boys and Girls Club of the Valley, Apache Junction Community Development Corporation, Genesis, Other Side Ministries, and Horizon Health and Wellness. She provided statistical information and informed the Commission that Genesis Quarter 2 report remains under staff review.

4. [24-052](#) Presentation and discussion on the applications submitted for Fiscal Year 2024-2025 funding.

City Clerk Jennifer Pena presented an introduction for the applications submitted for Fiscal Year 2024-2025 funding for Apache Junction Community Development Corporation, Bigger Than Us, Superstition Food Bank, A New Leaf, Begin Again Homes, Horizon Health and Wellness and Boys and Girls Club. She stated there was difficulty in opening all the email attachments from Bigger Than Us so she is working to get more information from them. She also explained the funding comparison table, scoring rubric/point system and how review the applications.

Ms. Pena indicated one application had been overlooked and she would send that via email to the Commission on February 27, 2024.

H. Information and Reports

5. [24-102](#) Discussion on the duties of the commission.

City Clerk Jennifer Pena explained the purpose of the Commission, why it was formed and the original values for the funding.

Commissioners discussed the budget amount, Arizona's water climate, affordable housing and the biggest challenge staff is currently facing in the school system.

I. Staff Liaison's Report

J. Selection of Meeting Dates, Times, Location and Purpose

K. Adjournment

Commissioner Moeller moved, seconded by Commissioner Danford to adjourn the meeting.

Chairperson Brennan adjourned the meeting at 6:31 p.m.

Michael Brennan
Chair

HEALTH AND HUMAN SERVICES COMMISSION MINUTES
CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Health and Human Services of the City of Apache Junction, Arizona, held on the _____ day of _____, 2024. I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2024.

Jennifer Pena
City Clerk