



# City of Apache Junction, Arizona

## Meeting Minutes Health and Human Services Commission

Meeting location:

City Council Chambers  
300 E Superstition Blvd.  
Apache Junction, AZ  
85119

www.ajcity.net  
P: (480) 982-8002

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Thursday, September 19, 2019

4:30 PM

City Council Chambers

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### A. CALL TO ORDER

Chairperson Erickson called the meeting to order at 4:35 p.m.

Present:

Chairperson Erickson  
Commissioner Daniels  
Commissioner Miernicki-Nojunas

Absent:

Commissioner Borey  
Commissioner Hunsaker

Staff Present:

Deputy City Clerk, Jennifer Pena

### B. AGENDA ITEMS

1. [19-458](#) Discussion and consideration of approval of the August 22, 2019 minutes.

Commissioner Daniels moved, seconded by Commissioner Miernicki to approve the August 22, 2019 minutes.

Motion passed unanimously.

2. [19-461](#) Discussion of City of Apache Junction Health and Human Services Non-profit funding timeline and requirements for submission and reporting.

Chairman Erickson stated she understood staff was working on a few changes to the requirements for submission of funding applications and changing of the word grant as the city appropriation is not a grant.

Chairperson Erickson inquired as to an update on that review of city code.

Deputy City Clerk Jennifer Pena stated after reviewing the timeline for submitting applications for funding, it actually works well. Applications are due by January 31 for the following Fiscal Year budget which starts July 1. Staff would be able to review applications during the month of February for compliance, the commission could then review them in March.

Based on the information in the submittals the commission could ask staff to contact some or all the applicants for additional information related to fundraising events prior to the commission deciding on the amount to recommend to council for funding.

Ms. Pena addressed the other matter of an audit of financials. The City Attorney and Ms. Pena are working on a work around for the smaller non-profits to apply. This is related to the CPA Audited financial records.

Chairperson Erickson stated there are several smaller organizations within the city that could benefit with a change to that requirements and help many local citizens.

3. [19-459](#) Discussion and possible direction to staff on proposed revisions to Apache Junction City Code, Volume 1, Chapter 2, Article 2-11, pertaining to the duties of the Health and Human Services Commission.

Chairperson Erickson reviewed the duties individually and commented on them, and stated after review of the city code and the duties of the commission, she highlighted 2-11-5 (D) and (E) more specifically.

Ms. Erickson stated more specifically items (D) and (E). The commission is not in the business of assisting in the development of health care facilities; and, (E) to make recommendations to the Council regarding elderly care and emergency transportation programs. It was hypothesized that possibly the matter of transportation may have been due to a lack of services to the community.

It was suggested that a change may be necessary of those two duties. Ms. Erickson inquired if they should be setting a date to review the possible changes in code. Commission Secretary Ms. Pena stated when they have a draft prepared it will be presented to the commission and why those changes are being suggested.

4. [19-462](#) Discussion on potential Health and Human Services community outreach and activities.

Chairperson Erickson stated several ideas were mentioned at the last meeting where the commission could do some community outreach, and she asked if the other commissioners had comments on those ideas. Ms. Erickson recapped some of those ideas/events:

- A Booth or table at city functions
- Festival of Superstitions Nov. 9th 2019
- Heal Yourself, Heal your World wellness event at Multi-Gen center Nov. 16,
- Blues and Brews - Sunday, Nov. 10th
- Lost Dutchman - in February

The commission requested a list of non-profits to see what community agencies are in Apache Junction to help with Senior residents, low income and homeless. An inquiry about shared housing possibilities and to contact Ray Villa at CAAFA.

Chairman Erickson said she would work on the Nov. 9th - Festival of the Superstitions and the Nov. 16th Wellness event at the Multi-Gen center.

Commissioner Daniels said she would reach out to the Parks and Rec division for upcoming events, a possible intro at the Bingo sessions for Seniors at the Multi-Gen center.

Commissioner Miernicki-Nojunas will assist Chairman Erickson with any needs she may have related to follow up or contacting event coordinators.

Homeless Prevention Coalition - Heather Patel, the City's Grants and Housing Coordinator works closely with this group and she would be a great resource for networking with other organizations.

Economic Development has also briefly mentioned a project called shared or small housing. Ms. Erickson stated Ray Villa from CAAFA is also working with the City of Mesa on a similar idea. Ms. Erickson stated she would report back when she had any further updates.

They had also discussed visiting some of the agencies that have received funding. The commission discussed options such as scheduling a meeting with them to take a tour of the organization, see what services they provide, what has the funding from the City helped them with, so like a field trip. The other was each commissioner select an organization to visit with a list of questions from the commission so they could report back to the group. It was suggested this second method might be a bit more difficult as each organization assists the community in different ways.

Commission Miernicki-Nojunas suggested going as a group first. Establish a rapport with the organizations, see what their needs may be, and identify the difference in services and how that impacts the community and possible funding allocations.

5. [19-460](#) Discussion and consideration of letter of resignation from Kalle Hunsaker.

Chairperson Erickson stated Commissioner Hunsaker was a great asset to the commission; his background was in healthcare and his perspective was very helpful.

Commissioner Miernicki moved to accept the resignation of Commissioner Hunsaker, seconded by Commissioner Daniels.

Yes - 3 Chairperson Erickson, Commissioners Daniels and Miernicki

No - 0

Motion passed unanimously.

6. [19-463](#) Direction to Staff for future agenda items.

Items for consideration will be sent to Ms. Pena in the City Clerk's office who will work with Chairperson Erickson on the next agenda.

C. **ADJOURNMENT**

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Mary Erickson  
Chairperson