



City of Apache Junction, Arizona

Meeting Minutes Parks & Recreation Commission

Meeting Location:

City Council Chambers
at City Hall
300 E Superstition Blvd
Apache Junction, AZ
85119

www.ajcity.net
P: (480) 983-2181

Wednesday, May 1, 2019

6:00 PM

City Council Chambers

1. Call to Order

Chairman Standage called the meeting to order at 6:00 p.m.

2. Roll Call

Present 7 - Chairperson Standage, Commissioner Schoenbeck, Commissioner Moeller, Vice Chair Gage, Commissioner Waldie, Commissioner Buzzin, and Commissioner Borey

Staff Present:

Liz Langenbach, Parks and Recreation Director

Joel S. Stern, City Attorney

Mary March, Parks and Recreation Department Administrative Assistant

3. Pledge of Allegiance

Chairman Standage led the Commission in the Pledge of Allegiance.

4. Acceptance of Agenda

[19-199](#) May 1, 2019

Chairman Standage called for a motion to accept the agenda for May 1, 2019, regular meeting.

Commissioner Waldie motioned to accept agenda as presented. Commissioner Schoenbeck seconded. The Parks and Recreation Commission accepted the agenda as presented.

Approved in a vote of 7 in favor 0 opposed. (yes: Buzzin, Schoenbeck, Standage, Gage, Waldie, Borey, Moeller. no: none)

5. Acceptance of Minutes

[19-200](#) March 6, 2019
Parks and Recreation Commission Regular Meeting

Chairman Standage called for a motion to accept the minutes of March 6, 2019 regular meeting.

Commissioner Schoenbeck motioned to accept the minutes as presented. Commissioner Borey seconded. The minutes were approved in a vote of 7 in favor 0 opposed. (yes: Schoenbeck, Standage, Gage, Waldie, Borey, Moeller, Buzzin. no: none)

6. Parks and Recreation Director's Report

7. Old Business

19-201

Facilities Update - Director's update on projects and opportunities in the parks and other service areas.

Director Langenbach relayed that replastering of our Superstition Shadows Pool is complete. It has been over 10 years since this was previously done. We upgraded to a pebble sheen which is better on the feet. Railings were replaced lots of calcification build up. The playstructures were sent out to be refurbished during the replastering and we were able to complete ADA Plan issues enabled by and associated with the renovation. Liz further expressed her pride in the City.

New playground equipment at Prospector Park is in, three new features at the playground by the basketball courts. We will also be replacing a larger unit at one of the other playgrounds at prospector park that is antiquated, over 20 years old and replacement parts are for the most part not longer available.

Installation of security cameras at all facilities this year has been very helpful with vandalism and assisting the Police Department with more serious issues one the road etc.

Landscape update plan was finished and put in place this last year. We designated one of our position as the irrigation specialist who does all the training and educates staff, handles major issues and heads up our parks team on irrigation/landscape issues related to minor maintenance.

After we made our recommendation to utilize the County Retention Basion on the Dog Park, while we are awaiting Council approval Liz met with the City Manager and they will be meeting with the County to make sure they are still on board and interested in the partnership and the best way to proceed with approvals for and by the County and the City. We have budgeted some funds for design so we are ready once or if approvals are received.

19-202

Programs Update - Director's update on upcoming events and activities.

Director Langenbach advised the commission in their packets is the current issue of the Citizen brochure which includes all summer program information offered through Parks and Recreation, Library and Police Department and is distributed to the community through the Independent Newspaper. New skills communications to assist parents with placement in swimming lessons has been added this year. April Pools Day was last week, great annual event focusing on pool & water safety co-sponsored with AJ Fire & Police Departments. We also offer level testing for swimming classes and it's our season pool pass kick off event.

Annual Blues and Brews event held at Flatiron Community Park was very successful with 2500-2700 individuals attending, park can accomodate 3000. Cosponsored event with Chamber of Commerce and promotion group, great job promoting event attendance was up 1000 over previous year.

Annual Easter Egg Hunt was very successful, Horizon Health provided pancake breakfast again this year, great fund raising opportunity for local organizations.

8. New Business

[19-203](#)

City Attorney Annual Update

Update, review and discussion of 2019 Code of Conduct, Conflict of Interest Law, Open Meeting Law, Parliamentary Procedure and Public Record Law

Director Langenbach welcomed City Attorney Joel Stern for update, review and discussion of 2019 Code of Conduct, Conflict of Interest Law, Open Meeting Law, Parliamentary Procedures and Public Record Law as follows:

Joel Stern advised the commission we will be reviewing 2019 Code of Conduct, Conflict of Interest, Open Meeting Law, Parliamentary Procedures and Public Record Law recently adopted by the City Council and will take precedent over all previously adopted versions.

Code of conduct section reviewed included: Acting in the public interest, Complying with the law, Professional conduct, Public meetings and due process, Advocacy, Non-interference with and treatment of staff, Gifts, favors or other benefits, Meeting distractions, Influencing Elections, Communications with litigants, Criticism of staff, Attendance at meetings, General rules of decorum, Incompatibility of office, Quasi-judicial capacities, Legal training and Staff recommendations.

Conflict of Interest Law review included object and purpose of conflict of interest as well as substantial interest conflict, the "City Provider" conflict, self-dealing conflict, why should anyone care, remote interest exception, what should a public officer do if they believe a conflict of interest exists, cancellation of contracts, removal from appointed office, definitions and associated state statute.

Public policy, why should anybody care, when does the open meeting law apply, definitions, notice, emergency meetings, agenda and minutes, executive sessions, categorical exceptions, public participations & access to meetings were Open Meeting Law topics reviewed.

Parliamentary Procedure included purpose and source, goals, motions, other common motions and actions and nomination of officers.

Public Records Law review included state statutes and definitions related to Arizona's policy of public disclosure, definition of a public record, who can obtain public records, public entities can charge a fee, why should anyone care and miscellaneous associated case law and authorities.

Director Langenbach thanked the City Attorney and expressed the importance of these updates and requested introductions of Jennifer Pena Assistant City Clerk.

9. Call to Public

None

10. Requests for Future Agenda Items

Dog Park Update

11. Adjournment

There being no further business Chairman Standage adjourned the meeting at 7:23 p.m.

