



City of Apache Junction, Arizona

Meeting Minutes Library Board

Meeting Location:
City Council Chambers
at City Hall
300 E. Superstition Blvd.
Apache Junction, AZ
85119

www.ajpl.org
P: (480) 474-8555

Doors are open to the public at least 15 minutes prior to the posted meeting start time.

Thursday, August 8, 2024

6:30 PM

City Council Chambers

A. Call to Order

President Barker called the meeting to order at 6:30pm

B. Roll Call

Present: 5 - Boardmember Barker
Boardmember Bigelow
Boardmember Meek
Boardmember Hall
Boardmember Fitzgerald

Excused: 2 - Boardmember Walters
Boardmember Borey

C. Acceptance of Agenda

Boardmember Fitzgerald moved to accept the agenda as presented. Secretary Meek seconded the motion. This was accepted

D. Acceptance of Minutes for May 16, 2024 Regular Meeting and June 6, 2024 Special Meeting.

Boardmember Fitzgerald moved to accept the minutes as presented. Secretary Meek seconded the motion. This was accepted.

E. Call to the Public

None.

F. Correspondence and Communications

None.

G. Librarian's Report

Director Harrison reviewed monthly statistics for June and July and discussed some of the summer programs. Also provided was a comparison of programs and attendance for summer 2023/2024 that showed great increases for 2024. Congratulations to Reginald (TJ) Watkins. He is the library security officer and recently received his award for 40 years of service with the City of Apache Junction. TJ started in 1984 at the police department where he served for 23 years. He has been with the library for the past 17 years. Director Harrison also discussed our outreach services and how they continue to provide mobile services in and around the community during the summer months.

H. Old Business

None.

I. New Business

1. [24-581](#) Discussion and possible vote on revisions to the library procedure manual.

This New Business was passed

Director Harrison would like to make changes to the Library Procedures Manual. On page 1, *Requirements To Obtain A Library Card*, paragraph numbers 1-5 will be renumbered as 1-6 due to an error in numbering. Paragraph number 5 will remove the wording "owes more than \$5.00 on his/her own card" and be replaced with the wording "has a library account that has been referred for collection." Director Harrison discussed the reasoning for this change would be to reduce barriers, especially for youth. This provides an opportunity for those who had fees of less than \$50 to use the library again. In order to get referred to collection an account must have \$50 or more in total fees.

2. [24-582](#) Discussion and possible vote on addition of local author collection guidelines to the library procedure manual.

This New Business was approved as amended

Director Harrison discussed the possible addition of pages 9 and 10 regarding the local author collection. This is not a new collection and has already been established. As with all collections, the local author collection must be maintained and include a specific selection process. This process helps to keep the collection fresh while keeping it in line with the values and mission of what the library is trying to achieve. The purpose of this collection is to define what materials will be accepted, how they will be evaluated and what will happen to the materials over a period of time.

President Barker referred to the paragraph that reads "each item must contribute to the education and enjoyment of the community." Her suggestion is to add the words "and/or" prior to the word enjoyment. In addition, it was agreed by all that a bullet point will be added with the wording to read as follows: "Final acceptance of submissions is at the discretion of library staff."

J. Requests for Future Agenda Items

Director Harrison mentioned that homeschool statistics, requested by Board Member Borey will be addressed at the next meeting.

K. Adjournment

President Barker adjourned the meeting at 7:16pm.

Robin Barker

President