





City Of Apache Junction

# LIBRARY BOARD


## BOARD DETAILS




OVERVIEW



**SIZE** 7 Seats



**TERM LENGTH** 3 Years



**TERM LIMIT**

The primary responsibility of this Board is to inform and advise the City Council on matters of public interest and need in relation to the resources and services of the Apache Junction Public Library. They also recommend the policy for governing, control and improvement of the Library and promote the public's awareness of the services available at the Library. The Board consists of seven members, each of whom serves a three-year term. Members meet on the second Thursday of every month.

IT IS IMPORTANT TO NOTE THAT ALL MEETINGS ARE HELD IN THE CITY COUNCIL CHAMBERS AND ARE VIDEO AND AUDIO RECORDED.



DETAILS

### ENACTING RESOLUTION

ENACTING RESOLUTION WEBSITE



City Of Apache Junction  
**LIBRARY BOARD**

**BOARD ROSTER**



**BRADEN J BIGGS**

**1st Term** Oct 31, 2017 - Oct 31, 2020

Email: bradenbiggs@gmail.com  
Mobile: (573) 586-8787  
Address:  
2492 W Cactus Wren  
Apache Junction, AZ 85120

**Appointing Authority** City Council  
**Position** Board Member



**JUDY BOREY**

**2nd Term** Oct 31, 2013 - Oct 31, 2019

Email: judyborey@gmail.com  
Home: (480) 699 0569  
Home: (480) 239-0651  
Address:  
2122 N Idaho Road  
Apache Junction, AZ 85119

**Appointing Authority** City Council  
**Position** Vice Chairman



**SAMUEL GRAVES**

**2nd Term** Nov 01, 2018 - Nov 01, 2021

Email: bobaz46@yahoo.com  
Home: (480) 983-3971  
Home: (480) 349-6270  
Address:  
600 W Datil Ave  
Apache Junction, AZ 85120

**Appointing Authority** City Council  
**Position** Board Member



**WILLIE HOWARD**

**1st Term** Sep 20, 2016 - Oct 31, 2019

Email: williehrd825@gmail.com  
Home: (480) 288 6645  
Mobile: (602) 531-2472  
Address:  
825 W 15th Lane  
Apache Junction, AZ 85120

**Appointing Authority** City Council  
**Position** Board Member



**THERESA NESSER**

**2nd Term** Oct 31, 2013 - Oct 31, 2019

Email: truehart@yahoo.com  
Address:  
1511 S Cactus Road  
Apache Junction, AZ 85119

**Appointing Authority** City Council  
**Position** Board Member



**FRANK F SCHOENBECK**

**1st Term** Oct 31, 2017 - Oct 31, 2020

Email: satchhemo@yahoo.com  
Home: (541) 513-2933  
Address:  
525 E. Fred Ave  
Apache Junction, AZ 85119

**Position** Board Member



**VERA WALTERS**

**1st Term** Oct 31, 2018 - Oct 31, 2021

Email: vsunshine@hotmail.com  
Home: (480) 650-8947  
Address:  
2276 E. 37th Ave.  
Apache Junction, AZ 85119

**Position** Board Member

# Member Attendance Report - 2018

## Library Board

Member	Nov 08, 2018	TOTALS
Theresa Nesser	E	0.0%
Frank F Schoenbeck	P	100.0%
Willie Howard	P	100.0%
Braden J Biggs	P	100.0%
Judy Borey	P	100.0%
Vera Walters	E	0.0%
Samuel Graves	P	100.0%

Present: 5 100.0%  
 Absent: 0 0.0%  
 Excused: 0 0.0%

- \* P = Present
- \* A = Absent
- \* E = Excused
- \* C = Canceled

# Member Attendance Report - 2019

## Library Board

Member	May 09, 2019	Jun 27, 2019	TOTALS
Frank F Schoenbeck	P	E	50.0%
Willie Howard	P	P	100.0%
Braden J Biggs	E	E	0.0%
Judy Borey	P	P	100.0%
Vera Walters	P	P	100.0%
Samuel Graves	P	P	100.0%
Theresa Nesser	P	P	100.0%

Present: 6 5 78.57%  
 Absent: 0 0 0.0%  
 Excused: 1 2 21.43%

- \* P = Present
- \* A = Absent
- \* E = Excused
- \* C = Canceled

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**Profile**

Judy

First Name

Borey

Last Name

Middle Initial

2122 N Idaho Road

Street Address

Suite or Apt

Apache Junction

City

AZ

State

85119

Postal Code

**Mailing address (if different from street address entered above):**

---

judyborey@gmail.com

Email Address

Home: (480) 699-0569

Primary Phone

Home: (480) 239-0651

Alternate Phone

**Are you a resident of the City of Apache Junction?**

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☒ Yes ☐ No**Length of residency in the City of Apache Junction (if applicable):**

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15 years

**Do you own commercial property in the City of Apache Junction?**

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☐ Yes ☒ No**Do you operate a business in the City of Apache Junction?**

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☐ Yes ☒ No**Name and address of business (if applicable):**

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**Are you a graduate of the City of Apache Junction Citizen Leadership Institute?**

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☒ Yes ☐ No**Are you a registered voter?**

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☒ Yes ☐ No**Which Boards would you like to apply for?**

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Library Board: Appointed

Are you now serving, or have you ever served, on a City of Apache Junction board or commission?

☒ Yes ☐ No

If yes, please list name of board/commission and dates served:

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### Employment/Retirement

Are you currently employed?

☒ Yes ☐ No

Employer

Job Title

If you are retired, please indicate your former occupation or profession:

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### Education and Community Service

Schools Attended/Years/Degrees Earned:

Civic Activities-Service Organizations/Office Held/Years (If none, please state N/A)

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### Interests & Experiences

What do you believe the key responsibility of board, commission or committee members to:  
a) the city council and/or district, b) the citizens of Apache Junction, c) other board, commission or committee members?

Please state the reasons why you feel you are qualified to serve on this board, commission or committee:

**Please state why you would like to be appointed to this city/district board, commission or committee:**

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**Resume**

Upload a Resume

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**Profile**

Theresa

First Name

A

Middle Initial

Nesser

Last Name

1511 S Cactus Road

Street Address

Suite or Apt

Apache Junction

City

AZ

State

85119

Postal Code

**Mailing address (if different from street address entered above):**

Same as my street address.

truehart4@yahoo.com

Email Address

Home: (480) 982-1403

Primary Phone

Mobile: (480) 540-9680

Alternate Phone

**Are you a resident of the City of Apache Junction?**☒ Yes ☐ No**Length of residency in the City of Apache Junction (if applicable):**

33 plus years

**Do you own commercial property in the City of Apache Junction?**☐ Yes ☒ No**Do you operate a business in the City of Apache Junction?**☐ Yes ☒ No**Name and address of business (if applicable):****Are you a graduate of the City of Apache Junction Citizen Leadership Institute?**☒ Yes ☐ No**Are you a registered voter?**☒ Yes ☐ No**Which Boards would you like to apply for?**

Library Board: Submitted

**Are you now serving, or have you ever served, on a City of Apache Junction board or commission?**

☒ Yes ☐ No

**If yes, please list name of board/commission and dates served:**

Planning & Zoning Commission, 2000 - Present (Chair since 2012). Parks & Recreation Commission, 1998 - April 2018 (Chair from 2004 to 2018). Library Board of Trustees, 1998 - Present (past President, Vice President, Secretary). AJ Arizona Centennial Committee Member, 2011-2012. AJ Arts Council, 2013 to Present.

