



City of Apache Junction, Arizona

Meeting Minutes

Water Utilities Community Facilities District

City Council Chambers
300 E Superstition
Boulevard
Apache Junction, AZ
85119

www.ajwaterdistrict.org
P: (480) 982-6030

Tuesday, September 19, 2023

6:00 PM

City Council Chambers

A. Call to Order

Chairperson Wilson called the meeting to order at 6:01 p.m.

B. Roll Call

Present 6 - Chairperson Wilson, Vice Chair Schroeder, Boardmember Cross, Boardmember Heck, Boardmember Nesser, and Boardmember Soller

Absent 1 - Boardmember Johnson

Staff in attendance:

Bryant Powell, District Manager

Matt Busby, Assistant District Manager

Jennifer Pena, District Clerk

Joel Stern, District Legal Counsel

Mike Loggins, District Director

Charles Briggs, Water District Project Manager

Stacy Ramirez, Utility Billing Supervisor

Rita Vineyard, Senior Administrative Assistant

Leslie DeReche, District Treasurer

Connie Chow, District Controller

Evie McKinney, Deputy District Clerk

Al Bravo, Public Information Officer

Robert Wisler, Management Analyst

C. Agenda Items

1. [23-483](#) Approval of meeting minutes of August 15, 2023.

Boardmember Heck made a motion to approve the meeting minutes of the August 15, 2023, meeting. Boardmember Schroeder seconded the motion.

Yes: 6 - Chairperson Wilson, Vice Chair Schroeder, Boardmember Cross, Boardmember Heck, Boardmember Nesser and Boardmember Soller

No: 0

Absent: 1 - Boardmember Johnson

2. [23-484](#) Presentation, discussion, and consideration of the procurement of a VX50 Vacuum Extractor trailer, budgeted for the current fiscal year from Vermeer Corporation utilizing the cooperative contract with the State of Arizona Contract No. CTR062320. Staff requests authorization to purchase trailer in an amount not to exceed \$123,864.00.

Boardmember Soller made a motion that the purchase of one (1) VX50 Vacuum Extractor trailer from Vermeer Corporation utilizing the cooperative contract with the state of Arizona contract No. CTR062320 in an amount not to exceed \$123,864.00 be approved. Boardmember Nesser seconded the motion.

Yes: 6 - Chairperson Wilson, Vice Chair Schroeder, Boardmember Cross, Boardmember Heck, Boardmember Nesser and Boardmember Soller

No: 0

Absent: 1 - Boardmember Johnson

District Director Mike Loggins presented an overview of the purchase of a suc vac trailer. The new trailer will replace the District's existing trailing which is 10 years old and is coming to the end of its useful life. The tank on the existing trailer is beginning to leak and repairs to the nozzles have been made. The District is requesting authorization to purchase the new trailer and the purchase will be made using a current state contract with Vermeer Corporation. The new trailer is expected to last about 10 years.

3. [23-485](#) Presentation, discussion, and consideration of the procurement of fleet vehicles consisting of one (1) replacement 2024 Chevrolet Silverado 1500 2WD crew cab truck, three (3) replacement 2024 Chevrolet Silverado 2500HD 2WD regular cab trucks, and one (1) replacement 2023 Chevrolet Silverado MD 2WD regular cab truck budgeted for the current fiscal year utilizing the cooperative Arizona state contracts CTR059320 and CTR041811. Staff requests authorization to purchase vehicles in the amount of \$247,732.42, plus 10% for contingencies in the amount of \$24,773.24, for a total not to exceed \$272,505.66.

Boardmember Schroeder made a motion that the purchase of one (1) replacement 2024 Chevrolet Silverado 1500 2WD crew cab truck, three (3) replacement 2024 Chevrolet Silverado 2500HD 2WD regular cab trucks, and one (1) replacement 2023 Chevrolet Silverado MD 2WD regular cab truck from Midway Chevrolet through the cooperative Arizona state contracts CTR059320 and CTR041811 in the amount of \$247,732.42, plus 10% for contingencies in the amount of \$24,773.24, for a total not to exceed \$272,505.66 be approved. Boardmember Cross seconded the motion.

Yes: 6 - Chairperson Wilson, Vice Chair Schroeder, Boardmember Cross, Boardmember Heck, Boardmember Nesser and Boardmember Soller

No: 0

Absent: 1 - Boardmember Johnson

Mr. Loggins presented an overview of the purchase of five (5) new fleet vehicles. The vehicles will be replacing current fleet vehicles that are over 7 years old or have 100,000 miles. The old vehicles will either be sold at auction or will be utilized by other city departments. The vehicles will be purchased from Midway Chevrolet through the cooperative Arizona state contracts CTR059320 and CTR041811.

4. [23-486](#) Presentation, discussion, and consideration of a Professional Service Agreement between Apache Junction Water Utilities Community Facilities District and Carollo Engineers, Inc. for Direct Potable Reuse Demonstration Project in an amount not to exceed \$199,084.00.

