



City of Apache Junction, Arizona

Meeting Minutes Library Board

Meeting Location:
City Council Chambers
at City Hall
300 E. Superstition Blvd.
Apache Junction, AZ 85119

www.ajpl.org
P: (480) 474-8555

Thursday, April 8, 2021

6:30 PM

City Council Chambers at City Hall

A. Call to Order

Chairman Graves called the meeting to order at 6:30pm

B. Roll Call

Present: 6 - Boardmember Borey
Boardmember Graves
Boardmember Walters
Boardmember Wine
Boardmember Krause
Boardmember Rajski

C. Acceptance of Agenda

Board member Wine moved to accept the agenda as presented. Board member Rajski seconded the motion.

Yes 6 - Boardmember Borey, Boardmember Graves, Boardmember Walters,
Boardmember Wine, Boardmember Krause, and Boardmember Rajski

No 0

D. Acceptance of Minutes for the January 14, 2021 Regular Meeting

Board member Walters moved to accept the minutes as presented. Board member Borey seconded the motion.

Yes 6 - Boardmember Borey, Boardmember Graves, Boardmember Walters,
Boardmember Wine, Boardmember Krause, and Boardmember Rajski

No 0

E. Call to the Public

None

F. Correspondence and Communications

A letter of resignation was received by the city clerk's office from Library Board Member Jeff Barlett on March 15, 2021. We are grateful for the time Mr. Barlett gave to the library board.

G. Librarian's Report

Director Harrison provided a picture of the latest updates to the library study room. The study room can be utilized via reservation of up to 2 hours at a time and can be extended on an hour per hour basis depending on availability. The room is disinfected after each use and is currently the only room available for reservations. Director Harrison discussed that our book mobile is

now known as the "mobile library" and provided a picture taken at the most recent local First Friday event. There is a wi-fi hotspot in the vehicle providing free wi-fi access to anyone within the parking lot area range of the mobile library. The Arizona State Library and Arizona Department of Education are conducting a pilot project and have asked the library to participate. This project will provide an LTE box or digital antenna for the mobile library. It will be paid for until July 1, 2021. Once the equipment is received, the mobile library will have a permanent source of free wi-fi while out at events around the city.

The library in partnership with the parks and recreation department applied for a story walk grant to be located in one of the city parks. Director Harrison provided a picture of what a story walk frame could look like. Story walk grant recipients will be announced on May 5, 2021. If received, the grant will provide 18 metal frames and posts to be installed at Prospector Park. The goal will be to promote literacy skills and physical activity. Each frame will hold two book pages and there will also be a frame for the title as well as an ending frame referring patrons to the library to receive a free book or a free pass to the Apache Junction Parks & Recreation pool. Board member Rajski inquired about the library reaching out to local authors to give them a way to publicize their work. Most authors or publishers will allow libraries to use their book for free if asked but Director Harrison thought the idea of a local author would be a good way to tie in to an event at the library where the author could come in and possibly do a program. Board member Walters asked if the story walk was geared to a specific age group. Picture books are geared to the younger children but some books are for elementary children to age 10. A summary of the March monthly report was provided. There was some missing information on the report and a revised report will be emailed to the board after the meeting. Secretary Krause asked if there was a way to combine efforts between the library and the parks and recreation department on movie night. She indicated possibly using the parking lot between the multi-generational facility and the library to hold an event. Director Harrison indicated she would discuss the possibilities with the parks and recreation department.

Director Harrison discussed a new software application for the library called "Collection HQ." This product will help to select, manage and improve the library collection. It will look at historical and current information and how it's being used by the patrons to create a more efficient collection and to eliminate unused materials. Of particular interest is a report provided by the software called "dead on arrival," which takes a look at purchases that have circulated 2 times or less in the first 12 months. We have purchased a 3 year contract for this software which provided us a substantial discount compared to paying on a year by year basis. Once set up is completed, we will run reports and then be able to take a better look at what we are buying and move forward with purchasing items that best meet the needs of our community. Board member Borey asked if the "Arizona Room" collection would be a part of this process. Since this is a special collection it would not be included as there are items within this collection that are out of print or not able to be purchased any longer. We may run a report to see if anything is missing from the collection and work to replace those missing items. In addition to the above information we are working on buying new display furniture so we can present more of a bookstore feel within the library. We hope to increase attention on collections that may not get seen or are not as popular as others.

H. Old Business

None

I. New Business

- 1. [21-164](#) Election of vice-president due to recent resignation of Vice-President Jeff Barlett, until the October appointments/reappointments of board members by city council.

Chairman Graves called for a motion to open nominations for the library board vice-president. Board member Borey made a motion to open the nominations. Board member Rajski seconded the motion. Chairman Graves called for a roll call vote. The motion passed with all in favor. Chairman Graves called for nominations. Secretary Krause nominated Board member Rajski for vice-president. Chairman Graves called for nominations. No response. Chairman Graves called for nominations. No response. Chairman Graves called for nominations. No response. Chairman Graves asked for a motion to close nominations. Board member Walters made a motion to close nominations for vice-president. Board member Wine seconded the motion. Chairman Graves called for a roll call vote. The motion passed with all in favor. Chairman Graves called for a motion to approve the nomination made for the vice-president. Board member Walters made a motion to approve the nomination of Board member Vivian Rajski for vice-president. Board member Borey seconded the motion. Chairman Graves called for a roll call vote. The motion passed with all in favor.

- 2. [21-165](#) Setting of date and time in June for Special Board meeting to discuss and approve the Library Board Annual Report.

Board member Walters made a motion to have the Library Board Special meeting on June 24th. Vice-President Rajski seconded the motion.

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| Yes | 6 - | Boardmember Borey, Boardmember Graves, Boardmember Walters, Boardmember Wine, Boardmember Krause, and Boardmember Rajski |
| No | 0 | |

J. Requests for Future Agenda Items

Vice-President Rajski inquired as to when the castle would be open to patrons. Director Harrison indicated that there is no date currently for reopening. We continue to have limited access during the ongoing pandemic. The castle will also need a complete cleaning prior to opening. Secretary Krause mentioned the movie night with parks and recreation and the library.

K. Adjournment

Chairman Graves asked for a motion to adjourn. Secretary Krause made a motion to adjourn the meeting. Vice-President Rajski seconded the motion. All members present were in favor.

Meeting adjourned at 7:03pm

Samuel Graves
Chairman