

# City of Apache Junction, Arizona

# Meeting Minutes Parks & Recreation Commission

Meeting Location:

City Council Chambers at City Hall 300 E Superstition Blvd Apache Junction, AZ 85119

apachejunctionaz.gov P: (480) 983-2181

Wednesday, March 1, 2023

6:00 PM

**City Council Chambers** 

#### 1. Call to Order

Chair Frank Schoenbeck called the regular meeting of the City of Apache Junction Parks and Recreation Commission to order at 6:00 p.m.

# 2. Pledge of Allegiance

Chair Frank Schoenbeck led in the Pledge of Allegiance.

#### 3. Roll Call

Present 5 - Chairperson Schoenbeck, Vice Chair Moeller, Commissioner Borey,

Commissioner Kyhn, and Commissioner Bigelow

**Excused** 1 - Commissioner Moore

Staff present:

Liz Langenbach, Parks and Recreation Director
Joel Stern, City Attorney
Jamie Sullivan, Recreation Superintendent
Carol Otto, Parks and Recreation Administrative Assistant
Commissioner Sheryl Bigelow arrived at 6:13 p.m.

### 4. Consent Agenda

Vice Chair Heather Moeller moved that the Parks and Recreation Commission accept the agenda as presented and approve the minutes from the February 8, 2023 regular meeting. Commissioner Judy Borey seconded the motion. This was approved.

Yes: 4 - Chairperson Schoenbeck, Vice Chair Moeller, Commissioner Borey and

Commissioner Kyhn

**No:** 0

Excused: 1 - Commissioner Moore

Absent: 1 - Commissioner Bigelow

23-106 Consideration of approval of agenda.

23-107 Consideration of approval of regular meeting minutes of February 8, 2023.

Attachments: PR 02082023 Meeting Minutes

#### 5. Information and Reports

Several commissioners made positive comments about the events that they attended.

# 6. Staff Report

23-108 Presentation and discussion on projects and opportunities in the parks and other service areas.

Parks and Recreation Director, Liz Langenbach, gave an update on parks and other service areas including newly finished tennis courts and lighting at Superstition Shadows Park, and a ramada and vault restroom installed at Silly Mountain Park. Prospector Park is having a large playground structure installed and Dutchman Dog Park will have drainage improvements made as well as seeding for summer grass.

<u>23-109</u> Presentation, discussion on upcoming events and activities and recreation programming updates.

Recreation Superintendent Jamie Sullivan updated the commission on upcoming events and activities including an update on the recruitment for summer recreation programs. She gave a review of Februrary events including the Lost Dutchman Marathon and Lost Dutchman Days and shared some interesting facts about them. She also shared about the Wellness Event, our first Art Olympics event as well as other special interest events and drop in programs. Upcoming events such as Blues and Brews, a St. Patrick's Day event, Dino Days, and Itty Bitty Olympics were covered.

#### 7. Old Business

23-110 Presentation and discussion on revisions and updates to city code Article 2-8 and to Article 3-13.

Attachments: Article 2-8 PARKS AND RECREATION COMMISSION-Redline

Article 3-13 PARKS AND RECREATION DEPARTMENT-Redline

Director Langenbach presented for discussion the revisions to the city code Article 2-8 and also to Article 3-13. Commissioners were provided with copies including red lined items. She also informed the commission that to be considered to be a part of Tree City USA program, we need to include in the city code verbiage regarding our official authority for the care, maintenance and management of trees in public spaces.

### 8. New Business

23-111 City Attorney Annual Update

Update, review and discussion of Code of Conduct, Conflicts of Interest Law, Open Meeting Law, Parliamentary Procedure and Public Record Law.

Attachments: CODE OF CONDUCT 2021

**CONFLICTS OF INTEREST LAW 2021** 

**OPEN MEETING LAW 2021** 

**PARLIAMENTARY PROCEDURE 2021** 

PUBLIC RECORD LAW 2021

Chair Frank Schoenbeck commented on the importance of having our City Attorney present to our commission to keep our reputation of honesty and integrity. City Attorney Joel Stern provided information for annual review of Code of Conduct, Conflict of Interest Law, Open Meeting Law, Parliamentary Procedure, and Public Record Law. He cited examples and actions, provided guidance, and emphasized the importance impartiality, transparency and duty as a civil servant.

#### 9. Call to Public

None.

### 10. Call for Future Agenda Items

None.

# 11. Selection of Meeting Dates, Times, Location and Purpose

23-112 Regular Meeting of the Parks and Recreation Commission to be held at 6:00

p.m. on April 5, 2023 in the city council chambers located at 300 E.

Superstition Boulevard.

Vice Chair Moeller moved, seconded by Commissioner Borey, that the regular session of the Parks and Recreation Commission be held April 5, 2023 at 6:00 p.m. in the city council chambers located at 300 E. Superstition Boulevard, Apache Junction. This was approved.

Yes: 5 - Chairperson Schoenbeck, Vice Chair Moeller, Commissioner Borey,

Commissioner Kyhn and Commissioner Bigelow

**No:** 0

Excused: 1 - Commissioner Moore

#### 12. Adjournment

Chair Frank Schoenbeck adjourned the meeting at 7:01 p.m.