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## **Employment/Retirement**

**Are you currently employed?**

☒ Yes ☐ No

Apache Junction Unified School  
District  
Employer

Sub Para (Substitute at the three  
AJ elementary schools)  
Job Title

**If you are retired, please indicate your former occupation or profession:**

I retired June 30, 2010 from the Pinal County Attorney's Office where I worked for over 24 years, beginning April 1, 1986. Originally hired as the Legal Secretary for the Child Support Enforcement office, over the next six years I was promoted to Intake Specialist, Paralegal, Senior Paralegal and in 1992 to Intake Supervisor where I remained until my retirement. I supervised up to 15 non-attorney personnel. My unit was responsible for interviewing applicants, obtaining all required documentation and accomplishing data entry to prepare the legal case for the attorneys to take to court. I also wrote a training manual, created documents and forms, wrote Petitions, accomplished Skip-Tracing, and trained all new non-attorney personnel.

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## **Education and Community Service**

**Schools Attended/Years/Degrees Earned:**

COLLEGE DEGREES & CERTIFICATION: 1) B.A. Degree in Criminal Justice (Electives in Law), GPA of 3.09, University of Central Florida. Graduated 1978. 2) C.P.M. (Certified Public Manager), Executive Education Program, Arizona State University. Certified 1998. 3) American Sign Language, Mesa Community College. 2 semesters, 1997-1998. TRAINING & CERTIFICATES 1) AZ DPS ACJIS Network Terminal Operator Certification, Level B (for the AJ P.D.), Current. 2) 200 plus hours of Management, Customer Service, and Legal Training from Seminars, 1986 - 2010. 3) Apache Junction Citizen's Leadership Academy, 2000. 4) Apache Junction Citizen's Police Academy, 2000. 5) DPS Citizen's Police Academy, 2000. 6) FEMA Supervisor Courses through Pinal County.

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**Civic Activities-Service Organizations/Office Held/Years (If none, please state N/A)**

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STATE OF ARIZONA 1) Arizona State Parks Board - Historic Preservation Advisory Committee, Vice Chair, 2004 - 2011. 2) Arizona Family Support Council, President, Vice-President, Secretary, 1986 - 2000. COUNTY OF PINAL 1) Arizona Public Safety Foundation, Secretary, 2007-2014. 2) Adult Probation Citizen Advisory Board, Member, 2004-2006. CITY OF APACHE JUNCTION 1) Police Department, Victim Services Division, Crisis Responder Volunteer, 2003-2011. 2) Police Department, Criminal Investigations Division, Volunteer, 2010 - Present. COMMUNITY OF APACHE JUNCTION 1) Chamber of Commerce, Volunteer, 2016 - Present. 2) AJUSD (albeit, this is a paid position), Sub Para, assisting SPED children at the Elementary Schools, 2016 - Present. 3) Boys & Girls Club, Board, Secretary since 1998, 1997 - Present. 4) SACA (Superstition Arts & Cultural Alliance), Founding Member and Secretary, 2004 - Present. 5) Focal Point & Tourism Committee, Secretary, 2010 - Present. 6) Apache Junction Arizona Centennial Committee, Member, 2011-2012. 7) Apache Junction Founding Father Centennial Event, Member SOCIAL AVOCATIONS 1) Arizona Renaissance Festival, Contract Entertainer, 1999 - Present. 2) RadioZona (old Time Radio Readers Theater), Entertainer, 2005-2015. 3) TuTu Tessie and Harvest Hanna, Face Painting Clown at children's events (Boys & Girls Club and AJ News Community event), 2005 - Present.

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**Interests & Experiences**

**What do you believe the key responsibility of board, commission or committee members to:**  
**a) the city council and/or district, b) the citizens of Apache Junction, c) other board,**  
**commission or committee members?**

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TO THE CITY COUNCIL, a board or commission member has the responsibility to research, listen to all parties (city staff, developers, the public) and make a recommendation to the Council based on facts and what would be in the best interest of our city. TO THE CITIZENS, a board or commission member has the responsibility to represent the citizens as to how the majority would like to see the city grow and develop and what would be in the best interest of all members of the community. TO OTHER BOARD & COMMISSION MEMBERS, a board or commission member has the responsibility to attend all meetings, prepared to discuss the items on the agenda. AS A BOARD OR COMMISSION MEMBER, I should have prepared, in advance of the meeting, by reading the agenda, staff reports, and all documentation associated with an item. To speak with and seek answers and information from P&D or legal staff as necessary. Drive to locations and make physical site checks as necessary. To research to be prepared to ask questions of staff, developers, and hold discussions with other board and commission members so that a recommendation, based on facts, can be made for recommending approval or disapproval to the City Council.

**Please state the reasons why you feel you are qualified to serve on this board, commission or committee:**

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I have sat on the AJ Library Board of Trustees since being appointed in 1998. My peers have elected me to hold the position of President, Vice President and Secretary numerous times over the years. I have served faithfully since my original appointment, failing to attend very few meetings, and I am always prepared for a meeting. I am actively involved with many aspects of the city and sincerely wish to be a part of its growth and success.

**Please state why you would like to be appointed to this city/district board, commission or committee:**

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I would like to be re-appointed to the AJ Library Board of Trustees to serve my community, and to see our library be the Jewel in the Crown of all of Arizona's public libraries. I want to help AJ citizens grow and an awesome library is one way to make that happen. I have a passion for our community to succeed and become the best little town in the entire state where people wish to live, visit, and enjoy life.

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## Resume

Career\_Profile.docx

Upload a Resume

## **THERESA A. (Tess) NESSER: PROFESSIONAL & VOLUNTEER PROFILE**

### **EDUCATION & TRAINING**

<b>B.A. Degree</b> - Criminal Justice (Electives: Law), GPA: 3.09; University of Central FL	1978, December
<b>C.P.M.</b> - Certified Public Manager - Executive Education Program; A.S.U. AZ	1998, December
American Sign Language - 2 semesters (Grade A), Mesa Community College AZ	1997-1998
<b>Training &amp; Certificates -</b>	
AZ DPS ACJIS Network Terminal Operator Certification, Level B - valid from:	2017-Present
200 plus hours of management, customer service and legal training from Seminars	1986-2010
Apache Junction Citizen Leadership Academy	1998
Apache Junction Citizen Police Academy	2000 (Approx.)
Arizona DPS Citizen Police Academy	2000 (Approx.)
FEMA Courses: IS-00100.a (ICS 100), IS-00200.a (Single Resources & Initial Action Incidents), IS-00700 (Introduction to NIMS), IS-00800.B (National Response Framework Introduction)	2008/2009

### **WORK EXPERIENCE SINCE RETIREMENT**

#### **2011 to Present: AJ Police Department, Criminal Investigations Division, Apache Junction, AZ**

I am a volunteer with the AJPD. I work in the CID on Sex Offender Registration cases. I research and obtain all required documents for a case; then, upload the documents into the Arizona Offender Watch database.

#### **2014 to Present: Poll Worker (Clerk) - Pinal County Elections Department, Florence, AZ**

I am an ID Clerk at the polling precinct. I verify a voter's identification, for eligibility to vote.

#### **2017 to Present: Substitute Para Educator - Apache Junction Unified School District, AJ, AZ**

I am a non-certified assistant who works under instructions from a teacher, assisting Special Ed children with class work in grades 4 thru 6 at the three elementary schools.

### **RETIRED - July 1, 2010**

#### **1992 to 2010: Administrator - Office of the Pinal County Attorney, Child Support Div., Florence, AZ**

In 1992 the County Attorney promoted me to Administrator. I supervised a staff of up to 15 non-attorney personnel (Intake Specialists and Legal Case Managers). For two years (2003 to 2005) I did Community Outreach with the scope of work being to educate the community about the law and how we operated and how the public could benefit from the services of the Title IV-D Child Support Enforcement program.

