

## Janet Mason

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**From:** Rudy Esquivias  
**Sent:** Wednesday, October 04, 2017 2:41 PM  
**To:** Janet Mason; Dave Zellner; John Suniga (john.suniga@sfmd.az.gov); Troy Mullender  
**Cc:** Larry Kirch; Kathy Connelly; Anne Wenk; Denise Moulson; Stephanie Bubenheim  
**Subject:** RE: Elks #2349 special event liquor license for Rodeo Dance on February 23, 2018

Jan:

The Planning Division does not object to this special event by the Elks on February 23, 2018. They have had similar successful events in the past.

In an effort to be consistent in our reviews of these types of applications, in the future, the Planning Division would like for more accurate and preferably professionally drawn and dimensioned site plans to accompany these applications. A good site plan should show the correct configuration of the property and any buildings on it, as well as marked parking areas, extension of premises areas, activity areas, porta-john locations, beer gardens, access points, secure or roped-off areas, and other details particular or important to the individual event, including floor plans if necessary. Thanks.

*Rudy Esquivias*

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**SERVICE OVER AND ABOVE THE REST**

(Development Services Department office hours: Monday through Thursday from 7:00am to 6:00pm, closed Fridays and Holidays.)

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**From:** Janet Mason  
**Sent:** Wednesday, September 27, 2017 3:31 PM  
**To:** Dave Zellner; Rudy Esquivias; John Suniga (john.suniga@sfmd.az.gov); Troy Mullender  
**Cc:** Larry Kirch; Kathy Connelly; Anne Wenk; Denise Moulson  
**Subject:** Elks #2349 special event liquor license for Rodeo Dance on February 23, 2018

I have received a special event liquor license application from Elks #2349 for the Rodeo Dance to be held on February 23, 2018. Please have your department recommendation to me no later than noon on Wednesday, October 4, in order for it to be included in the council packet.

The Elks filed four separate applications today. This is the fourth of the four.

*Jan Mason*

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