

MAY 7, 2018

MEMORANDUM TO: HONORABLE MAYOR AND CITY COUNCIL MEMBERS

THROUGH: BRYANT POWELL, CITY MANAGER

FROM: KATHLEEN CONNELLY, CITY CLERK

SUBJECT: AGENDA ITEM FOR MAY 14 WORK SESSION AND MAY 15  
REGULAR MEETING (FY 2018-2019 HUMAN SERVICES  
FUNDING RECOMMENDATIONS)

The Health & Human Services Commission, as required by City Code, met on April 4 and April 24, 2018 to discuss and review FY 2018-2019 human services funding requests, to interview qualified applicants and to formulate their recommendations to the City Council. The commission opted to interview all of the four agencies that originally applied for the funding by the January 31, 2018 deadline.

The city received applications from a total of four agencies in the following amounts:

|   |               |
|---|---------------|
| 1. Apache Junction Food Bank  | \$50,000      |
| 2. Boys & Girls Club of the East Valley<br>(Superstition Mountain Branch) | 30,000        |
| 3. Community Alliance Against Family Abuse                                | 20,000        |
| 4. United Way of Pinal County   | <u>10,000</u> |
| Total   | \$110,000     |

With the understanding that \$80,000 had been allocated in the current fiscal year budget for this portion of human services funding and based upon agency compliance with the requirements of City Code Article 2-14, their related human service agreements and their demonstrated ability or assurance that they will provide direct services to city residents, the commission voted unanimously to make the following recommendations for FY 2018-2019:

1. Apache Junction Food Bank - \$33,000, with the stipulation that (A) the funds be used to provide emergency food for City of Apache Junction residents and maintenance of the refrigerator truck, three freezers and one walk-in cooler. (B) All quarterly reports must meet city code and contract requirements.
2. Boys & Girls Club of the East Valley (Superstition Mountain Branch) - \$29,000, with the stipulation that (A) the funds be used for the academic success programs, Power Hour/Project Learn and educational enhancement programs, "Healthy Habits" and Teen Programs for City of Apache Junction residents; (B) all quarterly reports must meet city code and contract requirements.
3. Community Alliance Against Family Abuse (CAAFa) - \$16,000, with the stipulation that (A) the funds be used for intervention programs for families affected by domestic abuse to include empowerment sessions, legal advocacy services and general advocacy services for City of Apache Junction residents. (B) All quarterly reports must meet city code and contract requirements.
4. United Way of Pinal County – \$2,000, with the stipulation that (A) the funds be used for the Dolly Parton Imagination Library (DPIL) Program which promotes early childhood literacy and improves educational opportunities for children who are City of Apache Junction residents ages 0-5 by providing a book on a monthly basis to enrolled, qualified children. (B) All quarterly reports must meet city code and contract requirements.

Note: United Way of Pinal County did not meet the contract deadline for filing their 3rd quarter report. Their contract has been terminated and they will not receive any further funding for FY 17-18.

Total of recommendations - \$80,000

Provisions of standard human services contracts will remain in place to include the requirements that each agency designate a primary and secondary contact person and that their names, telephone numbers and email addresses be provided to the city clerk; that all reports and other records submitted to the city be typed or prepared via word processor and be submitted in person or by first class mail; that handwritten records and reports are unacceptable; that the person assigned to completing and filing the quarterly reports be familiar with the terms and requirements of the agreement in order to avoid processing errors and delays; that the original purpose of the human services funding was to provide "start up" monies for human services agencies for programs and not to provide annual funding for an indefinite period of time. Should any agency default in their contract, the unused funds may be distributed proportionately among the remaining agencies or, at the discretion of the city manager, be retained in the city general fund. These contracts also contain a provision regarding limitations on certain partisan political activities. Note: some of these contract provisions may change if a new health and human services contract template is approved by council for FY 18-19. This contract will be discussed at your May

14 work session as a separate item.

As part of their motion on the recommendations, the commission included the following:

that all agencies receiving funding for FY 18-19 be advised that they will be obligated to strictly adhere to all terms and conditions as set forth in the contracts and be subject to contract cancelation if they fail to do so.

Members of the Health and Human Services Commission will be present at the May 14 work session to answer your questions on these recommendations. Direction to staff will be requested at the May 15 meeting. If so directed, the contracts will be placed on the June 19 consent agenda at which time you can approve them or opt to continue them to a later date.

Attachments: City Code Article 2-11 & Article 2-14  
Funding Comparison Table  
Sample contract (current form)