

Memo

To: Mayor & City Council

Thru: Bryant Powell, City Manager
Giao Pham, Public Works Director

From: Heather Hodgman, Public Works Management Analyst

Date: July 20, 2016

Re: Arizona Office Technology Copier/Printer Agreement

Mayor & City Council:

After further discussion with Arizona Office Technology, staff has added additional language in the agreement to cover warranty and parts costs. Section 24 will show that labor, materials, repair and replacement parts from normal use is included in the maintenance services agreement for the term of the contract.

Let me know if you need any further clarification.

Thank you

Heather Hodgman