



City of Apache Junction

Home of the Superstition Mountains

MEMORANDUM TO:
THROUGH:
FROM:
DATE:
SUBJECT:

Mayor and City Council
Bryant Powell, City Manager
Liz Langenbach, Parks & Recreation Director
June 6, 2017
Award of Contract for Senior Meal Services

Per Council direction to staff, we released a Request for Proposal ("RFP") Project #PR-17-01 in April for senior meal services to include daily congregate meals at the Apache Junction Multi-generational Center and home delivered meals for our community. We opened bids on Wednesday, May 11th. As discussed at your June 5th work session, one bid for this project was submitted from Compass Group USA, Inc. Though we didn't have a lot of bidders for this project, there was a lot of interest and we were very satisfied with the experience and proposal submitted by the sole bidder.

At this time, we are recommending that a contract be awarded to Compass Group USA, Inc. in an amount not to exceed \$270,000 (this amount includes a cushion that will allow us to provide more meals in the event that additional funding is secured through outside grants and donors). The Term of this Contract shall be from July 1, 2017 to June 30, 2018 with the ability to automatically renew for four additional one-year (1) periods with the final end date of June 30, 2022. Your consideration is greatly appreciated.