#### **1986 to 1992: Sr. Case Manager - Office of the Pinal County Attorney, Child Support Div., Florence, AZ**

Originally hired as an Intake Specialist, then promoted to Paralegal then Sr. Paralegal (Case Manager). I was responsible for a caseload, accomplishing all tasks associated with paternity, establishment and enforcement cases. I interviewed applicants, accomplished skip-tracing, prepared cases for court and assisted the attorney at hearings each week. I have experience testifying in court. I was the sole case worker for all Interstate cases. I conducted workshops; initiated cases to other jurisdictions and processed reciprocal cases from foreign jurisdictions. I also trained all new employees in Title IV-D concepts, policies and the laws governing child support enforcement. I wrote the office training manual.

#### **1966 to 1986: Previous Employment & Educational Information**

Extensive experience in administrative/clerical positions as follows:

- \* 10 plus years: Secretary: PRC/SSc (NASA contractor), Kennedy Space Center, FL.
- \* Three years: Secretary: U.S. Air Force; Hickam A.F.B., Hawaii (federal civil service, GS-3).
- \* One year: Secretary: U.S. Dept. of Labor; Washington D.C. (federal civil service, GS-2).
- \* Two years: Manuscript Typist: Dr. Irving Berlin, Maui, HI; and Brevard Community College, Cocoa, FL
- \* One year: Office Manager: Cactus Jack Rent-a-Car, Maui, HI. Drew-up auto rental contracts. Closed the business nightly and deposited daily receipts.
- \* Three plus years: Retail sales experience (Sales/Cashier): Jordan Marsh (FL), Long's Drug Stores (HI)
- \* Worked full-time while attending college full-time.
- \* Dean's List (GPA of 3.25 or above) many of the quarters I attended college.

### **PROFESSIONAL/GENERAL: EXPERIENCE, KNOWLEDGE, SKILLS & ABILITIES**

#### **Management/Supervisory**

- \* Management: able to set goals and coordinate work with other supervisors for the efficient operation of the division to meet federal timelines, mandates and state policy. I knew and followed county personnel policies.
- \* Supervisory: experience in interviewing and hiring, writing and conducting performance appraisals, conflict resolution, disciplinary actions, coaching and training, and staffing. Team building is always the goal.

#### **Outreach**

- \* Gave presentations to organizations such as fraternal, professional, business and non-profit, to students at schools, detainees at the juvenile detention facility, and spoke with the public at community functions.
- \* Created several brochures, handouts and handbooks.
- \* Created and wrote the outline for a program: "Alternative to Prosecution."
- \* Created a Child Support Enforcement website.

#### **General**

- \* Writing: proficient at researching and writing memoranda, letters, manuals, pleadings, motions and other legal documents. Have created and written procedure manuals, forms and documents.
- \* Good People Skills: in person and over the telephone, to appease and for conflict resolution.
- \* Public Speaker: at ease whether the group is 20 or 2,000.
- \* Typing Skills: excellent.

- \* **SECRET Security Clearance:** twice with the federal government: USAF, 1960's and NASA, 1980's.
- \* Notary Public (St. of Arizona; not current).

#### **Computer/Technical**

30 plus years of experience with computers (first language used—NASTRAN at KSC, FL)

- \* Microsoft Word (proficient)
- \* Excel (learned by using).
- \* State of AZ proficient with proprietary software systems (ATLAS, AZTECS, UI/GUIDE, HPP, OnBase).
- \* HTML: Have a basic understanding of and ability to write HTML.
- \* Graphics, artwork, text boxes for newsletters, brochures, pamphlets; posters, flyers, signs, etc.

**Artistic** I love to put a smile on the face of the young, and the young at heart.

- \* Sketch and paint wall murals; write song lyrics and poetry. Someday I hope to publish my poetry.
- \* Entertainer/Actor: scripted readings and improvisational acting; a clown for children's events. Lady Tess, Countess Truehart at the Arizona Renaissance Festival. I researched, created and act in my own production.

### ***"Aspire to Inspire Before You Expire"***

#### **COMMUNITY SERVICE/VOLUNTEER EXPERIENCE**

##### **State of Arizona**

Arizona State Parks Board: Historic Preservation Advisory Committee, Vice Chair	2004-2011
Arizona Family Support Council, past President, Vice-President, Secretary	1986-2000

##### **County of Pinal**

Arizona Public Safety Foundation, Inc., Secretary	2007-2015
Adult Probation Citizen Advisory Board, Founding Member (Deactivated)	2004-2006

##### **City of Apache Junction**

Planning & Zoning Commission, Chair since 2012	2000-Present
Parks & Recreation Commission, Chair since 2004	1998-2018
Library Board of Trustees, past President, Vice-President, Secretary	1998-Present
Police Department, Victim Services Division, Crisis Responder	2003-2011
Police Department, Criminal Investigations Division, Volunteer	2010-Present
City Arts Council	2013-Present

##### **Community of Apache Junction**

AJ Unified School District Superintendent Advisory Council, Team Member	2019
Chamber of Commerce and Visitor's Center, Volunteer	2016-Present
Boys & Girls Clubs of the East Valley, A.J. Branch, Board Secretary since 1998	1997-Present
Superstition Arts & Cultural Alliance (SACA), Founding Member and Secretary	2004-Present
Focal Point & Tourism Committee, Secretary	2010-Present
Face Painter for the AJ News Community Appreciation Day, Boys & Girls Club Events, and Other Events for Kids	2005-Present
Apache Junction Arizona Centennial Committee, Member	2011-2012

##### **Social Avocations**

Arizona Renaissance Festival, Contract Entertainer	1999-Present
RadiOzona (old Time Radio Readers Theater), Entertainer (Producer Retired)	2005-2015
National Day of the Cowboy at Goldfield Ghost Town, Entertainer	2007-2009

#### **PRACTICAL WORK EXPERIENCE FROM VOLUNTEER ACTIVITIES**

**Club Organizer:** My first endeavor, while in high school, was the founding of a neighborhood teen club.

**Boards & Commissions Member:** Extensive experience and the vote of confidence from my peers for the positions of Chairman, President, Vice Chair, Vice President, Secretary of many boards and commissions. I am always prepared for meetings by faithfully reviewing the agenda and reading all materials. I accomplish additional research as necessary to be prepared to join the discussion and make educated decisions and to vote.

**Historic Preservation Advisory Committee:** Appointment by the Arizona State Parks Board.

As a member of this committee, I was involved with rewriting the grant application and the process for applying for Heritage Fund monies (AZ State lottery) for the preservation of historic sites/structures. We reviewed applications and made recommendations to the State Parks Board for the awarding of grant monies.

**Crisis Responder:** Volunteer with the Apache Junction Police Department's Victim Services office. Responded to calls to assist law enforcement with victims at death and fire scenes, DV situations, homeless, etc. to provide information and assist victims as necessary.

**AZ Family Support Council:** As the President for five consecutive years, I organized seminars and conferences for this statewide organization; arranged the training tracts, speakers, entertainment, etc. Experience working with hotels, restaurants and food caterers, making arrangements for locations and meals, for groups up to 500.

**Fundraising:** Many years of experience soliciting for sponsors, auction items, selling tickets and promoting events. Knowledge in conducting numerous types of events.

