

Proposal for
Office Residential and Commercial Plan Review,
Review, and Inspector/Plan Reviewer Training
Solicitation No: 2018-51

City of
Apache Junction

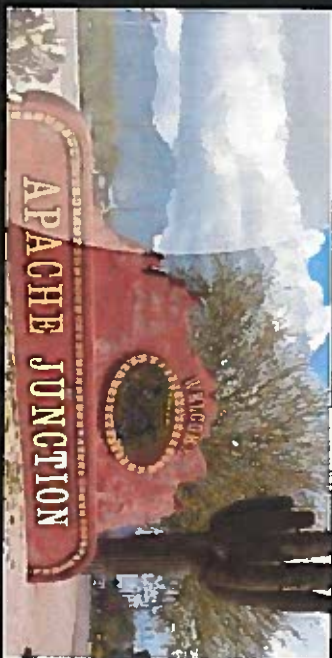


Exhibit A

**COST PROPOSAL
RFP PROJECT NO. DSD2018-01**

FIRM/COMPANY: Shums Coda Associates, Inc.
CONTACT NAME: Steve Burger
ADDRESS: 2942 N 24th St., Ste. 114-406, Phoenix, AZ 85016
TELEPHONE: (623) 570-7284 **EMAIL:** steve.burger@shumscoda.com

BASE BID

	DESCRIPTION OF SERVICES	QUANTITY	TOTAL COST
1		Per Hour	
2			
3			
4			
5			
6		Per Hour	
7		Per Hour	
8		Per Hour	
9	All hourly costs include expense and overhead costs.	Cost Plus %	N/A

TOTAL BASE LUMP SUM BID \$ N/A

Total Base Lump Sum Bid in Words


Signature

Date 02/22/2018

David J. Basinger
Printed Name

Title President/CEO

2. Memorandum – d. Proposed Fee Structure

On-Call Building Plan Review and Inspection Services

Building Plan Check Fees

Fees for comprehensive plan reviews, performed at SCA offices, will be equal to Sixty-Five percent (65%) of the plan review fees as calculated per the jurisdiction. The City will provide SCA with jurisdiction plan review fees (project-by-project) for use in calculating SCA's fees. In return, invoicing will be done on a monthly basis with detailed description of each project.

The above fee covers all services associated with the typical plan review, including:

- Pick – up and delivery of design documents to the jurisdiction.
- First, second and quick third reviews to approve projects.

Extensive plan reviews (beyond a third review) will be charged on an hourly rate shown below. Further, pre-application, pre-construction, or additional meeting attendance that is necessary for unusual or complex projects shall also be charged per the same hourly rate schedule.

If an expedited plan review is requested, the turn-around time can be as quick as a single day, but these types of review schedules are typically determined based on the complexity of the project and the availability of SCA staff to complete the review. Fees for expedited reviews will be negotiated directly with City Building Official prior to beginning the review, and will be a fixed fee based on determined complexity of the project, availability of SCA staff and requested expedited turnaround schedule.

Inspection invoicing will done on a monthly basis on the same cycle as the building plan review based on hourly rates described below.

Personnel Description

Hourly Billing Rate

Interim Building Official	\$110
In-House/Counter Plan Review Engineer/Architect	\$100
Senior Plan Review Engineer/Architect (complex residential/commercial)	\$100
Plan Review Engineer/Architect (residential/commercial)	\$95
Senior Plans Examiner (any residential/commercial tenant improvements)	\$90
Plans Examiner (residential)	\$80
Senior Fire Protection Engineer/Inspector	\$150
Fire Protection Engineer/Inspector	\$140
Fire Inspection/Level II Suppression Systems	\$100 - \$120
Permit Technician	\$50
Clerical Support	\$40
Senior Inspector (Combination Certified)	\$80 - \$90
Inspector II	\$70 - \$80
Inspector I	\$60 - \$70
Inspector In-Training	\$45 - \$60

There will be no overtime charges for any off-site plan review services billed at the hourly rate. Overtime inspection services will be charged at 150% of the standard hourly rates (when mutually agreed upon prior to overtime inspections).

