

January 2, 2019

MEMORANDUM TO: HONORABLE MAYOR AND COUNCIL
MEMBERS/COUNCIL MEMBER-ELECT SCHROEDER

THROUGH: BRYANT POWELL, CITY MANAGER

FROM: KATHLEEN CONNELLY, CITY CLERK

SUBJECT: AGENDA ITEM FOR JANUARY 15, 2019
(SELECTION OF VICE MAYOR)

Section 2-2-2 of the City Code requires that at the first meeting following their election the members of the City Council "shall select one of its members as vice mayor who shall serve at the pleasure of the Council". A copy of this section of the Code is attached.

The nominations and election procedure ordinarily followed are those prescribed by Robert's Rules of Order. For your reference, I am including a copy of these procedures as found in the officially adopted Webster's New World Robert's Rules of Order, 1999 Edition. Since the Apache Junction City Code requires that all public council votes be done by roll call, the procedures you need to follow are found under "Nominations from the Floor" (p.182), "Election by Voice Vote" (p. 185) and "Election by Roll Call Vote" (p.189).

I have also provided you with a simplified process from a popular "how to" book series on Robert's Rules. This differs only slightly from the 1999 edition of Robert's Rules but provides you with a good overview and summary of the process.

Please contact me if you have any questions.