**Entertainer:** At ease speaking/acting on stage, on the radio and in front of a camera (video and television)

***My guiding philosophy: "If you are good, even when nobody is looking, that is integrity."***

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**Profile**

Willie

First Name

Howard

Middle Initial

Last Name

825 W 15th Lane

Street Address

Suite or Apt

Apache Junction

City

AZ

State

85120

Postal Code

**Mailing address (if different from street address entered above):**

same as above

williehwr825@gmail.com

Email Address

Home: (480) 288-6645

Primary Phone

Mobile: (602) 531-2472

Alternate Phone

**Are you a resident of the City of Apache Junction?**☒ Yes ☐ No**Length of residency in the City of Apache Junction (if applicable):**

20 years

**Do you own commercial property in the City of Apache Junction?**☐ Yes ☒ No**Do you operate a business in the City of Apache Junction?**☐ Yes ☒ No**Name and address of business (if applicable):**

N/A

**Are you a graduate of the City of Apache Junction Citizen Leadership Institute?**☒ Yes ☐ No**Are you a registered voter?**☒ Yes ☐ No**Which Boards would you like to apply for?**

Library Board: Submitted

**Are you now serving, or have you ever served, on a City of Apache Junction board or commission?**

☒ Yes ☐ No

**If yes, please list name of board/commission and dates served:**

Currently serve on the Planning and Zoning Commission, Public Safety Personnel Retirement Board and Library Board

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## **Employment/Retirement**

**Are you currently employed?**

☐ Yes ☒ No

Retired

Employer

Mediator

Job Title

**If you are retired, please indicate your former occupation or profession:**

Human Resources Specialist, Mediator and Facilitator

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## **Education and Community Service**

**Schools Attended/Years/Degrees Earned:**

Tuskegee Institute Bachelor of Science in 1971. Additional studies in Business

**Civic Activities-Service Organizations/Office Held/Years (If none, please state N/A)**

Senior Peer Counselor, La Frontera - Empact.org, 2015 to current. AJ Risk MAP Planning Committee, 2015 to current. Personnel Committee local church, 2009 to current. Mediator, Maricopa County Superior Court, 2000 to 2005 Federal Mediator specializing in Labor Management Relations

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## **Interests & Experiences**

**What do you believe the key responsibility of board, commission or committee members to:**  
**a) the city council and/or district, b) the citizens of Apache Junction, c) other board,**  
**commission or committee members?**

---

City Council: I can assist the city council to analyze the best options for the city of AJ. Listen, investigate and report to the council on potential options and make recommendations as appropriate. Citizens of Apache Junction: Seek the best options for the citizens of Apache Junction. Board, Commission or Committee Members: Work cooperatively with other citizens to develop a detailed recommendation that promotes the best interests of Apache Junction.

**Please state the reasons why you feel you are qualified to serve on this board, commission or committee:**

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I am a trained federal mediator with extensive human resources experience. I have served as a volunteer mediator for the Superior Court of Arizona in the county of Maricopa. I understand the operations of government and I would humbly serve any city. I believe my human resources background and dispute resolutions skills would be an asset to the city of Apache Junction.

**Please state why you would like to be appointed to this city/district board, commission or committee:**

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I have been a public service employee for 29 years. As a human resources specialist, mediator and facilitator I have been trained to resolve complex issues. I want to help my local community grow and prosper. I am a member of the Urban Land Institute. One role of the institute is to assist communities in utilizing the lands within its boundaries to their full potential.

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## **Resume**

[2015 howard certifications.PDF](#)

Upload a Resume

# CERTIFICATE OF ACHIEVEMENT

*This certificate is presented to*

*Willie Howard*

*In recognition of successful completion of the City of Apache  
Junction 2014/2015 Citizen Leadership Institute*

*John M. Nolan*  
Mayor of Apache Junction

*3/23/15*  
Date



**SUPERIOR COURT OF ARIZONA**

**In Maricopa County**

**Alternative Dispute Resolution**

**201 West Jefferson Street**

**Central Court Building - Fifth Floor**

**Phoenix, AZ 85003-2205**

**TEL (602) 506-7884**

**[adroffice@superiorcourt.maricopa.gov](mailto:adroffice@superiorcourt.maricopa.gov)**

**FAX (602) 506-5836**

August 1, 2003

Dear Justice Court Mediators,

On behalf of the justice courts and the Alternative Dispute Resolution Office, please accept my heartfelt thanks and appreciation for serving as a mediator. It is not an exaggeration to say that the justice courts could not function as well as they do without your help. With caseloads at an all time high and an increase in filings, your willingness to conduct mediations is invaluable.

Once again, thank you so much for your services to the courts.

Sincerely,



Clark Leuthold  
ADR Programs Manager

---

**Profile**

Treva

First Name

P.

Middle Initial

Williams

Last Name

879 n. Plaza Dr. bldg101D

Street Address

Suite or Apt

Apache Junction

City

AZ

State

85120

Postal Code

**Mailing address (if different from street address entered above):**

P.O. Box 1118 Apache Junction AZ 85117

trevawilliamsortiz@yahoo.com

Email Address

Mobile: (602) 585-6631

Primary Phone

Home:

Alternate Phone

**Are you a resident of the City of Apache Junction?**☒ Yes ☐ No**Length of residency in the City of Apache Junction (if applicable):**

1 year

**Do you own commercial property in the City of Apache Junction?**☐ Yes ☒ No**Do you operate a business in the City of Apache Junction?**☐ Yes ☒ No**Name and address of business (if applicable):****Are you a graduate of the City of Apache Junction Citizen Leadership Institute?**☐ Yes ☒ No**Are you a registered voter?**☒ Yes ☐ No

**Which Boards would you like to apply for?**

Board of Adjustment: Submitted  
Health and Human Services Commission: Submitted  
Municipal Property Corporation : Submitted  
Parks and Recreation Commission: Submitted  
Library Board: Submitted  
Public Arts Commission: Submitted

**Are you now serving, or have you ever served, on a City of Apache Junction board or commission?**

☐ Yes ☒ No

**If yes, please list name of board/commission and dates served:**

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**Employment/Retirement**

**Are you currently employed?**

☒ Yes ☐ No

self employed  
Employer

Real Estate Appraiser  
Job Title

**If you are retired, please indicate your former occupation or profession:**

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**Education and Community Service**

**Schools Attended/Years/Degrees Earned:**

Included in my resume.

**Civic Activities-Service Organizations/Office Held/Years (If none, please state N/A)**

Who' Who 1984,1985. senator/ President of Student Government, Parkland College

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**Interests & Experiences**

**What do you believe the key responsibility of board, commission or committee members to:  
a) the city council and/or district, b) the citizens of Apache Junction, c) other board,  
commission or committee members?**

To serve the citizens of the community. Add value to the lives of the citizens. To know the needs of the citizens and the history of Apache Junction. To make Apache Junction attractive to the citizens and visitors. To create a cohesiveness and bring experiences to the community that are of interest to the citizens.

**Please state the reasons why you feel you are qualified to serve on this board, commission or committee:**

I have a history of public service. I have lived all over the world and I love people. People seem to be attracted to me and have a comfort level that is very familiar to them. And, I just love to help people. I feel that Apache Junction is the most unique place I have ever been to. I will do whatever is necessary to fulfill my role in this position.

**Please state why you would like to be appointed to this city/district board, commission or committee:**

Because, I feel I have a unique background and experiences. I would like to use my gifts and talents to show honor to the community.

---

## Resume

Treva Williams resume 2019-06-09.pdf

Upload a Resume

# Treva Williams

879 N. Plaza Dr. 101D, Apache Junction, Arizona, United States ♦ Phone: (602)585- 6631 ♦ Email: trevawilliamsortiz@yahoo.com

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## EXPERIENCE

01/2005 – 03/2009

### C.G.A INSURANCE

#### *Insurance Sales Agent*

Chicago, Illinois

- Assignments are regularly monitored and work is screened according to agency standards
- Contact customers regarding account status and renewals
- Demonstrated proficiency of basic computer applications, such as Microsoft Office products
- Develop and maintain business relationships with internal and external referral sources
- Drive sales and revenue by assisting customers in making healthcare decisions over the phone
- Ensure applications and paperwork are completed accurately and in a timely manner
- Establish and maintain relationships with lead sources and settlement service providers
- Handle inbound service calls by providing accurate and complete information
- Maintain accurate, current knowledge of all company guidelines system wide, keeping manual up-to date at all times
- Obtain expiration dates for other lines of business from referral customers
- Personal Lines new business sales goals will be mutually agreed upon with Insurance Sales Center Manager
- Proven track record and aptitude toward Personal Lines sales
- Responsible for sales administration and reporting activities
- Solicit referral leads from satisfied customers who were referred to us
- Strong team player ethics, and willingness to help all reach goals
- Supervision Received: Works independently under general supervision. Work is reviewed for overall adequacy in meeting objectives
- Understand, promote and remain current on company underwriting guidelines, announcements, and memos related to changes in company policies and procedures
- Uphold the highest levels of integrity and provide exceptional customer service during all touch points with both internal and external clients