Boardmember Nesser made a motion that the Professional Services Agreement between Apache Junction Water Utilities Community Facilities District and Carollo Engineers, Inc. for Direct Potable Reuse Demonstration Project in an amount not to exceed \$199,084.00 be approved. Boardmember Heck seconded the motion.

Yes: 6 - Chairperson Wilson, Vice Chair Schroeder, Boardmember Cross, Boardmember Heck, Boardmember Nesser and Boardmember Soller

No: 0

Absent: 1 - Boardmember Johnson

Mr. Loggins presented an overview of a pilot program with Carollo Engineers, Inc. to design a trailer that will demonstrate the different processes the District would like to use to treat non-potable water for direct potable re-use. Over the next five years the District will perform tests to ensure the processed water meets all drinking water standards. The District will work with Regulatory Agencies to ensure the processes are approved, and when the need arises the District will be prepared for the future treatment of non-potable water.

5. [23-492](#) Presentation and discussion of a construction agreement between Water Utilities Community Facilities District and Fire Security Electronics & Communications, Inc. for video surveillance system at Booster Station #1 in an amount not to exceed \$44,148.60.

Mr. Loggins presented an overview of the security monitoring system the District will be installing at Booster Station #1 and the warehouse location. This will integrate with the system the City of Apache Junction is also installing throughout the city and will be monitored by the city's Police Department.

D. District Manager Report

No report.

District Manager Bryant Powell commended the District and Carollo Engineers for their work on direct potable reuse and expressed how proud he is to be a part of this project and to be the best stewards of water in Arizona.

E. District Director Report

6. [23-487](#) Presentation, discussion, and update on Water Infrastructure Finance Authority of Arizona Water Conservation Grant.

Mr. Loggins presented an overview on the Water Infrastructure Finance Authority of Arizona Water Conservation Grant. The District was awarded a grant for \$1,065,845.00 to be used for Advanced Meter infrastructure to add radios to our existing meters. This will help with water conservation by allowing the District to notify customers sooner if they have a leak. It will also

allow the District to monitor when water supplies are low and determine what actions can be taken to conserve water. The project is expected to start in the fall of 2023 and be completed by June of 2024.

7. [23-488](#) Presentation, discussion, and update on Well 5 pump repair contract.

Mr. Loggins presented an overview of the Well 5 pump repair. The contractor is onsite, and the pump has been pulled. A video of the well will be taken to determine what is going on in the well. The contractor also took the pump back to their shop to look over all the components to determine if parts can be replaced or if the whole pump needs to be replaced. Once the video is complete and reviewed the District will also determine if the well will need to be rehabbed.

8. [23-489](#) Presentation, discussion, and update on Verde River Sediment Mitigation Study.

Mr. Loggins presented an update on the Verde River Sediment Mitigation Study. This project's completion is expected to take 10 to 15 years. The Salt River Project is looking to gain 200,000 acre-feet of additional water by raising the dam 100 feet. The committee is currently working on determining the water needs for the 20 cities that are part of the study and how the water will be divided between them.

9. [23-490](#) Presentation, discussion, and update on Utility Billing software.

Mr. Loggins presented an update on the Utility Billing software that went live August 1, 2023. The District is on it's second round of bills and staff is doing an amazing job on learning the new software. Most of the customers have been giving positive feedback and the staff is working on assisting those that need help with getting set up on the new online portal. Chairperson Soller complimented the staff for assisting his wife in getting set up on the new system.

10. [23-491](#) Presentation, discussion, and update on District wide water system.

Mr. Loggins presented an update on the District wide water system. The water treatment plant has been pumping at capacity since April due to the new development to the south. The treatment plant is currently adding a treatment train for an additional 2 million gallons a day of production. The construction is expected to be completed by the spring of 2024. Well 5 is out of production and Well 6 is being run approximately 12 hours a day, on and off, to meet peak demands during the hot summer.

F. District Treasurer Report

No report.

G. Adjournment

Chairperson Wilson adjourned the meeting at 6:36 p.m.

ACCEPTED THIS _____ DAY OF _____, 2023, BY THE CHAIR
PERSON AND DISTRICT BOARD OF THE WATER UTILITIES COMMUNITY FACILITIES
DISTRICT, (CITY OF APACHE JUNCTION, ARIZONA).

SIGNED AND ATTESTED TO THIS _____ DAY OF _____, 2023.

WALTER "CHIP" WILSON
Chairperson

ATTEST:

JENNIFER PENA
District Clerk

**WATER UTILITIES COMMUNITY FACILITIES DISTRICT MINUTES
CERTIFICATION**

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the
regular meeting of the Water Utilities Community Facilities District of the City of Apache
Junction, Arizona, held on the _____ day of _____, _____.
I further certify that the meeting was duly called and held and that a quorum was present.

Dated this _____ day of _____, 2023.

JENNIFER PENA
District Clerk