



City of Apache Junction, Arizona

Meeting Minutes Parks & Recreation Commission

Meeting Location:

City Council Chambers
at City Hall
300 E Superstition Blvd
Apache Junction, AZ
85119

apachejunctionaz.gov
P: (480) 983-2181

Wednesday, August 6, 2025

6:00 PM

City Council Chambers

1. Call to Order

Chair Heather Moeller called the regular meeting of the City of Apache Junction Parks and Recreation Commission to order at 6:00 p.m.

2. Pledge of Allegiance

Chair Heather Moeller led in the Pledge of Allegiance.

3. Roll Call

Present 5 - Chairperson Moeller, Commissioner Bigelow, Commissioner Schoenbeck, Commissioner Borey, and Commissioner Madrid

Excused 1 - Vice Chair Kyhn

Staff Present:

Liz Langenbach, Parks and Recreation Director

Jamie Sullivan, Recreation Superintendent

Dave Butler, Parks Superintendent

Larry Binion, Management Analyst

Christi Hamm, Senior Administrative Assistant

4. Consent Agenda

Commissioner Sheryl Bigelow moved that the Parks and Recreation Commission accept the agenda as presented and approve the minutes from the June 4, 2025 regular meeting.

Commissioner Judy Borey seconded the motion. This was approved.

Yes: 5 - Chairperson Moeller, Commissioner Bigelow, Commissioner Schoenbeck, Commissioner Borey and Commissioner Madrid

No: 0

Excused: 1 - Vice Chair Kyhn

[25-366](#) Consideration of approval of agenda.

[25-367](#) Consideration of approval of regular meeting minutes of June 4, 2025.

Attachments: [Meeting Minutes 6.4.25](#)

5. Information and Reports

Several commissioners made positive comments about the activities and events they attended.

6. Staff Report

[25-368](#) Presentation and update on projects and opportunities in the parks and other service areas.

Superintendent Dave Butler presented the commission with photos of the current Prospector Park drainage project and mentioned that it is expected to be completed by the end of the month. He also shared preliminary construction plans for the Rodeo Grounds, highlighting the ADA-compliant parking and sidewalks. He noted that all lighting is Dark Sky approved and that the Ramada will feature special lighting as well. Superintendent Butler also presented the design for the new main gate entry feature included in the plans. He assured construction will not interfere with major events.

[25-369](#) Presentation, discussion and update on upcoming events and activities.

Superintendent Jamie Sullivan updated the commission on events and programming that have taken place since the last meeting. She reported strong attendance and positive feedback from the 4th of July event. She announced that SRP is sponsoring free Saturday swim lessons for Apache Junction residents, and that the pool season will close with the Last Splash Event on Labor Day. Superintendent Sullivan shared that the fall Citizen has been released, featuring many outdoor activities and events. She also announced that this year's Halloween event will be completely free for attendees, with no tickets or wristbands required. She concluded by inviting the commissioners to attend the Multi-Generational Center's 20th Birthday Bash on September 5, 2025.

7. Old Business

8. New Business

[25-370](#) Discussion and update on budget for fiscal year 2025/2026.

Director Liz Langenbach presented an overview of the approved Fiscal Year 25/26 budget. She highlighted the new positions, and noted that the development fund will be for the construction of pickleball courts at Prospector Park. Additionally, she reviewed the capital funds budget, which includes larger projects such as the renovation of the irrigation system at Prospector Park, Phase I of the Rodeo Grounds construction among many other projects.

[25-371](#) Discussion on recreation wait list procedures.

Superintendent Jamie Sullivan shared a presentation on Parks and Recreation's waitlist procedures for recreation programs. She explained that waitlists form when a class or activity, such as swim lessons, are in high demand. Several factors, including space limitations, class capacity, instructor availability, and the amount of necessary supplies, can limit how many participants can safely be registered. Superintendent Sullivan showed the commission the registration process from both the patron's side and staff's side and noted that waitlists not only help manage demand fairly and safely, but also can show where program needs could be adjusted.

[25-375](#) Presentation and discussion on the next steps to update the Parks and Recreation Strategic Plan.

Attachments: [Apache Junction Parks and Recreation strategic plan 2025](#)

Management Analyst Larry Binion presented the existing 2025 Parks and Recreation Strategic Plan and explained that it is time to begin revising and updating the plan for 2026. He highlighted several sections that will be addressed in the new version, including (but not limited to) marketing data, the organizational chart, photos, as well as completed, current and future projects. Commissioners were asked to bring ideas or suggestions to the next meeting. He noted that input from the online survey on the Parks and Recreation webpage and staff will be included.

[25-390](#) Discussion on opportunities to encourage biking and utilize current resources within the city.

Director Liz Langenbach discussed recreation programming related to biking. She explained that there is currently limited demand for such programming, due in part to the rural area that consists of many dirt roads, safety concerns, and incomplete bike lane connectivity. Director Langenbach suggested alternative options for biking with the Multi-Use Trail which is better suited for dirt-capable bikes. She also referenced the city's Active Transportation Plan which guides the development and revitalization of roadways and includes bike path infrastructure. Commissioner Frank Schoenbeck and others discussed ideas to make more people aware of opportunities such as enhanced signage and intersection crossing buttons. The department agreed to look into more programming ideas in the new Outdoor Recreation program area.

9. Call to Public

None.

10. Call for Future Agenda Items

Commissioner Sheryl Bigelow requested an update on the distribution and data on the welcome bag deliveries as well as patron visitation data at Painted Sky Park. Commissioner Judy Borey requested an update on reservations.

11. Selection of Meeting Dates, Times, Location and Purpose

[25-372](#) Regular Meeting of the Parks and Recreation Commission to be held at 6:00 p.m. on September 3, 2025 in the city council chambers located at 300 E. Superstition Boulevard.

Commissioner Felicia Madrid moved, seconded by Commissioner Frank Schoenbeck that the regular session of the Parks and Recreation Commission be held September 3, 2025 at 6:00 p.m. in the city council chambers located at 300 E. Superstition Boulevard, Apache Junction. This was approved.

Yes: 5 - Chairperson Moeller, Commissioner Bigelow, Commissioner Schoenbeck, Commissioner Borey and Commissioner Madrid

No: 0

Excused: 1 - Vice Chair Kyhn

12. Adjournment

Chair Heather Moeller adjourned the meeting at 7:19 p.m.