01/2001 – 12/2004

### CARNEIGE MORTGAGE

#### *Mortgage Loan Officer*

Chicago, Illinois

- Assist Mortgage Loan Officer or Mortgage Sales Manager in gathering and preparing loan submissions
- Assist in maintaining Loan Officer calendar for client meeting, sales calls and other bank meetings
- Assist with data entry into Fulton Mortgage Company's loan origination system
- Enter the information into the company processing system
- Established relationships with local referral networks
- Follow the loan through processing to closing and make the applicant lifelong customer
- Guide the applicant through the processing procedure
- Knowledge of processing underwriting and/or closing procedures/federal lending regulations governing real estate lending
- Maintain a positive sales environment by educating potential buyers and referral sources as to the products and services offered by the company
- Maintain a quality network of business relationships that serve as a recurring source of referrals for new mortgage lending opportunities
- Make outbound calls and engage in electronic communications to centers of influence (COI) for business development
- Makes sales calls on potential or existing customers as established in Regions marketing plan to develop new business or retain existing business
- Manage calls efficiently and adhere to work schedule
- Review mortgage pipeline with Branch Manager and/or delegate, as directed by Branch Manager
- Set up new customer files in mortgage system, work with borrower and builder to obtain necessary information

- Stay informed of developing trends in the mortgage industry
- Work with assigned branches to provide information, training and direction regarding mortgage loan products and programs

## **MICROSOFT**

**Chicago, IL**

04/2000 – 02/2002

### ***Trouble shooting consultant***

Walked customers, by phone, through problems in their software programs. Customer/client called into a 800 number to report problem(s) with their software package. I assisted resolving the problem by phone and filed necessary paperwork regarding problems and complaints.

## **EAST CHICAGO CENTRAL HIGH SCHOOL**

**East Chicago, IN**

09/2000 – 05/2009

### ***Teacher***

- -- Develop and review service plans in consultation with students, and perform follow-ups assessing the quantity and quality of services provided
- -- Manage and support vision assistive technology for students and educators, including GPS systems
- -- Perform other related duties as assigned or requested
- -- Provide individual casework/case management/counseling to students and parents to alleviate conditions which interfere with the students' learning
- -- Provides reports and maintain ongoing records on those students receiving O.T. intervention
- -- Responsible for developing, monitoring, and reporting of student Individualized Education Program (IEP) goals
- --Manage and support vision assistive technology for students and educators
- Accept and incorporate feedback on classroom performance given by the Academic Manager to ensure consistent improvement in teaching quality
- Coach and manage paid detainee workers ensuring compliance and assistance at all times within the educational environment
- Conduct highly engaging training sessions that prepare teachers to make effective home visits according to the HOME WORKS! models
- Create and maintain a positive classroom environment that promotes good behavior and adheres to our choice management system
- Develop or assist in development of schemes of work and lesson plans in line with curriculum objectives
- Develops and implements a successful classroom management system
- Draft and manage the submission process for grant proposals and associated reports to individual, corporate and family foundations, maintain a grants calendar
- Maintain communication with the Center Director and/or Assistant Director regarding work repairs and necessary classroom maintenance
- Oversee risk management, legal and insurance practices in coordination with 3rd party resources
- Provide administrative and clerical support to the leadership team (calendar, mail, copies, file management etc.)
- Provide administrative support for training sessions, assure all training materials are prepared and ready for each session
- Provides ongoing communication with Child Development Center Manager and the treatment team regarding concerns with child or parent behaviors
- Supervise and provide support for a team of Program Directors and Trainers overseeing hiring, training and staff retention efforts
- Work with the Data Specialist to support the data collection process

## **BRADLEY ACADEMY**

**Avondale, Arizona**

09/2009 – 06/2018

### ***Teacher***

- -- Develop and review service plans in consultation with students, and perform follow-ups assessing the quantity and quality of services provided
- -- Manage and support vision assistive technology for students and educators, including GPS systems
- -- Perform other related duties as assigned or requested
- -- Provide individual casework/case management/counseling to students and parents to alleviate

- conditions which interfere with the students' learning
- -- Provides reports and maintain ongoing records on those students receiving O.T. intervention
- -- Responsible for developing, monitoring, and reporting of student Individualized Education Program (IEP) goals
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- Supervise and provide support for a team of Program Directors and Trainers overseeing hiring, training and staff retention efforts
- Work with the Data Specialist to support the data collection process

## **WRITER**

I was a columnist and reporter for the "Post Tribune". The largest Chicagoland and Northwest Indiana newspaper. My column addressed local topic and interest in the community.

## **EDUCATION**

2018 – 2019

### **STRATFORD CAREER INSTITUTE**

#### **Certificate in Dental Hygienist/Assistant**

Anatomy and physiology of Head and face. Learned how to apply sealants to teeth and how to take rays. Learned the history of dentistry and the common diseases that effect the mouth. Learned about anesthesia and sedation. Learned pharmacology and the schedule of narcotics. Also, purchased my own copy of the "Stearns Merck Manual" the PDR of dentistry.

2018 – 2019

### **ESTRELLA MOUNTAIN COMMUNITY COLLEGE**

Anatomy and Physiology. Economics. Accounting

2008 – 2009

### **TRUMAN COLLEGE**

Corporate Accounting. Cost Accounting. I had superior success in this course. The professor, called his attorney from Las Vegas to ask me if I would be a Mergers and Acquisitions Consultant. They provided me with the free legal contracts to start my own consulting business for J.D. Byrider. This is a booming new enterprise because of the record number of mergers and acquisitions because of 911. This is when I purchased my own copy of Hoovers. Mr. Richard Plantain is a reference to my business skills.

1987 – 1989

### **PURDUE UNIVERSITY CALUMET**

#### **M.S.**

Studied to be a English School teacher with a K-12 certification. Learned to write my own IEP, individualized Educational Plan. I have all of the special education endorsements. At the elementary/ junior high level this qualifies me to teach language arts with a minor in Math and Science.

1980 – 1985	<b>UNIVERSITY OF ILLINOIS</b> My major was psychology with a minor in criminology.	<b>B.A.</b>
2016 – 2017	<b>STRATFORD CAREER INSTITUTE</b> Received training to be a real estates appraiser. From this I started my own business called MCN Marketing. This qualifies me to be an investor as well as an appraiser. My business consultant is Tyler Hicks a well known real estate millionaire. I also marketed "cash out" and second mortgages. I wrote my own scripts to contact potential customers by phone.	<b>Real Estate Appraiser</b>
1980 – 1983	<b>PARKLAND COLLEGE</b>	<b>A.A.S</b>
1974 – 1980	<b>RANTOUL TOWNSHIP HIGH</b>	<b>H.S. Diploma</b>
<b>CAMPAIGN COORDINATOR</b>	My writing skills put me in contact with Jesse Jackson when he ran for president. I overseen all of his written material and campaign meetings for all of Champaign County ,Illinois. Also, wrote all of Scott Kings material and organized his meetings when he ran and won the Mayor of Gary, Indiana. Wrote and organized materials for Gary Hart when he ran for president.	
<b>SUMMARY</b>	I have a very keen interest in the medical field. I finally found outwho I was created to be. I intend to put my B2B skills into the medical field. I recently done alot of research on the history of surgery. I have been doing alot of research on cancer. I receive periodicals such as the AMA, The Indian Journal Of Medicine. I often correspond withDoug Kaufman that has a daily program called "Know The Cause". All my life I have been surrounded by the medical community. My sister is a psychiatric nurse and my father was a Psychiatrist. My cousin is a Pediatric Oncologist. I grew up flipping through the DSMIII and the PDR and looking a Haldol coffee cups and prescription pads. I know my greatest value is in the medical field. Iam very excited to get into this field. I feel I will be a leader in the medical field.	
<b>AWARDS AND SERVICE</b>	"Who's Who in American Colleges And Universities" 1984 & 1985.President of Student Government in college 1984 and Senator of Student Government 1985. The year I ran for President of Student Government was the highest voter turnout in the history of the campus.	

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**Profile**

James

First Name

M

Middle Initial

Jackson

Last Name

3700 S Ironwood Dr

Street Address

Lot 57

Suite or Apt

Apache Junction

City

AZ

State

85120

Postal Code

**Mailing address (if different from street address entered above):**

n/a

jdaddy5@gmail.com

Email Address

Mobile: (248) 835-8563

Primary Phone

Home:

Alternate Phone

**Are you a resident of the City of Apache Junction?**☒ Yes ☐ No**Length of residency in the City of Apache Junction (if applicable):**

3 years

**Do you own commercial property in the City of Apache Junction?**☐ Yes ☒ No**Do you operate a business in the City of Apache Junction?**☐ Yes ☒ No**Name and address of business (if applicable):****Are you a graduate of the City of Apache Junction Citizen Leadership Institute?**☒ Yes ☐ No**Are you a registered voter?**☒ Yes ☐ No

**Which Boards would you like to apply for?**

Parks and Recreation Commission: Submitted  
Library Board: Submitted  
Public Arts Commission: Submitted

**Are you now serving, or have you ever served, on a City of Apache Junction board or commission?**

☐ Yes ☒ No

**If yes, please list name of board/commission and dates served:**

**Employment/Retirement**

**Are you currently employed?**

☐ Yes ☒ No

Employer

Job Title

**If you are retired, please indicate your former occupation or profession:**

**Education and Community Service**

**Schools Attended/Years/Degrees Earned:**

Brigham Young University, Provo/1970-71,1984-85/None Trinity College & University. Chicago/2003/BS  
Business Management

**Civic Activities-Service Organizations/Office Held/Years (If none, please state N/A)**

N/A

**Interests & Experiences**

**What do you believe the key responsibility of board, commission or committee members to:**  
**a) the city council and/or district, b) the citizens of Apache Junction, c) other board,**  
**commission or committee members?**

---

a) to uphold the charter of the board/commission b) to serve in the best interests of the citizens of AJ c)  
treat EVERYONE with respect

**Please state the reasons why you feel you are qualified to serve on this board, commission**  
**or committee:**

---

It only shows the Public Arts commission as having a vacancy so I will discuss... I have personally been involved with vocal and theater organizations pretty much everywhere I have lived. I have a tremendous love of the arts and believe they can and do have a lasting impact (for the good) in any community. I would love to see greater efforts realized in AJ toward encouraging the arts.

**Please state why you would like to be appointed to this city/district board, commission or**  
**committee:**

---

Above says it all. I would like to be involved in developing a commission in the arts for AJ. If I cannot be a member of the commission directly, then I would like to somehow still be involved to future its agenda. (Note: the attached CV is focused on my professional career) (If you would like a listing of my 'Arts' activities, this may be supplied)

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## **Resume**

[2019 Résumé.pdf](#)

Upload a Resume

# JAMES M JACKSON

• 3700 S Ironwood Dr #57, Apache Junction, AZ 85120 • mobile: 248.835-8563 – fax: 248.251-0565 • jDaddy5@GMail.com •

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## Summary

Most recently a Project Manager/Technical-Business-Quality Analyst, Jim is a veteran of IT, Systems Analysis, Business Analysis, Customer and Vendor Liaison, Strategic Planning, and Project Office/Project Management areas. His career began as a Technical Analyst, growing into Programming, Project Leadership, Quality Assurance, and high-level management of projects for IT and the enterprise business with budgets in excess of \$100M. He has a solid reputation for effectively navigating through complex projects, plans and people. He is pragmatic in his ability to bring diverse teams together into focused forward momentum.

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## Core Competencies

- |                              |                                 |                                |
|------------------------------|---------------------------------|--------------------------------|
| • Leadership/Mentoring       | • Initiation to Closure         | • Strict adherence to Budgets  |
| • Trainer                    | • Strategic Plans and Solutions | • Strict adherence to Schedule |
| • Program/Project Leadership | • Team Building / Diversity     | • Strict adherence to Scope    |
| • Customer Relationship      | • Business/Sales Analysis       | • Financial Controlling        |
- 

## Technical Expertise

*Platforms:* Windows / DB2 / SQL Server / MVS Mainframe

*Methods:* Rational Unified Process / Rapid Application Development / Agile / Object-Oriented Design / Waterfall / CMMI

*Languages:* UML / HTML / SQL / Java / C# / PowerBuilder / COBOL / Forte / German (conversational/reading fluent)

*Tools:* Microsoft Office Enterprise Suite / Clarity Project Management / Dreamweaver / Rational Rose / PowerDesigner / Lotus Domino / ColdFusion / Microsoft Project and OpenWorkbench / ChangePoint Project Management / Epicor / Jira

*Certifications:* Project Management Professional (PMP) / Fellow, Life Management Institute (FLMI) / Rational Rose Instructor / Clarity Instructor

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## Results / Highlights

- Managing all project activity for client reward systems. Clients include: DIRECTV, Sharp, NEC, AT&T, ADP, Ameriprise, Pfizer, Fifth-Third Bank, Michelin, Nissan and Zoetis.
- Designed and implemented a Project Management Office – for IT and another for the entire Enterprise. EPMO project management principles based from the PMBok® and employed in North and South America, Europe, Africa and Asia.
- Led PMO in separation of Daimler and Chrysler Financial Services operations with a \$150M budget, on time and within scope.
- Led merging of IT operations for Daimler financial business with Chrysler business – consumer and commercial loan and lease business.
- Program Management for Consulting teams to various industries in PowerBuilder consulting and training sales and services.
- Developed and delivered object-oriented training to IT staff at EDS operations in Michigan and Texas.
- Led teams responsible for developing and implementing projects valued at over \$75M at GM, Comerica, GMAC, Ford, AAA Michigan, US Department of Defense, Borders Books and the University of Michigan.
- Product Manager in creation and delivery of individual financial analysis software resulting in \$10M annual sales for 5 years.

- Delivered – under budget and within project time and scope, software to insurance companies – projects valued on average of \$30M for Life of Alabama, MET Life, Penn Mutual, CUNA Mutual, Blue Cross and Blue Shield of Michigan and Indiana.

**Most recently a Senior level Program Manager, Jim is a 30-plus year veteran of IT, Systems Analysis, Business**

## **Professional Experience**

### **SENIOR SERVICE MISSIONARY**

MAY 2019—CURRENT

*FamilySearch.org*

*Salt Lake City*

Currently involved with troubleshooting FamilyHistory Center around the world, assisting directors and patrons in all the genealogical research and center facilities.

### **SENIOR PROJECT MANAGER / SENIOR BUSINESS ANALYST**

JUN 2013—FEB 2019

*One10, LLC (formerly Aimia, LLC)*

*Troy, MI &*

*Minneapolis, MN*

Responsible for the largest development activity for the clients, including establishing business requirements, all phases of program development and delivery. Eventually directed the affairs for 10 programs simultaneously. Defining project scope, requirements, managing project timelines, and managing project budgets.

- Cutting through clutter to deliver IT and business solutions quickly on-time and within budget.
- Conducting high-level testing of solutions before being deployed to Aimia's clients.
- Writing and executing MS SQL queries on an ad-hoc basis.
- Performing Business Analysis and Quality Assurance testing for several business clients and multiple platforms.
- Working in a fast-paced digital environment with quick delivery.
- Effectively interfacing directly with external business clients.

### **SENIOR PROJECT MANAGER**

AUG 2012—OCT 2012

*Blue Cross – Blue Shield of Michigan*

*Detroit, MI*

PMO Quality Manager: Responsible for the establishment of Quality Review management. This was designed to work at the program level. The process was developed and implemented, then discarded in favor of an enterprise solution.

### **BUSINESS RELATIONSHIP MANAGER / SENIOR TECHNICAL PROJECT MANAGER**

OCT 2011—APR 2012

*Comerica Bank*

*Auburn Hills, MI*

Sr. Project Manager: Provided technical, PM and business relationship support to several business areas in the service, credit and commercial banking area. This included interfacing with mainframe (JCL, SQL, legacy and web server applications) and included mentoring, training, communication, programming, risk management and scheduling/risk support. The technical project manager dealt with vendor support and development in commercial banking and file management scanning, indexing and retrieval. This last role included building mainframe applications, debugging, development, testing and scheduling.

### **SENIOR PROJECT MANAGER**

NOV 2010—SEP 2011

*Ford Motor Company*

*Dearborn, MI*

Program/Project Management: Initially assumed responsibilities for a \$5M project consolidating financial reporting on a global basis. Led an international team in developing Oracle EssBase cubes in merging Hyperion Financial and relative file financial reporting data. After completion on time and within budget, changed responsibilities to introducing project management practices to a mainframe and web-based order fulfillment process. Instrumental in is organizing work teams and establishing metrics and process to several groups of developers, analysis and project leaders.

### **PROJECT MANAGEMENT CONSULTING, PC/LAN TROUBLE-SHOOTING**

DEC 2008—OCT 2010

*jDaddy Consulting*

*Troy, MI*

Project Management: Acting as PM consulting to several small businesses in the Troy-Birmingham-Southfield area. Projects

include internet server deployment, upgrading dictation offices (hardware and software), and home and office LANs.

**ITM MANAGER, PMO MANAGER, EPMO MANAGER**

OCT 2001 – Nov 2008

*DaimlerChrysler Financial Services, Daimler Financial Services*

*Southfield, MI*

IT Manager: Managed the daily production and maintenance activities of the Mercedes-Benz Financial Portfolio Systems. Implemented/managed a major project (8000 hours) saving the company over \$10 million annually. Directed the ongoing maintenance effort and integration effort to a single DaimlerChrysler system for Retail (car) and Wholesale (truck).

PMO Manager: With the integration of the systems, created the Project Manager Office (PMO) for the IT group. This included selecting a project management methodology, training our project leadership and senior leadership in excellent project management principles, and portfolio governance. Led project to bring IT department within SOX compliance.

EPMO Manager/Director: With the separation of Daimler and Chrysler, established and led the Enterprise Project Management Office (EPMO) - responsible for Portfolio prioritization and governance, mentoring / coaching / training in PMI project management principles (PMBok®), senior level communication, dashboarding and reporting, and all project start-up activities. This includes providing consulting in Germany and Brazil to bring new project offices up-to-speed. Established and led the Enterprise Project Management Office (EPMO) - responsible for Portfolio prioritization and governance, mentoring / coaching / training in PMI project management principles (PMBok®), senior level communication, and dashboarding and reporting, and all project start-up activities. This includes providing consulting internationally to Europe and South America, bringing new project offices up-to-speed. Took the lead in the business and IT separation of Daimler and Chrysler resulting in the creation of a new data center for Daimler Financial Services, revision of business practices, standardization of change control during the transition period (8 months) resulting in a continuing change process and production release management, coordination of outside vendors (over 120) with new contract management / testing and production services / business operations, resulting in a program delivered on time and with a budget of over \$100 million. I introduced Clarity and OpenWorkbench to the organization, to include defining product requirements and providing training (developed training materials and provided delivery) to all levels of the organization.

**SR. CONSULTANT & PARTNER**

APR 1996 – OCT 2001

*digital fusion, inc.*

*Tampa, FL and in Troy, MI*

Program Manager: Provided mentoring and consulting to several facilities including: General Motors, Distance Packaging, Guardian Fiberglass, The University of Michigan, Strohs Brewery, Arcadia Health Care, Borders Books and Music, The U.S. Navy (NavMASSO), American Automobile Association (AAA) Club of Michigan and CCC Information Systems. In addition, for most of these companies – managed these object-oriented projects from inception to completion, leading teams of from 2 to 48 developers / analysts / testers, and coordinating external vendor activities.

The projects included ...

Common Estimating System for General Motors. This system, now implemented in three of GM's locations, with designs to be installed world-wide. The system includes over 100 each of data base tables, screens, and reports. It is estimated GM will **save in excess of \$10 million annually** by the use of this system. Sales Order Request for Distance Packaging. This system, tracks all sales requests through the ordering process to delivery, helping the company to **achieve ISO 9002** certification. The system includes approximately 10 tables, 15 screens and 12 reports.

**SENIOR SYSTEMS ENGINEER**

AUG 1988 – MAR 1996

*Electronic Data Systems*

*Plano, TX and in Southfield, MI*

Senior Systems Engineer: Directed team of developers in General Motors' implementation of Michigan's Worker's Compensation laws. In 1998, the State of Michigan passed a law, requiring providers of Worker's Compensation insurance to pass a series of regulatory requirements. Directing this project, from the beginning to end, added these

capabilities to the existing CICS personnel payroll systems. In addition, while on this account (People Systems), facilitated the running of the Technical Review Board and facilitated the account manager's meeting (a management meeting, held monthly for all 80 account managers and project leaders).

Re-engineered Motors Insurance Corporations business processes. This required a complete analysis of all business processes in the company, determining what was important, unnecessary, redundant, or should be modified. The resulting analysis (requiring 1½ years to complete) saved the EDS/MIS association and ultimately saved MIC, in annual budget expenditures, over 10 million dollars annually.

Developed and delivered a complete training program for internal customers in developing client/server applications, using PowerBuilder, Visual Basic and Forté; object-oriented analysis and design, PowerBuilder program development, and Forté program development. In addition, delivered courseware and became a subject-matter expert in Defining Project Scope.

PROJECT MANAGER, PRODUCT MANAGER, PROGRAMMER

*Various Insurance Companies*

AUG 1975—AUG1988

*Michigan, Indiana and Utah*

Directed, developed, maintained, and trained technical and user personnel. This experience is with several different insurance companies, either working directly as an employee or with a company which developed insurance and financial planning software.

The companies include: Life of Alabama, Metropolitan Life, Michigan Mutual and the Amerisure Companies, Penn Mutual, New York Mutual Life, Pacific Mutual, Jackson National Life, Blue Cross and Blue Shield of Indiana and about 17 others.

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## Education & Certifications

MATHEMATICS AND MUSIC

*Brigham Young University*

1970 - 1985

*Provo, UT*

BACHELOR OF SCIENCE IN BUSINESS MANAGEMENT

*Trinity College & University*

2003

*Chicago, IL*

FELLOW, LIFE MANAGEMENT INSTITUTE (FLMI)

*Life Office Management Association*

Specializing in Information Systems.

1993

*Atlanta, GA*

PROJECT MANAGEMENT PROFESSIONAL (PMP)

*Project Management Institute*

2005

*Newton Square, PA*

---

**Profile**

Barbara

First Name

Fitzgerald

Last Name

3355 S Cortez Rd

Street Address

Lot 14

Suite or Apt

Apache Junction

City

AZ

State

85119

Postal Code

**Mailing address (if different from street address entered above):**

same

drfitzaz@gmail.com

Email Address

Mobile: (928) 595-2100

Primary Phone

Home:

Alternate Phone

**Are you a resident of the City of Apache Junction?**☒ Yes ☐ No**Length of residency in the City of Apache Junction (if applicable):**

on year 5

**Do you own commercial property in the City of Apache Junction?**☐ Yes ☒ No**Do you operate a business in the City of Apache Junction?**☐ Yes ☒ No**Name and address of business (if applicable):**

NA

**Are you a graduate of the City of Apache Junction Citizen Leadership Institute?**☐ Yes ☒ No**Are you a registered voter?**☐ Yes ☒ No**Which Boards would you like to apply for?**

Library Board: Submitted

Are you now serving, or have you ever served, on a City of Apache Junction board or commission?

☐ Yes ☒ No

If yes, please list name of board/commission and dates served:

none yet

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## Employment/Retirement

Are you currently employed?

☒ Yes ☐ No

Arizona State University

Employer

Clinical Professor of Education

Job Title

If you are retired, please indicate your former occupation or profession:

---

## Education and Community Service

Schools Attended/Years/Degrees Earned:

Marian High School - diploma University of Massachusetts - BS Biology California Polytechnic University - MA Education Walden University - Ph. D. Technology

Civic Activities-Service Organizations/Office Held/Years (If none, please state N/A)

i have been a community volunteer for Naples (FL) Freenet (technology) (4 years) Board member Gulf Coast (FL) adults with disabilities housing options (2 years)

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## Interests & Experiences

What do you believe the key responsibility of board, commission or committee members to:  
a) the city council and/or district, b) the citizens of Apache Junction, c) other board, commission or committee members?

Board members and commissioners are a link between citizens and employees of the entity. The members can help with communication and promotion of departments within the public entity. AJ's Library is amazing and I would love to provide support and working hands to help ensure it stays that way.

**Please state the reasons why you feel you are qualified to serve on this board, commission or committee:**

---

Library Board - a library is the life blood of a thinking community. The space, the age focused services and the resources I want to help to assure wealth does not determine one's ability to read and to learn. I have had a library card since childhood. When I move to a community it's the first thing I seek out. My personal experience, both as a consumer of library services and as a participant in the life of my communities, has provided me with skills that will contribute to the maintenance of an active board. I have some technical skills that also might be helpful- computer technology, learning platforms and learning pedagogy.

**Please state why you would like to be appointed to this city/district board, commission or committee:**

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The library reflects my strengths in education and literacy. The library has wonderful resources and programs that I would like to contribute to both their growth and their promotion within the growing, and changing, Apache Junction community. I would like to contribute to the community in return for the many benefits I have received from public libraries over time.

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## **Resume**

[Fitzgerald\\_CV\\_2017.pdf](#)

Upload a Resume

**Dr. Barbara J. Fitzgerald**

3355 S. Cortez Rd. #14 Apache Junction, AZ 85119

928-595-2100; drfitzaz@gmail.com

## **Professional Summary**

*Diversely experienced educator specializing in positive behavioral supports, proactive assessment and strong literacy foundations for all students.*

*Skilled reading teacher uses formative assessment to direct and guide strategic interventions for struggling and advanced learners.*

*Differentiation expert providing a variety of opportunities to engage and inspire learners of all ages and abilities.*

*Experienced curriculum developer focused on explicit standards and project based learning activities to master content.*

*Effective mentor and coach supporting teachers mastering differentiation and assessment driven instructional design and practice.*

*Subject content expert developing course objectives for adult learners, virtual and face-2-face.*

## **Certification**

Arizona 2021 - Learning Disabilities, K-12; Reading & Sheltered English Instruction endorsements

California 2021 - Multiple Subjects, K-8; Learning Handicaps, K-12; Reading, K-Adult; Resource Specialist; CLAD

Florida 2018 – Varying Exceptionalities, K-12; Reading Endorsement

## **Professional Skills**

- Special education program design and delivery, IEP driven, accommodations based differentiated instruction
- Special Education compliance expert, IDEA, ESEA, ADA and state performance plan deployment
- Virtual and blended instruction, using various technology tools to coach and instruct students in core and enrichment content
- Curriculum development, standards based, utilizing Universal Design principles
- Differentiated instruction expert, designs lessons to engage interest, maximize learning and address student needs
- Integrated instruction, based on formative assessments, with cross-curriculum reading and writing
- Reading specialist, developed computer and paper based assessments; developed appropriate instructional interventions based on assessments
- Classroom management using a Positive Behavioral (PBIS) approach, Functional Behavior Analyst

## **Recent Professional Experience**

Clinical Professor of Special Education

*Mary-Lou Fulton Teacher's College, Arizona State University, Tempe AZ*

Teach graduate and undergraduate courses leading to a degree in Special Education  
Mentor student interns pursuing dual teacher certification  
Develop curriculum and support programs at the university level to improve teacher training

### **Special Education Teacher and Director of Special Education K - 12**

*San Tan Charter School - Gilbert, AZ*

Provided individualized education programs for exceptional students  
Supported parents, students and staff through coaching and problem solving  
Assured programs are compliant and responsive to regulation and individual need

### **Exceptional Student Education Coordinator**

*Don Estridge High Tech Middle School - Boca Raton, FL*

Coordinated inclusive special education program for high-performing, high profile, choice middle school of 1500

### **Consultant - Subject Matter Expert**

*University of Phoenix, Phoenix AZ*

Develop college and graduate level course objectives for expanded teacher preparation coursework in gifted and positive behavior supports programs

### **Adjunct Professor**

*Northern Arizona University, Flagstaff, AZ*

Taught *Curriculum & Instruction* graduate courses to certified teachers seeking reading endorsements

### **Director of Special Services**

*Payson Unified School District - Payson, AZ*

Brought District special programs (exceptional, gifted and/or struggling students), into compliance with state and federal regulations  
Arizona Distinguished Administrator of the Year; Educational Services Division, 2012

### **Director Payson Virtual Academy**

*Payson Unified School District - Payson, AZ*

Developed and implemented initial organizational structure and instructional program for virtual 7-12 public school  
Administered student learning management system and mentored teachers becoming online instructors

### **Director of Curriculum, Professional Development, and Technology**

*Shonto Preparatory School - Shonto, AZ*

Upgraded district wide educational technology infrastructure with successful e-Rate applications and grants  
Developed BIA compliant programs and mentored instructional staff to deliver standards based, differentiated curriculum

## **Publications and Presentations**

Fitzgerald, B. (2018). *Special Education Policy and Procedures*. San Tan Montessori, Inc., Gilbert, AZ.

Fitzgerald, B. (2010). *Taxonomy of Differentiation*. Self published, Tallahassee, FL.

Fitzgerald, B. (2006). *Special Education Policy and Procedures*. Payson Unified School District 10, Payson, AZ.

Fitzgerald, B. (2005). *Gender Equity and Technology Use in K-5 Classrooms in a Native American School*. UMI, Minneapolis, MN.

Fitzgerald, B and Sells, R. (2004). *Tiered Intervention Program Success*. Plato Technology Conference, Orlando, FL.

SERVE Staff (2002). *Anchor School Project*. National Migrant Education Conference, Greensboro, SC.

## **Volunteer Education Experience**

Student Mentor, Free Arts for Abused Children of Arizona 2016- present

Arizona State University Education Intern Supervisor 2015 to present

Religious Education Teacher K-2 and RCIA 1990 – present

Adult Technology Instructor, Naples Free-net 2000-2003, Collier County Schools 2002

## **Academic Qualifications**

Walden University - Minneapolis, MN

Ph.D. Educational Technology

California Polytechnic State University - San Luis Obispo, CA

M.A. Education, Reading-Special Education

University of Maine - Orono, ME

Certification in Elementary Education

Southeastern Massachusetts University - No. Dartmouth, MA

B.S. Marine Biology